

Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

September 16, 2014

5:30 P.M.

1000. INFORMATIONAL ITEMS

- 1016. PRESENTATION: JROTC – HUNTINGTON HIGH SCHOOL
- 1017. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1018. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2058. BOARD MEETING MINUTES
- 2059. APPROVAL FOR SUBMISSION OF INNOVATION ZONE GRANT BY THE INCUBATOR SCHOOL IN COLLABORATION WITH THE HARLESS CENTER
- 2060. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS TITLE I PART D PROGRAM AND THE WEST VIRGINIA DEPARTMENT OF EDUCATION
- 2061. APPROVAL OF THE BUDGET FOR THE INCUBATOR SCHOOL
- 2062. APPROVAL OF GEIGER BROTHERS CONSTRUCTION COMPANY – INCUBATOR SCHOOL
- 2063. APPROVAL OF THERMAL BALANCE INC. FOR THE TESTING AND BALANCING – INCUBATOR SCHOOL
- 2064. MEAL SUPERVISION AGREEMENT CONTRACTS
- 2065. STUDENT TRANSFER REQUESTS FOR THE 2014-15 SCHOOL YEAR
- 2066. ATTENDANCE FULL DAY EXEMPTION FOR 2014-2015 SCHOOL YEAR
- 2067. THIRD READING AND ADOPTION - POLICY MANUAL UPDATES
- 2068. ANNUAL REPORT OF LOCAL SCHOOL IMPROVEMENT COUNCILS

3000. FINANCIAL

- 3008. TREASURER'S REPORT – AUGUST 2014
- 3009. VOUCHERS PAYABLE – AUGUST 2014
- 3010. BUDGET SUPPLEMENTS
- 3011. BUDGET TRANSFERS
- 3012. APPROVAL OF ANNUAL FINANCIAL STATEMENTS AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2014

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4064-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4065-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4066-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4067-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4068-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4069-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4070-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4071-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4072-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL
- 4073-P. PERSONNEL ACTION – EL SCHOOL – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4030-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4031-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4032-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4033-S. TRANSFER(S) – SERVICE PERSONNEL
- 4034-S. RECLASSIFICATION(S) – SERVICE PERSONNEL
- 4035-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENTS – SERVICE PERSONNEL
- 4036-S. EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL
- 4037-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL
- 4038-S. TERMINATION OF SUBSTITUTE CONTRACTS – SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

NONE

6000. DISCUSSION

September 16, 2014

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, September 16, 2014, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

1000. INFORMATIONAL ITEMS

1016. PRESENTATION: JROTC – HUNTINGTON HIGH SCHOOL
By: Major Paul Clark and Cadets

Major Clark and his cadets will discuss their experiences and accomplishments at the 2014 JROTC Cadet Leadership Challenge at Camp Dawson, Kingwood, WV. Twelve cadets attended the five day overnight camp in June.

1017. COMMUNICATIONS FROM THE SUPERINTENDENT

1018. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2058. BOARD MEETING MINUTES

Minutes of September 2, 2014 (Expulsion Meeting) and September 2, 2014 (Regular Meeting) are being presented for approval.

2059. APPROVAL FOR SUBMISSION OF INNOVATION ZONE GRANT BY THE INCUBATOR SCHOOL IN COLLABORATION WITH THE HARLESS CENTER

The Superintendent recommends approval for the submission of an Innovation Zone Grant by the Incubator School in collaboration with the Harless Center at Marshall University. The grant, totaling \$300,000, would be used to develop detailed student expeditions around environmental sustainability issues relevant to the students and to our community.

2060. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY SCHOOLS TITLE I PART D PROGRAM AND THE WEST VIRGINIA DEPARTMENT OF EDUCATION

The Superintendent recommends approval of an interagency agreement between the West Virginia Department of Education and Cabell County Schools/Cabell County Board of Education Designating Supports and Requirements for Peyton Elementary in Response to Their Priority School Designation 2014-15 School Year. Funding Source: Title I

2061. APPROVAL OF THE BUDGET FOR THE INCUBATOR SCHOOL

The Superintendent recommends approval of the budget for the Incubator school in the amount of \$14,585,963.00. This budget includes all construction, deducts, demolition, FF&E and miscellaneous costs. Funding source is Local.

