

# Agenda

## CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

September 19, 2017

5:30 P.M.

### **1000. INFORMATIONAL ITEMS**

- 1021. SPECIAL CELEBRATIONS
- 1022. PRESENTATION: EXTENDED LEARNING OUTCOME (ELO)
- 1023. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES
- 1024. UPDATE: OPERATIONS
- 1025. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1026. DELEGATIONS TO BE HEARD

### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2045. BOARD MEETING MINUTES
- 2046. CHANGE ORDER #002 FOR MILTON PRE-K PROJECT – NEIGHBORGALL CONSTRUCTION
- 2047. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2048. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2049. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2050. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2051. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2052. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2053. SCHOOL TRIP REQUEST – HUNTINGTON EAST MIDDLE SCHOOL
- 2054. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL
- 2055. ATTENDANCE FULL DAY EXEMPTION FOR 2017-2018 SCHOOL YEAR
- 2056. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR
- 2057. MEAL SUPERVISION AGREEMENT CONTRACTS
- 2058. POWERFUL PARTNERS FOR THE 2017-2018 SCHOOL YEAR
- 2059. ANNUAL REPORT OF LOCAL SCHOOL IMPROVEMENT COUNCILS

### **3000. FINANCIAL**

- 3011. FINANCIAL UPDATES: (1) CEP REPORT (2) FINANCIAL STATEMENTS
- 3012. TREASURER'S REPORT – AUGUST, 2017
- 3013. VOUCHERS PAYABLE – AUGUST, 2017
- 3014. BUDGET SUPPLEMENTS
- 3015. BUDGET TRANSFERS
- 3016. APPROVAL OF AUDIT PROPOSAL
- 3017. APPROVAL OF ANNUAL FINANCIAL STATEMENTS AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2017

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

- 4058-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4059-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4060-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4061-P. RESCIND BOARD ACTION OF SEPTEMBER 5, 2017
- 4062-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4063-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4064-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4065-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4066-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

**SERVICE PERSONNEL:**

- 4024-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4025-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4026-S. RECLASSIFICATION(S) – SERVICE PERSONNEL
- 4027-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL
- 4028-S.

**5000. SPECIAL BOARD ITEMS**

- 5013. EMPLOYEE DISCIPLINE – PROFESSIONAL PERSONNEL
- 5014. EMPLOYEE DISCIPLINE AND TERMINATION OF EMPLOYMENT CONTRACT – SERVICE PERSONNEL

**6000. DISCUSSION**

- 6006. DISCUSSION REGARDING FUTURE BOARD RETREAT

September 19, 2017

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, September 19, 2017, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

**1000. INFORMATIONAL ITEMS**

1021. SPECIAL CELEBRATIONS

By: Jedd Flowers, Director of Communications

**Cabell County Public Library Summer Reading Contest Winner:** Alexander Irby, 5<sup>th</sup> grade student @ Explorer Academy

1022. PRESENTATION: EXTENDED LEARNING OUTCOME (ELO)

By: Lenora Richardson, Director of Curriculum and Assessment  
Raleigh Smirl – HHS ELO in Mass Media Communications I & II

Ms. Richardson will introduce the ELO concept and how it benefits some students in personalized learning. In fulfilling an expectation in her ELO contract, Ms. Smirl must appear before the Board and make a presentation.

1023. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES

By: Kelly Watts, Assistant Superintendent

1024. UPDATE: OPERATIONS

By: James Colegrove, Assistant Superintendent

1025. COMMUNICATIONS FROM THE SUPERINTENDENT

1026. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2045. BOARD MEETING MINUTES

Minutes of September 5, 2017 (Regular Meeting) are being presented for approval.

2046. CHANGE ORDER #002 FOR MILTON PRE-K PROJECT - NEIGHBORGALL CONSTRUCTION

The Superintendent recommends approval of change order #002 in the amount of \$60,270.00 to provide all labor, material, and equipment necessary to do the following:

- Remove existing exterior wall (after demolition) and build new reinforced wall.

Funding source is SBA and Local.

