

Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

June 21, 2017

5:30 P.M.

1000. INFORMATIONAL ITEMS

- 1090. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1091. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2193. BOARD MEETING MINUTES
- 2194. AWARDDING OF LOW BID FOR ADD-ON PROJECT AT BARBOURSVILLE MIDDLE SCHOOL
- 2195. PURCHASE OF MATERIALS TO CONSTRUCT SEWER LINE – DAVIS CREEK ELEMENTARY
- 2196. WORKERS COMPENSATION INSURANCE BID
- 2197. PURCHASE OF DIGITAL ASSESSMENTS FOR GRADES K-12 – RENAISSANCE
- 2198. DESIGNATION OF PREFERRED TECHNOLOGY VENDOR FOR MAINSTREAM COMPUTERS, LAPTOPS, AND MONITORS
- 2199. DESIGNATION OF PREFERRED TECHNOLOGY VENDOR FOR PRINTERS, DATA PROJECTORS, AND DOCUMENT CAMERAS
- 2200. APPROVAL OF PRE-K SCHOOL CALENDARS FOR THE 2017-2018 SCHOOL YEAR
- 2201. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CHILD DEVELOPMENT ACADEMY OF MARSHALL UNIVERSITY
- 2202. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CHILDREN’S PLACE
- 2203. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CROSSROADS UMC CHILDCARE MINISTRIES
- 2204. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND EASTWOOD BAPTIST LEARNING CENTER
- 2205. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND FIFTH AVENUE BAPTIST CHILD CARE CENTER
- 2206. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND KIWANIS DAY CARE CENTER, INC.
- 2207. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND THE MARSHALL UNIVERSITY EARLY EDUCATION STEM CENTER
- 2208. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND NEW BEGINNINGS CHILD CARE CENTER
- 2209. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND OUR LADY OF FATIMA SCHOOL
- 2210. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND PLAYMATES CHILD DEVELOPMENT CENTER
- 2211. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND ST. JOSEPH GRADE SCHOOL AND PRESCHOOL
- 2212. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2213. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

- 2214. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR
- 2215. RENEWAL OF INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND MILDRED MITCHELL-BATEMAN HOSPITAL
- 2216. SECOND READING – POLICY MANUAL UPDATES
- 2217. NINTH READING – POLICY MANUAL UPDATES – VOLUME NINE, NO. 1
- 2218. COMPENSATION FOR PERFORMANCE OF ADDITIONAL DUTIES DURING THE INTERIM PERIOD WITHOUT MR. LUCAS

3000. FINANCIAL

- 3051. TREASURER’S REPORT – MAY, 2017
- 3052. VOUCHERS PAYABLE – MAY, 2017
- 3053. BUDGET SUPPLEMENTS
- 3054. BUDGET TRANSFERS
- 3055. BUDGET AUTHORIZATION

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4199-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4200-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4201-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4202-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4203-P. EXTENSION OF CONTRACT DAYS – PROFESSIONAL PERSONNEL
- 4204-P. RESCIND BOARD ACTION OF APRIL 18, 2017 – PROFESSIONAL PERSONNEL
- 4205-P. RESCIND BOARD ACTION OF MAY 16, 2017 – PROFESSIONAL PERSONNEL
- 4206-P. RESCIND BOARD ACTION OF JUNE 6, 2017 – PROFESSIONAL PERSONNEL
- 4207-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4208-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4209-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4210-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4211-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4153-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4154-S. TRANSFER(S) – SERVICE PERSONNEL
- 4155-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

- 5135. RESCHEDULING OF JULY 4, 2017 BOARD MEETING

6000. DISCUSSION

NONE

June 21, 2017

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Wednesday evening, June 21, 2017, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

1000. INFORMATIONAL ITEMS

1090. COMMUNICATIONS FROM THE SUPERINTENDENT

1091. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2193. BOARD MEETING MINUTES

Minutes of June 6, 2017 (Regular Meeting) are being presented for approval.

2194. AWARDING OF LOW BID FOR ADD-ON PROJECT AT BARBOURSVILLE MIDDLE SCHOOL

The Superintendent recommends awarding the lowest qualified bid for the add-on project at Barboursville Middle School. Sealed bids were opened on June 6, 2017 in the Cabell County Operations meeting room. The low bid is Dan Hill Construction of Gauley Bridge, WV.

