

Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

November 3, 2015

5:30 P.M.

4:00 P.M. - L.S.I.C. Meetings

1000. INFORMATIONAL ITEMS

- 1026. ACHIEVEMENT SPOTLIGHT: CABELL COUNTY CAREER TECHNOLOGY CENTER
- 1027. RECOGNITIONS: TRANSPORTATION DEPARTMENT
- 1028. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1029. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2099. BOARD MEETING MINUTES
- 2100. SALE OF PROPERTY TO WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
- 2101. PURCHASE OF CASEWORK AND TEACHERS' DESKS FOR THE EXPLORER ACADEMY – CAPITOL BUSINESS INTERIORS
- 2102. CONTRACT FOR THE REPLACEMENT OF THE COOLING TOWERS AT HUNTINGTON HIGH SCHOOL – CIMCO INC.
- 2103. CHANGE ORDER #013 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN CONSTRUCTION COMPANY, INC.
- 2104. SALE OF SURPLUS BUSES
- 2105. THIRD READING AND ADOPTION - POLICY MANUAL UPDATES, POLICY 3120.12
- SUBSTITUTES IN AREAS OF CRITICAL NEED AND SHORTAGE

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4080-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4081-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4082-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4083-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4084-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4085-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4086-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4087-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL
- 4088-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4050-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4051-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4052-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4053-S. TRANSFER(S) – SERVICE PERSONNEL
- 4054-S. EXTENDED TIME AGREEMENT(S) – SERVICE PERSONNEL
- 4055-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL
- 4056-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL
- 4057-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

- 5032. EMPLOYEE DISCIPLINE – PROFESSIONAL PERSONNEL
- 5033. FULL DISTRICT PARTICIPATION IN THE COMMUNITY ELIGIBILITY PROVISION

6000. DISCUSSION

NONE

November 3, 2015

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, November 3, 2015, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

The L.S.I.C. from Altizer, Cox Landing, Guyandotte, and Meadows elementary schools will meet with the Board at 4:00 p.m., prior to the regular meeting.

1000. INFORMATIONAL ITEMS

1025. ACHIEVEMENT SPOTLIGHT: CABELL COUNTY CAREER TECHNOLOGY CENTER
By: Michael Baumann, Principal

1026. RECOGNITIONS: TRANSPORTATION DEPARTMENT
By: Joseph Meadows, Director of Transportation

State School Bus Safety Rodeo

Joey Goodpaster, 1st Place
Mike Lemley, 3rd Place

West Virginia's Best Technician/Inspector Competition

Charley Justice, 3rd Place

1027 COMMUNICATIONS FROM THE SUPERINTENDENT

1028. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2099. BOARD MEETING MINUTES

Minutes of October 20, 2015 (Regular Meeting), October 21, 2015 (Expulsion Hearings), and October 27, 2015 (Expulsion Hearings) are being presented for approval.

2100. SALE OF PROPERTY TO WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

The Superintendent recommends that the Board accept the amount of \$55,500.00 from the West Virginia Department of Transportation for the purchase of property at Hite Saunders Elementary School. This is due to the realignment of Route 10 and Green Valley Road.

2101. PURCHASE OF CASEWORK AND TEACHERS' DESKS FOR THE EXPLORER ACADEMY – CAPITOL BUSINESS INTERIORS

The Superintendent recommends the purchase of casework and teachers' desks for the Explorer Academy from Capitol Business Interiors per the bid of \$93,130.00. The funding source is Local.

2102. CONTRACT FOR THE REPLACEMENT OF THE COOLING TOWERS AT HUNTINGTON HIGH SCHOOL – CIMCO INC.

The Superintendent recommends the contract for replacement of the cooling towers at Huntington High School be awarded to Cimco Inc. (low bid). The funding source will be FY15 Carry Over Funds.

Cimco Inc.	\$620,000.00
Dougherty & Co.	\$635,790.00
Nitro Mechanical	\$643,000.00
Pennington Plumbing and Heating	\$636,000.00

2103. CHANGE ORDER #013 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN CONSTRUCTION COMPANY, INC.

The Superintendent recommends approval of change order #013 for the Culloden Elementary Project with Wiseman Construction Company, Inc. The purpose of this change order is to provide all labor, materials, and equipment necessary to:

1) enclose the new HVAC equipment by the basement entrance with new fencing and a gate	\$ 5,600.00
2) Install 155' of 4' riprap below the new teachers' parking lot	\$ <u>9,491.00</u>
TOTAL	\$ 15,091.00

Funding source is Contingency

2104. SALE OF SURPLUS BUSES

The Superintendent recommends that the Board grant permission to sell surplus school buses. There are three ways by which it is legal to dispose of surplus property. Items may be sold directly to an institution which qualifies as a 503C agency, by public auction, or by scrapping. The auction service of choice is Public Surplus, an internet based auction service. There is no listing fee. The only fee is 8% of the selling price when the item actually sells and this 8% is added to the sale price and paid by the buyer. This auction service meets the legal requirement for disposing of surplus property.