2047. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the FFA to travel to Cedar Lakes, WV, on September 21-22, 2017 to participate in the State FFA Convention. Two (2) days of school will be missed and fifty-two (52) students along with five (5) chaperones will be on this trip. Transportation will be provided by the county. Expenses will be paid from school funds.

2048. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the Cross Country teams to travel to Louisville, KY, on September 29-30, 2017 to participate in a meet. No days of school will be missed and sixty-one (61) students along with two (2) chaperones plus other parents will be on this trip. Transportation will be provided by a Charter Bus. Expenses will be paid from school funds.

2049. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the Collegium musicum to travel to Huntersville, NC, on October 11-12, 2107 to participate in the Carolina Renaissance Festival. Two (2) days of school will be missed and forty (40) students along with five (5) chaperones will be on this trip. Transportation will be provided by teachers and parents. Expenses will be paid from school funds.

2050. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the CMHS Marching Knights (Band) to travel to Charleston, SC, and onto the Nassau in the Bahamas, on April 3-9, 2018 for their Spring Band Trip. One (1) day of school will be missed and one hundred twenty (120) students along with thirty (30) chaperones will be on this trip. Transportation will be provided by charter buses. Expenses will be paid from school funds.

2051. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School's trip request for the Debate Team to travel to Morristown, TN, on November 3-5, 2017 to participate in a Speech Debate Tournament. No school will be missed and thirty-two (32) students along with four (4) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2052. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School’s trip request for the Speech & Debate Team to travel to Parkersburg, WV, on September 30, 2017, to participate in a Speech Debate Tournament. No school will be missed and thirty (30) students along with four (4) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2053. SCHOOL TRIP REQUEST – HUNTINGTON EAST MIDDLE SCHOOL

The Superintendent recommends approval of Huntington East Middle School’s trip request for the Western Virginia Military Academy & Lizzie Cabell Finishing School, to travel to Huntersville, WV and Droop Mountain Battlefield State Park, on October 6-8, 2017, to participate in the Civil War Living History Event. One (1) day of school will be missed and fifteen (15) students along with eight (8) chaperones will be on this trip. Transportation will be provided by parents and teachers. Expenses will be paid from school funds.

2054. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL

The Superintendent recommends approval of Huntington Middle School’s trip request for the Western Virginia Military Academy & Lizzie Cabell Finishing School, to travel to Huntersville, WV and Droop Mountain Battlefield State Park, on October 6-8, 2017, to participate in the Civil War Living History Event. One (1) day of school will be missed and thirty (30) students along with eight (8) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2055. ATTENDANCE FULL DAY EXEMPTION FOR 2017-2018 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200.

**Huntington High School**  
O.S.

**Cabell Midland High School**  
A.M. G.M J.S. M.N.

2056. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Ethan Earl	K	Cabell	Wayne	Approve
Ashlinn White	3	Lincoln	Cabell	Approve
Blaine White	K	Lincoln	Cabell	Approve

2057. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u>	<u>MEAL</u>	<u>REIMBURSEMENT</u>
Cox Landing Elementary		Sheri Vance (Correction)

Guyandotte Elementary		James Moses (Correction)
Village of Barboursville Elementary		Connie Stump Tiffani McElwain
Barboursville Middle		Misty Jordan Emily Harmon
Cabell Midland High	Tyler Ellis	Aaron Brown
Career Technology Center		Michelle Carter

2058. POWERFUL PARTNERS FOR THE 2017-2018 SCHOOL YEAR

The Powerful Partner Agreements are between Cabell County Schools and the employers listed below. These partners play an integral part in providing meaningful learning experiences for our Career Technical Students and our Students with Disabilities. In the Career Technical arena, they focus on providing work-based learning experience to students at the Career and Technology Center, whether it be through field trips, job shadowing, mentorships, internships or apprenticeships.

The Special Education Department has a Transition to Independence Work Program that is geared towards instilling independence and teaching work habits for students with disabilities. The program has been implemented in Cabell County for 25 plus years. It started small and now has job sites all over the county. Powerful Partners work together with district staff allowing identified students the opportunity to learn job skills daily at their business location.