2062. APPROVAL OF GEIGER BROTHERS CONSTRUCTION COMPANY – INCUBATOR SCHOOL

The Superintendent recommends approval of Geiger Brothers Construction Company for the restructuring of the Incubator school. Bids were opened on July 10, 2014 at the Cabell County Board of Education. The following are the results of the base bids. Funding source is Local.

Debcon	\$14,900,000.00	
E.P. Leach	\$13,036,000.00	
Geiger Brothers	\$11,703,000.00 *	Low Bid
G&G Builders	\$12,800,000.00	
Mascaro	\$11,998,000.00	
Mi De Con	\$12,399,000.00	

2063. APPROVAL OF THERMAL BALANCE INC. FOR THE TESTING AND BALANCING – INCUBATOR SCHOOL

The Superintendent recommends approval of Thermal Balance Inc. for the testing and balancing at the Incubator school. Thermal Balance is the sole bid in the amount of \$10,340.00. Funding source is Local.

2064. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u>	<u>MEAL</u>	<u>REIMBURSEMENT</u>
Davis Creek Elementary		Kathy Holley Art Ferrell
Milton Pre-K		Katie E. Young
Village of Barboursville Elementary		Jennifer A. Surber Robbin S. Ross

2065. STUDENT TRANSFER REQUESTS FOR THE 2014-15 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Megan King	9 th	Putnam	Cabell	Approve
Elizabeth Brungart	11th	Cabell	Lincoln	Approve
Eric M. Galloway	12th	Cabell	Lincoln	Approve
Laura Lee Eaves	8th	Cabell	Wayne	Approve

2066. ATTENDANCE FULL DAY EXEMPTION FOR 2014-2015 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200, page 10 of 15.

Huntington High School
A.H.

Cabell Midland High School
I.B., S.H., S.H., A.J., O.L., R.L., T.M., C.M., D.R., C.R., C.S.

2067. THIRD READING AND ADOPTION - POLICY MANUAL UPDATES

Policy 3125	Beginning Educator Internship Program	Delete
Policy 3165	Use of Epinephrine Auto Injectors by Personnel	Revised
Policy 3419.02	Privacy Protections of Fully Insured Group Health Plans	Revised
Policy 4165	Use of Epinephrine Auto Injectors by Personnel	Revised
Policy 4419.02	Privacy Protections of Fully Insured Group Health Plans	Revised
Policy 5330	Use of Medications	Revised
Policy 5530.02	Career Technical Education and Workplace Simulation	New
	Drug Free Policy	
Policy 8210	School Calendar	Revised
Policy 8220	School Day	Revised
Policy 8310	Public Records	Revised

2068. ANNUAL REPORT OF LOCAL SCHOOL IMPROVEMENT COUNCILS

The Superintendent recommends approval of the Annual Report of Local School Improvement Councils for the 2013-2014 school year. Upon approval, a copy of the report will be submitted to the State Superintendent of Schools.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

3008. TREASURER'S REPORT – AUGUST 2014

The Treasurer's Report for the month of August 2014 is being presented for approval.

3009. VOUCHERS PAYABLE – AUGUST 2014

The Vouchers payable for the month of August 2014 is being presented for approval.

3010. BUDGET SUPPLEMENTS

<u>Fund</u>	<u>Name/Description</u>	<u>JE#</u>	<u>JE Total</u>	<u>Fund Total</u>
11	Reestablish Fund 11 Encumbrances	105	\$ 2,307,577.67	\$ 2,307,577.67
41	Reestablish Fund 41	111	\$ 4,402,139.03	\$ 4,402,139.03
51	Reestablish Fund 51 from 2014	106	\$ 18,839,346.47	
	Fund 51 Supplement	108	\$ 1,500,000.00	
				20,339,346.47
61	Align Sp Ed Budget with State Plan	103	\$ 177,065.00	
	Fresh Fruit and Vegetable Grants	104	\$ 135,000.00	
	Secondary Block	107	\$ 88,840.00	
	Tech Adult Program Modernization	109	\$ 20,000.00	
	Reestablish Fund 61	112	\$ 2,267,998.17	
	United Way Born Learning	113	\$ 6,000.00	
				2,694,903.17

