

# Agenda

## CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

September 18, 2018

5:30 P.M.

### **1000. INFORMATIONAL ITEMS**

- 1025. PROCLAMATION: WEST VIRGINIA SCHOOL SERVICE PERSONNEL DAY
- 1026. PRESENTATION: HEALTH SCIENCE AND TECHNOLOGY ACADEMY (HSTA)
- 1027. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES
- 1028. UPDATE: OPERATIONS
- 1029. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1030. DELEGATIONS TO BE HEARD

### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2056. BOARD MEETING MINUTES
- 2057. CHANGE ORDER #002 FOR HUNTINGTON HIGH SCHOOL – BOGGS ROOFING, INC.
- 2058. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
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- 2062. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL
- 2063. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL
- 2064. SCHOOL TRIP REQUEST – MILTON MIDDLE SCHOOL
- 2065. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS AND CABELL HEALTH CARE CENTER
- 2066. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS AND WAYNE NURSING AND REHABILITATION CENTER
- 2067. STUDENT TRANSFER REQUESTS FOR THE 2018-2019 SCHOOL YEAR
- 2068. ATTENDANCE FULL DAY EXEMPTION FOR 2018-2019 SCHOOL YEAR
- 2069. MEAL SUPERVISION AGREEMENT CONTRACTS

### **3000. FINANCIAL**

- 3008. TREASURER'S REPORT – AUGUST, 2018
- 3009. VOUCHERS PAYABLE – AUGUST, 2018
- 3010. APPROVAL OF THE ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2018
- 3011. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

SEE ATTACHMENT

**SERVICE PERSONNEL:**

SEE ATTACHMENT

**5000. SPECIAL BOARD ITEMS**

5016. STUDENT EXPULSION HEARING

**6000. DISCUSSION**

**7000. BOARD MEMBER COMMENTS**

September 18, 2018

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, September 18, 2018, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

**1000. INFORMATIONAL ITEMS**

1025. PROCLAMATION: WEST VIRGINIA SCHOOL SERVICE PERSONNEL DAY

In a letter dated August 15, 2018 from Linda Thompson, WVSSPA President and Joe White, WVSSPA Executive Director, the West Virginia School Service Personnel Association announces that Governor Jim Justice has proclaimed September 21, 2018, as West Virginia School Service Personnel Day.

The Proclamation reads:

**Whereas**, school service personnel are involved in nearly every aspect of education by maintaining buildings and grounds, preparing and serving meals, keeping school facilities clean and orderly, and assisting in the classroom, as well as providing administrative support functions, safe transportation, and many other specialized services; and

**Whereas**, school service personnel are instrumental in West Virginia's responsibility to educate all students; and

**Whereas**, these dedicated individuals serve the children of West Virginia in our public education system and have an important role of non-instructional service to the educational system; and

**Whereas**, it is fitting we recognize the outstanding work these individuals do for this state, their communities, and the students enrolled in West Virginia schools.

**Now, Therefore**, Be it Resolved that I, Jim Justice, Governor of the Great State of West Virginia, do hereby proclaim September 21, 2018 as:

**West Virginia School Service Personnel Day**

in the Mountain State and encourage all citizens to join me in this observance.

**In Witness Whereof**, I have hereunto set my hand and caused the Great Seal of the State of West Virginia to be affixed.

1026. PRESENTATION: HEALTH SCIENCE AND TECHNOLOGY ACADEMY (HSTA)  
By: Dr. Maurice Cooley, Associate Vice President for Intercultural Affairs @ Marshall University  
and a HSTA Summer Institute Planning Team Member

1027. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES  
By: Kelly Watts, Assistant Superintendent

1028. UPDATE: OPERATIONS  
By: Kim A. Cooper, Assistant Superintendent

1029. COMMUNICATIONS FROM THE SUPERINTENDENT

1030. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2056. BOARD MEETING MINUTES

Minutes of September 4, 2018 (Regular Meeting) are being presented for approval.

2057. CHANGE ORDER #002 FOR HUNTINGTON HIGH SCHOOL – BOGGS ROOFING, INC.

The Superintendent recommends approval of Change Order #002 for Boggs Roofing, Inc. to remove 576 square feet of damaged/wet insulation at Huntington High School and replace with 576 square feet of 1.50" ISO at a cost not to exceed \$1,008.00. Funding source is Permanent Improvement.