<u>NAME</u>	<u>CEO/DESIGNEE</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Milton Senior Citizen Ctr	Edna Mae Booten	1032 Church Street Milton, WV 25541	304.390.0020

2059. ANNUAL REPORT OF LOCAL SCHOOL IMPROVEMENT COUNCILS

The Superintendent recommends approval of the Annual Report of Local School Improvement Councils for the 2016-2017 school year. Upon approval, a copy of the report will be submitted to the State Superintendent of Schools.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

**3000. FINANCIAL**

3011. FINANCIAL UPDATES

- CEP REPORT – Drew Rottgen and Rhonda McCoy
- FINANCIAL STATEMENTS – Drew Rottgen

3012. TREASURER'S REPORT – AUGUST, 2017

The Treasurer's Report for the month of August, 2017 is being presented for approval.

3013. VOUCHERS PAYABLE – AUGUST, 2017

The Vouchers Payable for the month of August, 2017 are being presented for approval.

3014. BUDGET SUPPLEMENTS

Fund	Name/Description	JE#	JE Total	Fund Total
11	School Allocations	101	\$ 1,556.42	\$ 1,556.42
61	FFV	103	\$ 16,750.00	
	CTE Travel	104	\$ 15,018.00	
	Project Lead the Way CMHS	106	\$ 19,703.00	
	Appalachians Donations	107	\$ 1,200.00	
	Fund 61 Carryover	109	\$ 9,069,902.21	
	Adult Ed Fed	110	\$ 27,218.00	
	Adult Ed Fed ESL	111	\$ 39,548.00	
	Early Lit Travel Reimburse	112	\$ 194.93	
	Adult Ed Sales Force	113	\$ 32,400.00	
				\$ 9,221,934.13

3015. BUDGET TRANSFERS

Fund	Name/Description	JE#	JE Total	Fund Total
11	Fund 11 Transfers	105	\$ 15,418.04	\$ 15,418.04
61	Step 7	201	\$ 49,553.00	
	Staff Dev	200	\$ 39,227.00	
				\$ 88,780.00

3016. APPROVAL OF AUDIT PROPOSAL

The Superintendent recommends the selection of The Fyffe Jones Group, AC to perform the annual audit for a term of three (3) years based on the recommendations of the audit selection committee. The winning proposal includes estimated audit fees totaling \$54,600 over the next three years, an average of \$18,200 per year.

<u>Accounting Firm</u>	<u>Bid Amount</u>
*The Fyffe Jones Group, AC	\$ 54,600
Sullivan Webb, PLLC	\$ 66,000
Ferrari & Associates, PLLC	\$ 62,400

\*Recommended audit firm receiving highest score in accordance with West Virginia State Auditor's Office selection procedures.

3017. APPROVAL OF ANNUAL FINANCIAL STATEMENTS AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2017

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

4058-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jayna Lowery Eff: 09/09/17	Spring Hill Elementary AU/MI/BD/LD, Grades K-5	Personal

4059-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Tanya Hill Eff: 8/23/17-10/1/17	Village of Barboursville Elementary Grade 4	Intermittent Family Leave Not to exceed 60 days
Heather McCallister Eff: 10/10/17-10/13/17	Highlawn Elementary Speech Language Pathologist	Short Term Leave, UNPAID Not to exceed 49 days
Brenda Scott Eff: 9/05/17-06/04/17	Alternative School Principal	Intermittent Family Leave Not to exceed 60 days

4060-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective September 20, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-2210	Amanda Wood	Barboursville Middle English/Language/Social Studies, Grades 6-8
P-2218	John Carl Adkins	Huntington East Middle Math, Grades 6-8





The following positions(s) are for current administrators who will supervise, support, meet with, and counsel new administrators effective the 2017-2018 school year.