3011. BUDGET TRANSFERS

<u>Fund</u>	<u>Name/Description</u>	<u>JE#</u>	<u>JE Total</u>	<u>Fund Total</u>
11	General Fund Transfers	300	\$ 23,600.65	\$ 23,600.65
61	Align Idea with State	200	\$ 14,434.20	
	Step 7	201	\$ 185,185.00	
	Staff Development	203	\$ 23,070.00	
	Voc Ed Federal ABE	204	\$ 1,176.00	
	Align State Sp Ed with Approved Plan	205	\$ 2,064.33	
				\$ 225,929.53

3012. APPROVAL OF ANNUAL FINANCIAL STATEMENTS AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2014

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4064-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Amanda D. Adkins Eff: 01/03/15	Central City Elementary Fourth Grade	Moving
Donald L. Gossett Eff: 01/01/15	Central Office/Multi-Schools Psychologist, 220 Day Contract	Retirement
Nancy J. Klim Eff: 10/01/14 CORRECTION	Southside Elementary Third Grade	Retirement

4065-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jack Cook Eff: 10/07/14 – 04/24/15	Huntington East Middle Physical Education, Grades 6-8	Medical
Stephanie Eastman Eff: 09/11/14 – 09/12/14	Barboursville Middle Computer Education, Grades 6-8	Administrative
Jason K. Smith Eff: 09/02/14 – 09/12/14	Huntington High Social Studies, Grades 9-12	Family
Melanie Oyster Eff: 08/15/14 – 06/04/15 CORRECTION	Huntington High Business Education, Grades 9-12	Administrative
Amanda Waugh Eff: 08/27/14 – 09/03/14	Village of Barboursville Elementary Kindergarten	Medical

Amanda Waugh
Eff: 09/04/14 – 10/17/14

Village of Barboursville Elementary
Kindergarten

Family

Leanne Woods
Eff: 09/05/14 – 10/30/14
Intermittent

Barboursville Middle
Mathematics, Grade 6-8

Family

4066-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective position(s) below and will assume the position(s) as noted, pending Board action. The individual below will provide instruction in the Literature portion of English 101/201 to fulfill the content standards for English 12 in collaboration with college instructor teaching the college content.

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-3453	Diane Chandler Eff: 09/17/14	Cabell Midland High English 101/201, Grades 11-12 <i>(Tuesday & Thursday only – rate of pay will be at the current substitute rate for 2014-15 school year; not anticipated to extend)</i>

4067-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2015-2016 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1767	Stacey Martin	Expeditionary Learning Music, Grades K-5	Highlawn Elementary/ Multi-Schools Music, Grades K-5

4068-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Matthew Gonzales Eff: 09/02/14	Huntington Middle	Team Leader, 7 th Grade
Kelle Angle Eff: 08/25/14	Spring Hill Elementary	After School Tutor Grades K-5
Gwyndolyn Pierson Eff: 08/25/14	Spring Hill Elementary	After School Tutor Grades K-5
Kate Lowe Eff: 09/02/14	Spring Hill Elementary	After School Tutor Grades K-5

4069-P. EMPLOYMENT(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will trouble shoot, monitor, maintain the computer network for the school and maintain and update the school’s web page effective 2014-2015 school year unless otherwise noted.

P-4745	Robert M. Brown	Huntington Middle Computer Technology Systems Operator Grades 6-8
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The following position(s) are for individuals who will provide department leadership, disseminate pertinent information, and act as a liaison for teachers with the principal and Central Office Curriculum Department effective the 2014-2015 school year unless otherwise noted.

P-4730	Shannon Phillips	Huntington East Middle Team Leader, 8 th Grade
P-4746	Todd Parks	Cabell Midland High Team Leader, 9 th Grade
P-4748	James Haggerty	Milton Middle Team Leader, Related Arts, Grades 6-8

The following position(s) are for individuals who will supervise students, implement a developmentally appropriate after school program, and provide tutorial instruction for the student effective the 2014-2015 school year unless otherwise noted.

P-4735 (Shared position)	Kelly Stone Lauryn McHenry Bohach	Spring Hill Elementary Healthy Choice Tutor Physical Education, Grades K-5
P-4749 (5 positions)	Kendy Adams Rachael Berry Diane Bowsher Tina Cooper Sheri Vance	Cox Landing Elementary After School Tutor, Grades K-5
P-4760	Kathy Van Horn	Barboursville Middle After School Tutor, Grades 6-8

The following position(s) are for individuals who will supervise students who are placed in after school detention to address student discipline referrals and provide academic support through tutoring effective the 2014-2015 school year unless otherwise noted.

