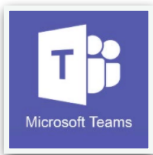## Teacher Expectations

- Use Schoology as the sole Learning Management System (LMS).

- For **single-day instances** of remote learning, teachers must have assignments posted to Schoology by 10:00 AM

- For **extended periods of remote learning,** all teachers are expected to host live instruction utilizing Microsoft Teams a minimum of 2 hours daily. (Extended period expectations will come from the Cabell County Central Office)

- Live instruction may be recorded for absent students. This should be posted to Schoology.

- Submit at least one grade per week on Schoology dependent on grade level.

- Reinforce grades earned will effect permanent academic records.

- Remain flexible with due dates.

- Work with intervention and resource special teachers to ensure students' IEP and SAT goals are met.

## Microsoft Teams

- During **extended period of remote learning**, teachers will host daily Teams sessions a minimum of 2 hours.

- Students should follow remote schedule, online protocols, and adhere to Acceptable Use Policy.

- Students may communicate with teachers to clarify questions or problems.

- Students must submit assignments in a timely manner and maintain passing scores in each class.

## Communication With Students

For **extended periods of remote learning** the following protocols should be followed:

- Contact each student weekly using Schoology and/or TEAMS.

- Contact absent student by phone if necessary.

- Each school is responsible for creating a shared document to house this information each week. This document should be shared with Ms. Giles.

- Referrals regarding students' specific needs (food, internet, etc) should be made to student support, social workers, or counselors.