

# Agenda

## CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

March 6, 2018

5:30 P.M.

### **1000. INFORMATIONAL ITEMS**

- 1080. SPECIAL CELEBRATIONS
- 1081. PRESENTATION: NAMING OF HALLWAY CONCOURSE OUTSIDE OF GYMNASIUM AT HUNTINGTON HIGH SCHOOL
- 1082. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES
- 1083. UPDATE: OPERATIONS
- 1084. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1085. DELEGATIONS TO BE HEARD

### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2153. BOARD MEETING MINUTES
- 2154. COMPREHENSIVE EDUCATIONAL FACILITIES PLAN (CEFP) AMENDMENTS
- 2155. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2156. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2157. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2158. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR
- 2159. MEAL SUPERVISION AGREEMENT CONTRACTS

### **3000. FINANCIAL**

NONE

### **4000. PERSONNEL**

#### **PROFESSIONAL PERSONNEL:**

- 4149-P RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4150-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4151-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4152-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4153-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4154-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL
- 4155-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

**SERVICE PERSONNEL:**

- 4092-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4093-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4094-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4095-S. TRANSFER(S) – SERVICE PERSONNEL
- 4096-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL
- 4097-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACTS – SERVICE PERSONNEL
- 4098-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

**5000. SPECIAL BOARD ITEMS**

- 5075. NAMING OF HALLWAY CONCOURSE OUTSIDE OF GYMNASIUM AT HUNTINGTON HIGH SCHOOL

**6000. DISCUSSION**

- 6021. MAKE-UP DAYS DUE TO WORK STOPPAGE
- 6022. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

March 6, 2018

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, March 6, 2018, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

The Oath of Office will be administered to Alyssa Bond, the newest Board Member, filling the unexpired term of office through June 30, 2018.

**1000. INFORMATIONAL ITEMS**

1080. SPECIAL CELEBRATIONS

By: Jedd Flowers, Director of Communications

**WEST VIRGINIA AMERICAN CHORAL DIRECTORS (WVACDA)**

**JUNIOR HIGH/MIDDLE SCHOOL ALL STATE CHORUS 2018**

Lyndsey Keaton	Karleigh Morrone
Kate White	Ellie Dean
Audrey Smith	Kate Sullivan
Emily Estep	Matthew Jones
Dylan Starcher	George Wait
Jacob Carter	Elijah Henry
Audrey Cavender	Andy Anderson

**ALL STATE HIGH SCHOOL CHAMBER CHOIR 2018**

Laura Clagg	Caleb Dorsey
Bilen Zerie	Joshua McCallister
Jillian Blake	Jadon Hayes
Ethan Niebergall	

1081. PRESENTATION: NAMING OF HALLWAY CONCOURSE AT HUNTINGTON HIGH SCHOOL

By: Joedy Cunningham, Principal  
Travis Austin, Assistant Principal

1082. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES

By: Kelly Watts, Assistant Superintendent

1083. UPDATE: OPERATIONS

By: Greg Webb, Director of Buildings and Grounds

1084. COMMUNICATIONS FROM THE SUPERINTENDENT

1085. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2153. BOARD MEETING MINUTES

Minutes of February 6, 2018 (Regular Meeting) and February 8, 2018 (Special Meeting) are being presented for approval.

2154. COMPREHENSIVE EDUCATIONAL FACILITIES PLAN (CEFP) AMENDMENTS

The current Comprehensive Educational Facilities Plan (CEFP) called for the closure of the following Elementary schools: Nichols, Meadows, Hite Saunders, Ona, and Davis Creek. The Superintendent recommends the CEFP be amended and state that these schools **will be kept open** to help meet the individual and educational needs of the students of these communities.

2155. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the ProStart students to travel to Charleston, WV, on March 6-7, 2018, to participate in the Culinary Cup. Two (2) days of school will be missed and five (5) students along with two (2) chaperones including Stephen Martin and Chrisa Hayes will be on this trip. Expenses will be paid from school funds. Verbal permission was granted by the Superintendent.

2156. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the Youth Leadership Association-Cabell County Chapter students to travel to Washington, DC on March 8-11, 2018, to participate in meetings with Senators and Congressman; a Capitol and White House visit, policy and government research. One (1) day of school will be missed and seven (7) students along with four (4) chaperones including a teacher, Edwin Scott White will be on this trip. Transportation will be provided by the chaperones. Expenses will be paid from school funds.

2157. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School's trip request for Japanese III/IV students to travel to Louisville, KY on March 4, 2018, to participate in the Bluegrass Area Japanese Speech Contest. No school will be missed and two (2) students along with two (2) chaperones including their teacher, Meagan Joseph will be on this trip. Transportation will be provided by the chaperones. Expenses will be paid from school funds. Verbal permission was granted by the Superintendent.