P-4750	Timothy Alford	Cabell County Career Technology Center Detention, Grades 9-12
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The following position(s) are for individuals who will supervise students who are placed in after school detention by the assistant principals for various infractions effective the 2014-2015 school year unless otherwise noted.

P-4751	Kathleen Turner	Huntington High After School Detention Teacher, Grades 9-12
P-4752	Todd Parks	Cabell Midland High After School Detention Teacher, Grades 9-12
P-4753	Rebecca Hess	Milton Middle After School Detention Teacher, Grades 6-8
P-4755	Tiffany Rawson	Huntington East Middle After School Detention Teacher, Grades 6-8
P-4756	Richard Black	Huntington Middle After School Detention Teacher, Grades 6-8

The following position(s) are for individuals at the school site who will supervise students arriving at and/or leaving Barboursville Middle School and maximize safety effective the 2014-2015 school year unless otherwise noted.

P-4757 (4 positions)	Jason Holmes Misty Jordan Ami Mandt Vicki Ward	Barboursville Middle Extra Supervision, 6:45 – 7:12 AM
P-4758 (2 positions)	Misty Jordan Jason Holmes	Barboursville Middle Extra Supervision, 7:12 – 7:25 AM
P-4759 (3 positions)	Samantha Fleming Misty Jordan Helen Shoemaker	Barboursville Middle Extra Supervision, 3:25 – 3:40 PM

4070-P. RESIGNATION(S) - SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Sharon Jarvis

4071-P. EMPLOYMENT(S) - SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Justin Bowe
Ashley A. Bradberry
Alisha M. Brumfield

Kristina K. Chapman
Moana J. Johnson
Christopher Kimes

Ashley J. Kinker
Lisa Tomlin
Kristopher Tetrault

4072-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>School / Sport</u>
Eric Cooper* 2014-2015 School Year	P-8683, Cabell Midland High Cross Country Boys'/Girls', Volunteer Coach
Jason Arthur* 2014-2015 School Year	P-8689, Huntington High Football, Volunteer Coach
Susan McHale* 2014-2015 School Year	P-8693, Huntington High Girls' Soccer, Assistant Coach
Christopher Leonhart* 2014-2015 School Year	P-8741, Huntington High Girls' Soccer, Volunteer Coach
David Riedel* 2014-2015 School Year	P-8744, Milton Middle Football, Volunteer Coach
Roland Salmons* 2014-2015 School Year	P-8746, Milton Middle Football, Volunteer Coach

* Individual(s) have completed the American Sport Education Program

4073-P. PERSONNEL ACTION – EL SCHOOL-PROFESSIONAL PERSONNEL

The following actions, pending board approval will affect the EL School as indicated for the 2015-2016 school year or the opening of the Expeditionary Learning School.

<u>Name</u>	<u>Location/Position</u>	<u>Reason</u>
Courtenay Johnson	Expeditionary Learning Fifth Grade	Resignation from this EL position only
Stacey Martin	Expeditionary Learning Music, Grades K-5	Resignation from this EL position only

SERVICE PERSONNEL:

4030-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Tracy L. White Eff: 09/02/14	Transportation Complex Extracurricular bus run ONLY	Personal
Carol Hall Eff: 08/27/14	Transportation Complex Extracurricular bus run ONLY	Personal
Nancy Muth Eff: 09/08/14	Substitute Interpreter Aide	Personal

4031-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name/Effective Date</u>	<u>Location/Position</u>	<u>Reason</u>
David Shawn Gibson Eff: 01/29/15 – 01/30/15	Transportation Complex Bus Operator	Administrative Leave Non-school related
Kathy Holley Date CORRECTION Eff: 09/02/14 – 06/13/15	Davis Creek Elementary School Secretary	Family Medical Leave Intermittent
Robert Jack Eff: 08/21/14 – 05/29/15	Milton Bus Garage/Milton Middle Bus/Classroom Aide	Family Medical Leave Intermittent
Jacqueline C. Scherer Eff: 07/01/14 – 12/31/14	Barboursville Middle School Cook	Family Medical Leave Intermittent
*Linda Thompson Eff: 2014 – 2015 School Year (Not to exceed 90 days)	Central Office Elementary Education Department Secretary	Administrative Leave Intermittent

*The Superintendent recommends granting Intermittent Organizational Leave to CCBOE Executive Secretary, Linda Thompson, President of the WV School Service Personnel Association. WVSSPA will reimburse Cabell County for Ms. Thompson's salary and all benefits for the periods of leave time required. There will be no cost to Cabell County Schools for granting the leave.