2058. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High Schools' trip request for the FFA students to travel to Morgantown, WV on September 12-13, 2018 to participate in a State Career Development event. Two (2) days of school will be missed and 25 students along with two (2) county employees – Mary Phillips and Brian Clagg – will be serving as chaperones on this trip. Transportation will be provided by a County Bus. Expenses will be paid from school funds. Verbal permission was granted by the Superintendent.

2059. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the FFA students to travel to Ripley, WV, on September 26-28, 2018, to participate in the State FFA Fall Leadership Conference. Two (2) days of school will be missed and 50 students along with five (5) chaperones, including county employee Brian Clagg, will be on this trip. Transportation will be provided by a County Bus. Expenses will be paid from school funds.

2060. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for FFA students to travel to the Jackson County Fairgrounds in Cottageville, WV, on October 12, 2018, to participate in the Regional FFA Tractor Operator Competition. One (1) day of school will be missed and six (6) students along with two (2) chaperones, including county employee Brian Clagg, will be on this trip. Transportation will be provided by the chaperone and parent(s). Expenses will be paid from school funds.

2061. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School's trip request for the Speech and Debate Team to travel to Charlotte, NC on September 13-16, 2018, to compete in a tournament. One (1) day of school will be missed and 15 students along with four (4) chaperones, including county employee and coach, Helen Freeman will be on this trip. Transportation will be provided by chaperones and/or parents. Expenses will be paid from school funds. Verbal permission was granted by the Superintendent.

2062. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL

The Superintendent recommends approval of Huntington Middle School's trip request for the Western Virginia Military Academy and Lizzie Cabell Finishing School to travel to Droop Mountain Battlefield State Park and Beartown State Park in Huntersville, WV, on October 4-7, 2018, to participate in the Civil War Living History activities and demonstrations. One (1) day of school will be missed and 25 students along with eight (8) chaperones, including county employees Michael Sheets, Leann Haines and Grace Gooding, will be on this trip. Transportation will be provided by the chaperones and/or parents. Expenses will be paid from school funds.

2063. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL

The Superintendent recommends the approval of Huntington Middle School's trip request for 8<sup>th</sup> grade students to travel to Washington DC, on May 8-12, for an educational opportunity to experience and learn about our United States government. Three (3) days of school will be missed and approximately 150 students along with 16 chaperones, including several county employees, will be on this trip. Transportation will be provided by Charter Buses. Expenses will be paid by school funds.

2064. SCHOOL TRIP REQUEST – MILTON MIDDLE SCHOOL

The Superintendent recommends the approval of Milton Middle School's trip request for the Boys' and Girls' Cross Country teams to travel to cross country meets in Mineral Wells, WV on September 8, 2018, Boyd County, KY on September 22, 2018, and Louisville, KY on September 29, 2018. No school will be missed and 39 students along with two (2) coaches as well as parents will be on these trips. Transportation will be provided by chaperones and/or parents. Expenses will be paid from school funds.

2065. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS AND CABELL HEALTH CARE CENTER

The Superintendent recommends approval of an interagency agreement between Cabell County Schools and Cabell Health Care Center of Culloden, WV, to provide students enrolled in the Practical Nursing program at the Cabell County Career Technology Center an opportunity to observe and gain clinical training and practical experience at their facility.

2066. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS AND WAYNE NURSING AND REHABILITATION CENTER

The Superintendent recommends approval of an interagency agreement between Cabell County Schools and Wayne Nursing & Rehabilitation Center, a health care provider which operates a medical facility in Wayne, WV, to provide students enrolled in the Practical Nursing program at the Cabell County Career Technology Center an opportunity to observe and gain clinical training and practical experience at their facility.