P-4035	Ida Lee Collins Ryan McKenzie Leo Lake	Central Office/Multi-location Principal Mentor, Elementary/Secondary
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4064-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Jeff Blake  
Rachel Luther

4065-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Amelia Beatty *	Chase Dye
Ann Bailey *	Chelcie Gore *
Brian Bellomy *	Jerica Hibner
Tammy Canterbury *	Camille Thorne *
Larry Clarke *	Victoria Smith
Katelyn Dunkle	Jamie Wilcox *

\* Pending paperwork

4066-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>School / Sport</u>
Corey Woomer Eff: 2017-2018 School Year	P-4040, Milton Middle Football, Assistant Coach

\* Individual(s) have completed the American Sport Education Program

**SERVICE PERSONNEL:**

4024-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Chrissy Tooley Eff: 09/12/17	Huntington East Middle School Cook	Personal

4025-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Lisa Renee Harbour Eff: 09/20/17 – 06/30/18	Altizer Elementary School Aide	Family Medical Leave Intermittent

Jennifer Lee Harmon  
Eff: 09/19/17 – 01/02/18

Transportation Complex  
Bus Aide

Medical Leave

4026-S. RECLASSIFICATION(S) – SERVICE PERSONNEL

In order to comply with West Virginia Senate Bill 359: WVC § 18-5-18, the employees listed below, working in Kindergarten and Pre-Kindergarten classrooms as Classroom Aides have completed or are completing the West Virginia Department of Education mandated standards, education, and experience to qualify for reclassification to *\*Early Childhood Classroom Assistant Teacher I, II or III.*

<u>Name / Effective Date</u>	<u>Reclassified From</u>	<u>Reclassified To</u>
Wendy Bannister Eff: 08/10/17	ECCAT I (#3) 506 (Temporary Authorization) E11 (Supervisory)	ECCAT II 507 (Permanent Authorization) E11 (Supervisory)
Julian Coleman Eff: 08/10/17	ECCAT I (#2) 506 (Temporary Authorization) E11 (Supervisory)	ECCAT II 507 (Permanent Authorization) E11 (Supervisory)
Kimberly Jones Eff: 08/10/17	ECCAT I (#2) 506 (Temporary Authorization) E11 (Supervisory)	ECCAT II (#3) 506 (Temporary Authorization) E11 (Supervisory)
Katherine Keesee Eff: 08/10/17	ECCAT I (#2) 506 (Temporary Authorization) E11 (Supervisory)	ECCAT I (#3) 506 (Temporary Authorization) E11 (Supervisory)
Katura Lyles Eff: 08/10/17	ECCAT I 506 (Temporary Authorization) E11 (Supervisory)	ECCAT I (#2) 506 (Temporary Authorization) E11 (Supervisory)
Lindsey Napier Eff: 08/10/17	Aide IV 504 (Supervisory)	D11 ECCAT I 506 (Temporary Authorization) E11 (Supervisory)
Rebecca Powers Eff: 08/10/17	Aide IV 504 (Supervisory)	D11 ECCAT I 506 (Temporary Authorization) E11 (Supervisory)
Aaron Ross Eff: 08/10/17	ECCAT I (#2) 506 (Temporary Authorization) E11 (Supervisory)	ECCAT II 507 (Permanent Authorization) E11 (Supervisory)

4027-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Lesha Adkins	Culloden Elementary School	Eff: 08/10/17	30 Minutes
John Baker	Cabell Midland High School	Eff: 08/10/17	1 Hour
Terry Bills	Cabell Midland High School	Eff: 08/10/17	1 Hour
Melissa Boggs	Cabell Midland High School	Eff: 08/10/17	1 Hour