4032-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>	
A15054	Katherine Keesee Eff: 09/26/14	Spring Hill Elementary Sch. Kindergarten Aide IV/ECCAT (Supervisory)	504/506
		Salary / D11/E11	Schedule 200 days
A15056	*Cody Cutlip Eff: 09/26/14	Village of Barboursville Elementary Sp. Ed. Departmental Itinerant Aide/ Educational Sign Language Interpreter I (Supervisory)	516
		Salary / F16	Schedule 200 days
BU15021	Phillip Perry Eff: 09/26/14	Transportation Complex Bus Operator Bus #741	655
		Salary / D12	Schedule 200 days
CK15015	Tammy S. Black Eff: 09/26/14	Cabell Midland High School Cook I (Half time)	675
		Salary / A10	Schedule 200 days

CK15016	Courtney Booth Eff: 09/26/14	Cabell Midland High School Cook I (Full time) 675 Salary / Schedule A10 200 days
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*Pending Criminal Background Check, TB and Drug testing results and WV Department of Education Certification

4033-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A15051	Kenna Hunt Eff: 2015-16 School Yr.	Milton Middle School Sp.Ed.Departmental Itinerant Aide IV 504 (Supervisory) D11 200 days	Altizer Elementary School Kindergarten Aide IV/ ECCAT 504/506 (Supervisory) Salary / Schedule D11/E11 200 days
A15052	Elizabeth McQuaid- Parlock Eff: 09/26/14	Geneva Kent Elementary Kindergarten Aide IV /ECCAT 504/506 (Supervisory) D11/E11 200 days	Village of Barboursville Kindergarten Aide IV/ ECCAT 504/506 (Supervisory) Salary / Schedule D11/E11 200 days
A15053	Malinda Ray Eff: 09/26/14	Ona Elementary School Kindergarten Aide II/ ECCAT 502/507 (Supervisory) B12/E11 200 days	Milton Elementary School Kindergarten Aide II/ ECCAT 502/507 (Supervisory) Salary / Schedule B12/E11 200 days
A15055	Crystal Nibert Eff: 2015-16 School Yr.	Davis Creek Elementary LPN/Itinerant Aide 511 (Supervisory) F16 200 days	Central Office LPN/Itinerant Aide 511 (Supervisory) Salary / Schedule F16 200 days
CK15017	Charlotte Campbell Eff: 09/26/14	Spring Hill Elementary Cook I (Full time) 675 A10 200 days	Huntington High School Cook I (Full-time) 675 Salary / Schedule A10 200 days
CU15013	Donald W. 'Billy' Wray Eff: 09/26/14	Milton Pre-school/Milton Middle School Custodian III 683 (Evening shift) C12 200 days	Barboursville Middle School Custodian III 683 (Evening shift) Salary / Schedule C54 240 days

S15005	Ashley Saunders Eff: 09/26/14	Central Office/Business TSSI Secretary/Auditor/ Accountant 525 G1 210 days	Culloden Elementary School Secretary II 536 Salary / Schedule E 213 days
BU15022	Terri Winters Eff: 09/26/14	Transportation Complex Bus Operator Bus #724 625 D12 200 days	Milton Bus Garage Bus Operator Bus #782 655 Salary / Schedule D12 200 days

4034-S. RECLASSIFICATION(S) – SERVICE PERSONNEL

In order to comply with West Virginia Senate Bill 359: WVC §18-518, the employees listed below, working in Kindergarten and pre-Kindergarten classrooms as Classroom Aides have completed or are completing the West Virginia Department of Education mandated standards, education, and experience to qualify for reclassification to **Early Childhood Classroom Assistant Teachers*.