2158. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Sarah Elizabeth Young	11	Putnam	Cabell	Approved

2159. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u>	<u>MEAL</u>	<u>REIMBURSEMENT</u>
Barboursville Middle		Carrie Ward
Huntington Middle		Jessica Holley

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**3000. FINANCIAL**

NONE

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

4149-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
James Colegrove Eff: 03/01/18	Central Office Assistant Superintendent of Operations	Retirement

**CORRECTION**

4150-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Johnna Adams Eff: 02/13/18 – 06/01/18	Huntington Middle Social Studies, Grade 8	Medical Leave

Julie Brumfield Eff: 11/29/17 – 06/01/18	Cabell Midland High Health/Drivers Ed/PE, Grades 9-12	Medical Leave Intermittent
Jennifer Chadwick Eff: 02/27/18 – 06/01/18	Central Office Instruction Technology Coordinator	Medical Leave Intermittent Not to exceed 60 Days
Brian Clagg Eff: 03/05/18 – 03/16/18	Cabell Midland High Vocational Agriculture, Grades 9-12	Family Medical Leave Not to exceed 60 Days
Brian Clagg Eff: 03/05/18 – 04/30/18 <b>CORRECTION</b>	Cabell Midland High Vocational Agriculture, Grades 9-12	Family Leave Intermittent Not to exceed 60 Days
Ethan Merritt Eff: 02/12/18 – 06/01/18	Milton Elementary Kindergarten	Medical Leave Intermittent

4151-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2018-2109 School Year.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1811	Danielle Pence	Explorer Academy AU/MI or AU/LD/BD/MI, Grades K-5	Altizer Elementary AU/MI or AU/LD/BD/MI, Grades K-5
P-1817	Tara Maynard	Central City Elementary Title I Math, Grades K-5	Guyandotte Elementary Kindergarten

4152-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
P-4073	Charles Maynard Eff: 2017-2018	Huntington High Science Recovery School/Tutor

4153-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Rachael Skeens\*

\* pending paperwork

4154-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>School / Sport</u>
Anthony Salmons Eff: 02/02/18	Barboursville Middle Boys' Track, Head Coach

4155-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Sport</u>
P-8232	Allyson Lawhon	Huntington Middle Girls' Track, Assistant Coach
P-8234	Mary Dickerson	Huntington East Middle Cheerleading, Head Coach
P-8239 (1 of 3)	Chelsea Carroll*	Cabell Midland High Softball, Volunteer Coach
P-8239 (2 of 3)	Robert Elswick*	Cabell Midland High Softball, Volunteer Coach
P-8239 (3 of 3)	Steve Hardin*	Cabell Midland High Softball, Volunteer Coach

\* Individual(s) have completed the American Sport Education Program

**SERVICE PERSONNEL:**

4092-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Kevin Armstrong Eff: 03/01/18	Huntington High School Cook	Personal
Mary E. Ball Eff: 02/23/18	Substitute Secretary	Personal
Gregory A. Cooper Eff: 02/16/18	Substitute Bus Operator	Personal
Nancy K. Miller Eff: 03/03/18	Altizer Elementary School Aide	Personal

4093-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Julian Coleman Eff: 02/12/18 – 02/15/18	Spring Hill Elementary School Aide	Administrative Leave (Unpaid)
Lisa Sue Giles Eff: 05/30/18 – 06/13/18	Transportation Complex Aide	Administrative Leave (Unpaid)
Bonnie C. Hutchinson Eff: 02/28/18 – 03/30/18	Central City Elementary School Cafeteria Manager	Family Medical Leave Intermittent
P. Mike Miller Eff: 02/13/18 – 02/21/18	Huntington High School Aide	Administrative Leave (Unpaid)
Tracy Dawn Napier Eff: 02/26/18 – 06/30/18	Transportation Complex Bus Operator	Family Medical Leave Intermittent

4094-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
BU18031	Claude Cremeans Eff: 03/19/18	Transportation Complex Bus Operator Bus #698 655 Salary / Schedule D12 200 days
CU18032	Bobbie Scarberry Eff: 03/19/18	Cabell Midland High School Custodian/Midnight Shift 683 Salary / Schedule C54 240 days

4095-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
CK18036	Michelle Handy Eff: 2018-2019 School Year	Martha Elementary School Cook I Half Time 675 Salary / Schedule A10 200 days	Huntington High School Cook I Full Time 675 Salary / Schedule A10 200 days



4096-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Kayla Blankenship	Milton Pre-K	Eff: 10/30/17 – 11/30/17	30 Minutes
Jamie King	Explorer Academy	Eff: 02/14/18	1 Hour
Sandra Moye	Huntington High School	Eff: 10/17/17	Additional 15 Minutes
Christi Smith	Milton Pre-K	Eff: 12/01/17	30 Minutes

4097-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Katura Lyles <b>CORRECTION</b> <b>(Alternate)</b>	Central City Elementary	Eff: 02/01/18

4098-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
*Jennifer Gilbert	Substitute Cook	Eff: 03/07/18
Nancy K. Miller	Substitute Aide	Eff: 03/07/18

\*Pending Drug test, Physical exam, Criminal Background Check and employee training.

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

5075. NAMING OF HALLWAY CONCOURSE OUTSIDE OF GYMNASIUM AT HUNTINGTON HIGH SCHOOL

The Superintendent recommends the Board approve the request to name the hallway concourse just outside of the gymnasium at Huntington High School after a former coach and teacher at Douglass High School. The hallway concourse shall be named the “Zelma Davis Hall of Champions”. Mr. Davis was affectionately known as “Chief” and his legacy of champions and aiding student personal growth while including an emphasis on education is impressive and worthy of honor. All requirements of Cabell County Board Policy 7105 have been satisfied.

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

5076. EMPLOYEE DISCIPLINE – PROFESSIONAL PERSONNEL

The Superintendent recommends that the Board ratify the suspension of a professional employee for ten (10) days, **without pay**.

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

6000. DISCUSSION

6021. MAKE-UP DAYS DUE TO WORK STOPPAGE

6022. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

Ryan Saxe  
Superintendent

RS/lp