

# Form 39

## Application for: Temporary Authorization for Coaches, Athletic Trainers, Limited Football Trainers

**\*\*Incomplete applications or applications submitted with missing supporting documents if required will not be assigned to a coordinator for review\*\***

First-time applicants who have never held any certificate/permit/authorization to work in a WV county school system please see First-time Checklist

### Must complete:

- Applicant Information Page (see corresponding checklist) –
- Signature of County Superintendent -- Required
- Applicant name and SS#

### Coaching:

#### Original Coaching

- All four boxes must be checked indicating that a high school diploma/equivalent and verification of the three WVSSAC courses listed is sent with the application
- The Job Posting Date, Employment Date, and School Year must be completed

#### Required documentation:

- High school diploma/equivalent and verification of the three WVSSAC courses

#### Renewal Coaching

- Box must be checked. As long as they have held a prior authorization, no documentation should be sent

### Limited Football Trainer:

#### Original

- All three boxes must be checked indicating that the current health care provider card, WVSSAC rules clinic attendance and high school diploma are all attached to the application

#### Required documentation:

- Current health care provider card, WVSSAC rules clinic attendance and high school diploma
- The Employment Begin Date and School Year must be completed

**Renewal**

- Current health care provider card
- The Employment Begin Date and School Year must be completed

**Athletic Trainer:**

**Original and Renewal**

- Both boxes must be checked indicating that the valid NATABOC certification and the proof of registration with the WV Board of Physical Therapy has been attached to the application

**Required documentation:**

- Valid NATABOC certification
- Proof of registration with WV Board of Physical Therapy
- The Employment Begin Date and the School Year must be completed
- Required processing fee