

# Additional Start-up Money Request Form

(form to be completed for each activity requiring extra start-up funds)

Date:

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School Year:

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School Name:

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Starting Cash:

\$500.00

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Additional Cash Requested:

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**TOTAL Starting Cash:**

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School Activity/Group:

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*1-30. Starting Cash:*

*If authorized by county board policy, schools may establish a change drawer to be used as starting cash for athletic events, concession stands or other school activities. The maximum amount that may be authorized is \$500.00 per gate. Anything above this amount must be approved in writing by the county's chief school business official.*

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Principal's Signature

Date

FOR BOARD APPROVAL

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Treasurer's Signature

Date