2067. STUDENT TRANSFER REQUESTS FOR THE 2018-2019 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Clara Poling	11	Wayne	Cabell	Approved

2068. ATTENDANCE FULL DAY EXEMPTION FOR 2018-2019 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200.

**Huntington High School**

AC AJ AM AP AS AS AW BD CG CS DB EM FW GH HS IT JB JH JS JW KC KR KS  
KS MJ MM NP OL TC TJ

**Cabell Midland High School**

AB AF AH AH AK AM AP AP BB BG BS BS BT CC CC CG CH CM CS DA DF DJ EJ  
ER GW HL HM HO HR JB JM JW JW JZ KB KB KG KH KK KK KM KR KW KW LC  
LG LJ LS LV MB MB MB MB MB MG MH MK MM MR MT NH NW OW RC SB SB SC  
SD SL TA TB TK TM TW YU ZN ZN

2069. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<b>COX LANDING 218</b>	Meal	Reimbursement
Deborah A Beatty		X
Cathi Mount		X
<b>CULLODEN 221</b>		
Ashley Byrd		X
<b>HIGHLAWN 239</b>		
Lionel Hope		X
Mary Perdue		X
Angie Riner		X
<b>MARTHA 251</b>		
Anna Pitkin		X
<b>MEADOWS 254</b>		
Jennifer York		X
<b>MILTON ELEM. 263</b>		
Kimberly Krantz		X
Vera Miller		X
Terry J. Spurlock	X	
Cara Lindsay Richards		X

<b>ONA 272</b>		
Debora M. Davis		X
<b>SALT ROCK 285</b>		
Kimberly L. Bailey	X	
<b>VILLAGE OF BARBOURSVILLE 291</b>		
Jennifer Londeree		X
Robbin S. Ross		X
Tiffani McElwain		X
Lee Ann Blevins		X
<b>BARBOURSVILLE MIDDLE 301</b>		
Denise Blair		X
Kyle Berry		X
Jennifer Meadows		X
Kelly Adams		X
Misty Jordan		X
Stephen Zeigler		X
<b>HUNTINGTON MIDDLE 310</b>		
Charles J. Thacker	X	
Angela Wilson	X	
James Paxton	X	
Jessica Holley		X
<b>CABELL MIDLAND 550</b>		
Angie Chapman		X
Jacqueline K. Daniels		X
Melissa D. Ash		X
Lloyd McGuffin	X	
Amy Kammer	X	
<b>HUNTINGTON HIGH 560</b>		
Shawna Rocknich	X	
Shawna Francis	X	
Hunter Roush	X	
Melanie Hughes	X	
Cade Elkins	X	
Steve Freeman	X	
Amanda McComas	X	
Jason Smith	X	
Willie Wilson		X
Mike Masey	X	

Alecia Lewis		X
Cory Beck		X
<b>CAREER CENTER 701</b>		
Michelle Carter		X

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**3000. FINANCIAL**

3008. TREASURER’S REPORT – AUGUST, 2018

The Treasurer’s Report for the month of August, 2018 is being presented for approval.

3009. VOUCHERS PAYABLE – AUGUST, 2018

The Vouchers Payable for the month of August, 2018 are being presented for approval. A list of these bills and/or copies of the bills themselves may be made available for review upon request.

3010. APPROVAL OF THE ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2018

The Superintendent recommends that the annual financial statements be approved as presented.

**NOTE:** *As per the advisory opinion (A.O. 2012-53) of the West Virginia Ethics Commission, as it relates to Boards of Education, not all travel expense requests arise to a financial interest requiring recusal. The Commission finds that a BOE Member does not have a financial interest requiring recusal under the following circumstances: (1) when three or more BOE Members from the same County attend the same training session, (2) the Superintendent or his or her designee has reviewed and approved the requests for reimbursement; and, (3) it is specifically disclosed on the agenda and during the public meeting that travel expense forms for the elected BOE members are being approved. In contrast, if only one or two BOE Members attend a training session, then the affected Members must recuse themselves when their requests are being considered and voted upon.*

3011. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS

The Superintendent recommends that the Board approve the request(s) for travel expense reimbursement for the following Board members:

Fund	Check Number	Check Written To	For	Check Date	Amount of Check
11	36717	Rhonda Smalley	WVSBA Training	08/21/2018	226.84



**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

[SEE ATTACHMENT](#)

**SERVICE PERSONNEL:**

[SEE ATTACHMENT](#)

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

5016. STUDENT EXPULSION HEARING

**6000. DISCUSSION**

6009. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

**7000. BOARD MEMBER COMMENTS**

Ryan Saxe  
Superintendent

RS/lp