Bus #602 1994 International Conventional-Lift
Bus #643 1996 Bluebird Transit
Bus #644 1999 Bluebird TC2000 Transit
Bus #665 2001 International-Bluebird-Lift
Bus #669 2002 International-Bluebird-Lift
Bus #674 2002 International-Bluebird
Bus #679 2003 International-Bluebird
Bus #684 2004 International-Bluebird

2105. THIRD READING AND ADOPTION - POLICY MANUAL UPDATES, POLICY 3120.12 - SUBSTITUTES IN AREAS OF CRITICAL NEED AND SHORTAGE

<u>POLICY NUMBER</u>	<u>TITLE</u>	<u>STATUS</u>
Policy 3120.12	SUBSTITUTES IN AREAS OF CRITICAL NEED AND SHORTAGE	Revised

2106. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u>	<u>MEAL</u>	<u>REIMBURSEMENT</u>
Cox Landing Elementary	Sheri Vance Kristen Greene	
Huntington East Middle	April Scammahorn	

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4080-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Kaylene Godby Eff: 01/01/16	Milton Elementary Physical Education, Grades K-5	Retirement
Whitney Wadsworth Eff: 11/21/15	Explorer Academy Third and Fourth Grades	Moving

4081-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Sandra Duncan Eff: 10/19/15 – 11/20/15	Central Office Curriculum Supervisor	Family
Sandra Duncan Eff: 11/23/15 – 06/30/16 INTERMITTENT	Central Office Curriculum Supervisor	Family
Ashlie Ellis Eff: 10/05/15 – 12/22/15 CORRECTION	Central City Elementary Title I Reading, Grades K-5	Family
Samantha Fleming Eff: 10/01/15 – 10/14/15	Barboursville Middle Reading, Grades 6-8	Medical
Sarah White Eff: 10/16/15 – 06/01/16	Highlawn Elementary LD/BD/MI, Grades K-5	Medical
Rochelle Wiseman Eff: 10/19/15 – 11/30/15	Culloden Elementary Speech Language Pathologist	Medical

4082-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective November 4, 2015 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-2337	Nathan Evans	Huntington East Middle LD/BD/MI, Grades 6-8
P-2344	Felicia Backus	Barboursville Middle Math/Science/Social Studies, Grades 6-8

4083-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2016-2017 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1667	Jennifer Ferguson	Salt Rock Elementary Kindergarten	Salt Rock Elementary Third Grade
P-1668	Hayley Gilliland	Huntington Middle Developmental Reading Grades 6-8	Southside Elementary Kindergarten
P-1670	Kristin Smith	Salt Rock Elementary First Grade	Culloden Elementary First Grade
P-2373	Adam Culver	Huntington Middle Developmental Reading Grades 6-8	Huntington Middle English/Language Arts Grades 6-8

4084-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will serve in monitoring capacity for teachers, collaborate with principal to assess professional development needs, and design and present embedded professional development based on school needs **effective the 2015-2016 school year.**

P-4884	Camilla McCourt Robin Ramey	Central City Elementary National Board Teacher/Mentor
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The following position(s) are for individuals who will serve as a liaison for families with school and community and help meet requirements according to the school's strategic plan **effective the 2015-2016 school year.**

P-4885 Ruth Ann Campbell Altizer Elementary
Parent Partner, Part-time

4086-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Patricia Cromwell	Patricia Parker	Deborah Sheets
Carole Hensley	Deborah Parker-Snavely	David Brent Smith
Margaret Kennedy	John Rimmer	Pamela Thomas
Allison Layman	Jay Roudebush II	

4087-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Martha DeLong	Christian Griswold	Gregory Michael
Nicole Downey	William Meadows	Daryl Smith

4088-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date

School / Sport

Joseph Chapman Eff: 10/21/15	Huntington East Middle Boys' Basketball, Assistant Coach
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4089-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date

School / Sport

Stephen Lipscomb* Eff: 2015-2016 School Year	P-8849, Huntington Middle Wrestling, Head Coach
Michael Thomas* Eff: 2015-2016 School Year	P-8851, Huntington Middle Boys' Basketball, Head Coach
John Dennison* Eff: 2015-2016 School Year	P-8852, Huntington Middle Boys' Basketball, Assistant Coach
Anthony Shackelford* Eff: 2015-2016 School Year	P-8857, Huntington High Boys' Basketball, Volunteer Coach
Brandon Barbour Eff: 2015-2016 School Year	P-8864, Huntington East Middle Girls' Basketball, Assistant Coach
Nicole Downey Eff: 2015-2016 School Year	P-8867, Huntington East Middle Girls' Basketball, Head Coach