<u>Name</u>	<u>From</u> <u>Class & Pay Grade</u>	<u>To</u> <u>Class & Pay Grade</u>	<u>Effective Date</u>
Alicia D. Clayborn	Autism Mentor Pre-School Aide 519 (Supervisory)	Autism Mentor Pre-school Aide/ *ECCAT F16 519/506 (Temporary Authorization) F16/E11 (Supervisory)	08/01/14
Margaret Stender	Paraprofessional Aide 515 (Supervisory)	Paraprofessional Aide/*ECCAT F16 515/507 (Permanent Authorization) F16/E11 (Supervisory)	08/01/14

4035-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENTS – SERVICE PERSONNEL

<u>Job Posting</u> <u>Number</u>	<u>Name / Effective Date</u>	<u>Position</u>
EXCU15001	Donald E. Wray Eff: 09/26/14	Transportation Complex Custodian III 683 (Flexible Evening Schedule) Salary / Schedule Hourly Rate Maximum 15 Hrs./wk
EXBU15023	Steve Burcham Eff: 09/26/14	Spring Hill Elementary School – After School Tutoring #1
EXBU15024	Tracy White Eff: 09/26/14	Spring Hill Elementary School – After School Tutoring #2
EXBU15025	Thomas Holbrook Eff: 09/26/14	Huntington High School – Transition To Work – AM#2
EXBU15026	William ‘Tony’ Roberts Eff: 09/26/14	Huntington High School – Transition To Work – PM#2

EXBU15027 Dean Brotherton CCCTC – Cabell-Huntington Coalition for the Homeless
 Eff: 09/26/14 (students will not be working with Habitat for Humanity)

EXBU15028 Roger Shepherd Huntington East Middle School – After School Program #2
 Eff: 09/26/14

4036-S. EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Kathleen Adkins	Milton Middle School	Eff: 08/06/14	1 Hour
Terry Bills	Cabell Midland High School	Eff: 08/06/14	¾ Hour
Melissa Boggs	Cabell Midland High School	Eff: 08/06/14	1 Hour
Kathi Brown	Cabell Midland High School	Eff: 08/06/14	1 Hour
Robert Burdette	Cabell Midland High School	Eff: 08/06/14	1 Hour
Stephanie Clagg	Milton Elementary/Pre-School	Eff: 08/06/14	½ Hour
Michelle Drown	Cabell Midland High School	Eff: 08/06/14	½ Hour
Tracy Hammons	Cabell Midland High School	Eff: 08/06/14	¾ Hour
Brenda Hibner	Milton Elementary/ Pre-School	Eff: 08/06/14	½ Hour
Cheryl Horton	Cabell Midland High School	Eff: 08/06/14	¾ Hour
Kenna Hunt	Milton Middle School	Eff: 08/06/14	1 Hour
Wendy Kinch	Cabell Midland High School	Eff: 08/06/14	1 Hour
Alisa Mills	Milton Middle School	Eff: 08/06/14	¼ Hour
Sherrig Riggio	Cabell Midland High School	Eff: 08/06/14	1 Hour
Joyce Shoemaker	Milton Elementary/Pre-School	Eff: 08/06/14	½ Hour
Chris Simpkins	Cabell Midland High School	Eff: 08/06/14	1 Hour

4037-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACTS – SERVICE PERSONNEL

The employee(s) listed below will be performing specialized health care procedures during the 2014-2015 school year.

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Sandra Barnett	Huntington Middle School	Eff: 08/11/14
Kristen Bowen	Huntington East Middle School	Eff: 08/06/14
Sarah Lester	Huntington High School	Eff: 09/02/14
Bernita McCallister	Huntington East Middle School	Eff: 09/02/14
Stephanie Minor	Huntington East Middle School	Eff: 08/06/14
Rebecca Powers	Davis Creek Elementary School	Eff: 08/06/14
Jared Rayburn	Huntington East Middle School	Eff: 08/06/14

4038-S. TERMINATION OF SUBSTITUTE CONTRACTS - SERVICE PERSONNEL

The Superintendent recommends the contract termination of the following substitute service personnel. The reason for this action is the employees’ failure to accept assignments and/or failure to meet WV Department of Education and WV Department of Transportation employment qualifications.

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Matthew Hudson	Substitute Bus Operator	Eff: 09/17/14
Nicholas Smith	Substitute Bus Operator	Eff: 09/17/14

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

NONE

6000. DISCUSSION

6003. EXECUTIVE SESSION FOR UPDATE ON LEGAL MATTERS

William A. Smith
Superintendent

WAS/lkp