Your Name

Street Address | City, ST ZIP Code | Phone Number | Email

|  |  |
| --- | --- |
| Objective |  |
| To obtain employment in (Here, explain what job you hope to be doing) |  |
| Education |  |
| Degree (High School Diploma, Date: May 202\_)  Home High School   * Major: Career Technical Pathway * GPA: | Expected Graduation Date |
| Certificate | Date Earned | School (Date: May 202\_ | School: Cabell County Career Technology Center)  Home High School   * Major: (Graphic Design/Welding/ETC…) |  |
| Skills and Abilities |  |
| * List of skills you learned in this CTE program |  |
| Awards and Accomplishments |  |
| * (Examples: Honor Roll, Officer in a Club, Skills Winner, Contest Winner (ETC…) |  |
| Certifications and Credentials |  |
| * (Certificates that you’ve earned in this program or other class) |  |
| Extracurricular Activities and Community Service |  |
| * (Examples: SkillsUSA, 4-H, PEP Club, Band, Church Youth Group, ETC…) * (Community Service Examples: Volunteer at Church, Empty Stockings , Pumpkin Festival, Blood Drive, ETC…) |  |
| Experience |  |
| Job Title 1 | Company  State College Student News | Start Date to End Date |
| * This is a place for a brief summary of your key responsibilities and most stellar accomplishments |  |
| Job Title 2 | Company  State College Student News | Start Date to End Date |
| * This is a place for a brief summary of your key responsibilities and most stellar accomplishments * \*JOBS – List in order… Most current job goes 1st, then in reverse chronological order (oldest job goes last) You can include your job in your simulated workplace company. |  |

\* Awards/Extracurricular only from 9th grade on ->