* Individual(s) have completed the American Sport Education Program

SERVICE PERSONNEL:

4050-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Terry Schrock Eff: 11/03/15	Transportation Complex Bus Mechanic	Other Employment-In State
Nancy Miller Eff: 10/22/15	Huntington East Middle School Classroom Aide	Personal

4051-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name/Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Crystal Nibert Eff: 10/20/15 – 05/31/15	Multi Schools LPN/Aide	Family Medical Leave Intermittent

4052-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
BU16015	Gregory Howell Eff: 11/ 16 /15 CORRECTION	Transportation Complex Bus Operator Bus #741 655 Salary / Schedule D12 200 days

4053-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name /Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
CANCEL CU16039	CANCEL	CANCEL	Transportation Complex/ Alternative School Custodian III (LOA) 683 (Evening shift) Salary / Schedule C12 200 days or Until regular employee returns

4054-S. EXTENDED TIME AGREEMENT(S) – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Alisa Mills	Cabell Midland High School	10/19/15	1 Hour
Peggy Barebo	Meadows Elementary School	08/10/15	¾ Hour

4055-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL

The employee(s) listed below will be performing specialized health care procedures during the 2015 – 2016 school year.

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Wendy Bannister	Ona Elementary School	Eff: 10/22/15

4056-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
*Paula Lingenfelter	Substitute LPN/Aide	Eff: 11/04/15
*Shanna Tufts	Substitute LPN/Aide	Eff: 11/04/15
*John Baker	Substitute Aide	Eff: 11/04/15
*Brooke Blankenship	Substitute Aide	Eff: 11/04/15
*Shawn Brammer	Substitute Aide	Eff: 11/04/15
*Tracy Bush	Substitute Aide	Eff: 11/04/15
*Lindsey Chapman	Substitute Aide	Eff: 11/04/15
*Jacob Cicolella	Substitute Aide	Eff: 11/04/15
*Linda Cremeans	Substitute Aide	Eff: 11/04/15
*Chris Gilkerson	Substitute Aide	Eff: 11/04/15
*Bonnie Hancock	Substitute Aide	Eff: 11/04/15
*Christy Hughes	Substitute Aide	Eff: 11/04/15
*Christina Jordan	Substitute Aide	Eff: 11/04/15
*Angela Keyser	Substitute Aide	Eff: 11/04/15
*Annie Kinsling	Substitute Aide	Eff: 11/04/15
*Holly Massie	Substitute Aide	Eff: 11/04/15
*Kerry Mays	Substitute Aide	Eff: 11/04/15
*Meghan McCagg	Substitute Aide	Eff: 11/04/15
*Jeffrey McFarland	Substitute Aide	Eff: 11/04/15
*Kellie Myers	Substitute Aide	Eff: 11/04/15
*Leola Page	Substitute Aide	Eff: 11/04/15
*James Page	Substitute Aide	Eff: 11/04/15
*Kelley Perry	Substitute Aide	Eff: 11/04/15
*Stephanie Ross	Substitute Aide	Eff: 11/04/15
*Katrina Rowe	Substitute Aide	Eff: 11/04/15
*Cynthia Smith	Substitute Aide	Eff: 11/04/15
*Tabatha Watts	Substitute Aide	Eff: 11/04/15
*Crystal Weir	Substitute Aide	Eff: 11/04/15

*Pending criminal background check, TB, drug testing results, and successful completion of Cabell County Schools required training for Transportation and Classroom Aides.

4057-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL

The Superintendent recommends the contract termination of the following Substitute Service Personnel. The reason for this action is the employee’s failure to accept assignments.

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Ryan Muth	Substitute Custodian	Eff: 11/04/15

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

5032. EMPLOYEE DISCIPLINE – PROFESSIONAL PERSONNEL

The Superintendent recommends that the Board ratify the three (3) day suspension of a professional employee without pay. The suspension was served on Friday, October 16, Monday, October 19, and Tuesday, October 20, 2015.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5033. FULL DISTRICT PARTICIPATION IN THE COMMUNITY ELIGIBILITY PROVISION

The following item was originally placed on the agenda by unanimous vote of the Board on October 6, 2015 for action at the October 20, 2015 meeting. A motion tabled this item until November 3, 2015.

Beginning with the 2016-2017 school year, all schools in Cabell County will participate in the Community Eligibility Provision (CEP). Source of funding: Federal Child Nutrition Program and County.

RECOMMENDATION:

MOTION:

SECOND:

VOTE:

6000. DISCUSSION

NONE

William A. Smith
Superintendent

WAS/lkp