Robert Burdette	Cabell Midland High School	Eff: 08/10/17	1 Hour
Jeffrey Brad Carter	Cabell Midland High School	Eff: 08/10/17	1 Hour
Amy Chapman	Milton Elementary School	Eff: 08/10/17	1 Hour
William "BJ" Chappelle	Huntington High School	Eff: 08/10/17	1 Hour
Kayla Childers	Central City Elementary School	Eff: 08/10/17	30 Minutes
Michael Childers	Huntington East Middle School	Eff: 08/10/17	1 Hour
Christi Coleman	Milton Elementary School	Eff: 08/10/17	15 Minutes
Craig "CJ" Crawford	Huntington High School	Eff: 08/10/17	1 Hour
John Dempsey	Huntington High School	Eff: 08/10/17	1 Hour
Jessica Dillon	Cabell Midland High School	Eff: 08/10/17	1 Hour
Michelle Drown	Cabell Midland High School	Eff: 08/10/17	1 Hour
Joshua Edwards	Huntington High School	Eff: 08/10/17	1 Hour
Tracy Hammons	Cabell Midland High School	Eff: 08/10/17	1 Hour
Amber Harrison	Milton Middle School	Eff: 08/10/17	45 Minutes
Rebecca Holley	Milton Elementary School	Eff: 08/10/17	1 Hour
Cheryl Horton	Cabell Midland High School	Eff: 08/10/17	45 Minutes
E. Jeanette Johnston	Huntington East Middle School	Eff: 08/10/17	1 Hour
Wendy L. Kinch	Cabell Midland High School	Eff: 08/10/17	1½ Hours
Greg Knight	Huntington High School	Eff: 08/10/17	1 Hour
Stacy Layne	Village of Barboursville Elementary	Eff: 08/10/17	30 Minutes
Rebekkah Leitner	Huntington High School	Eff: 08/10/17	1 Hour
Sarah Lester	Central City Elementary School	Eff: 08/10/17	30 Minutes
Tiffani Lyons	Milton Elementary School	Eff: 08/10/17	15 Minutes
Mike Miller	Huntington High School	Eff: 08/10/17	1 Hour
Sandra Moye	Huntington High School	Eff: 08/10/17	1 Hour
Sheila Muth	Huntington High School	Eff: 08/10/17	45 Minutes
James Page	Huntington Middle School	Eff: 08/10/17	30 Minutes
Misty Payton	Huntington High School	Eff: 08/10/17	1 Hour
Melinda Ray	Milton Elementary School	Eff: 08/10/17	15 Minutes
Sherri Riggio	Cabell Midland High School	Eff: 08/10/17	1½ Hours
Aaron Ross	Meadows Elementary School	Eff: 08/10/17	30 Minutes
Bryan Ross	Cabell Midland High School	Eff: 08/10/17	1 Hour
Debbie Saunders	Milton Elementary School	Eff: 08/10/17	15 Minutes
Anthony Shackelford	Huntington High School	Eff: 08/10/17	1 Hour
Chris Simpkins	Cabell Midland High School	Eff: 08/10/17	1 Hour
Katie Smith	Huntington Middle School	Eff: 08/10/17	1 Hour
Sheena Spurlock	Milton Elementary School	Eff: 08/10/17	30 Minutes
Travis Stevens	Milton Elementary School	Eff: 08/10/17	1 Hour
Kristina Woody	Huntington High School	Eff: 08/10/17	1 Hour

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

5013. EMPLOYEE DISCIPLINE - PROFESSIONAL PERSONNEL

The Superintendent recommends that the Board ratify the administrative leave of a professional employee, **with pay**, beginning August 24, 2017 through and including September 11, 2017. Further, the Superintendent recommends that the Board ratify the three (3) day suspension of the professional employee, **without pay**. The suspension was served Tuesday, September 12, 2017 through and including Thursday, September 14, 2017.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

5014. EMPLOYEE DISCIPLINE AND TERMINATION OF EMPLOYMENT CONTRACT – SERVICE PERSONNEL

The Superintendent recommends that the Board ratify the administrative leave of a service employee, **with pay**, beginning August 24, 2017 through and including September 4, 2017. Further, the Superintendent recommends that the Board ratify the eleven (11) day suspension of the service employee, **without pay**, beginning September 5, 2017 through and including September 19, 2017, and to terminate the employment contract of the service employee for reasons described in a letter of September 1, 2017. The effective date of termination will be September 19, 2017.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

**6000. DISCUSSION**

6006. DISCUSSION REGARDING FUTURE BOARD RETREAT

Ryan Saxe  
Superintendent

RS/lp