<u>Company</u>	<u>Amount</u>	
Neighborgall Construction	\$ 1,475,000.00	
1 Korin 3 10 Incorporated	\$ 1,320,000.00	
Lombardi Construction	\$ 1,444,800.00	
Dan Hill Construction	\$ 1,302,500.00	*Low Bid
Wolf Creek Construction	\$ 1,314,600.00	
Swope Construction	\$ 1,316,000.00	

Funding Source is Bond Surplus

2195. PURCHASE OF MATERIALS TO CONSTRUCT SEWER LINE – DAVIS CREEK ELEMENTARY

The Superintendent recommends purchasing materials to construct a sewer line through the property of Keith McCoy bordering Alternate State Route 10 to Davis Creek Elementary Property. Mr. McCoy has proposed that Cabell County Schools pay for materials and D.O.T. permit. He will provide equipment and labor necessary to install the line to the board’s property. Additionally, Mr. McCoy agrees to deed .5 acres of property adjacent to the school for additional parking. Cost of materials will be \$ 177,188.08. The funding source is: Permanent Improvement

2196. WORKERS COMPENSATION INSURANCE BID

The Superintendent recommends approval of the winning workers compensation bid by USI Insurance Services. The winning bid includes a policy from Brickstreet Insurance that will cover all workplace injuries for the employees of Cabell County Schools with an annual premium of \$783,144. The period of this policy will be from July 1, 2017 through June 30, 2018. The following bids were received for consideration.

<u>Agent</u>	<u>Insurance Company</u>	<u>Annual Premium</u>
USI Insurance Services	Brickstreet Insurance	\$ 783,144
USI Insurance Services	Travelers Insurance	Declined to bid
USI Insurance Services	Amtrust Insurance	Declined to bid

2197. PURCHASE OF DIGITAL ASSESSMENTS FOR GRADES K-12 – RENAISSANCE

The Superintendent recommends approval for the purchase of the following reading and math assessment materials for grades K-12 through Renaissance (formerly Renaissance Learning). The data made available through the STAR assessments is used for both math and reading instruction to be tailored to meet student needs through differentiating classroom instruction as well as grouping students for SPL (Support for Personalized Learning). STAR also provides in-depth diagnostic reports, teacher lessons based on data and numerous student resources.

Accelerated Reader, also made available through Renaissance is an online tool designed to motivate children to read books independently to strengthen their reading skills through practice. The program awards students points for answering questions pertaining to the book. Teachers reward students at various intervals for reaching specific point goals by reading books and answering questions about that particular book.

Renaissance (formerly Renaissance Learning)	\$147,518.45
<i>STAR Reading and Math Assessments – 25 schools</i>	
<i>AR 360 – 4 middle schools</i>	
<i>Accelerated Reader – 17 elementary schools</i>	

2198. DESIGNATION OF PREFERRED TECHNOLOGY VENDOR FOR MAINSTREAM COMPUTERS, LAPTOPS, AND MONITORS

The Superintendent recommends approval for designation of nCompass Networks, Inc. as the Technology Department’s Preferred Technology Vendor for the 2017-2018 school year for the following items: Lenovo Mainstream Desktop and Tower Computers, Viewsonic Monitors, and Lenovo 15.6 and 14-inch Laptop Computers. This allows all our departments to purchase technology equipment without having to repeat the bid process. To establish a preferred vendor, sealed bids were solicited on the above technology items purchased by the school system. nCompass Networks, Inc. of Huntington, WV was the sole bidder. This contract does not constitute a purchase at this time and provides the winner no guarantee of any specific volume of future purchases.

<u>Company</u>	<u>Amount</u>
nCompass Networks	\$ 3,849.00*

*Sole Bid

2199. DESIGNATION OF PREFERRED TECHNOLOGY VENDOR FOR PRINTERS, DATA PROJECTORS, AND DOCUMENT CAMERAS

The Superintendent recommends approval for designation of PCM-G as the Technology Department's Preferred Technology Vendor for the 2017-2018 school year for the following items: HP Black and White Classroom Printers, HP Color Laser Medium to Large Office Printers, Viewsonic PowerLite Projectors, and Elmo Document Cameras. This allows all our departments to purchase technology equipment without having to repeat the bid process. To establish a preferred vendor, sealed bids were solicited on the above technology items most purchased by the school system. PCM-G of Dayton, OH was the winning bidder. This contract does not constitute a purchase at this time nor does it provide the winner a guarantee of any specific volume of future purchases.

<u>Company</u>	<u>Amount</u>
PCM-G	\$ 3,245.00*
nCompass Networks	\$ 3,292.00

*Low Bid

2200. APPROVAL OF PRE-K SCHOOL CALENDARS FOR THE 2017-2018 SCHOOL YEAR

The Superintendent recommends approval of the four day and five day Pre-K school calendars for the 2017-2018 school year.

2201. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CHILD DEVELOPMENT ACADEMY OF MARSHALL UNIVERSITY

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement the **Child Development Academy of Marshall University** will provide Pre-k services to two classrooms of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides the Child Development Academy of Marshall University with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$101,192.00 based on the program's official enrollment in October of 2016 of twenty-eight (28) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2202. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CHILDREN'S PLACE

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Children's Place** will provide Pre-k services to one classroom of four year old children (as well as three year olds with IEPs)

enrolled at the center. The contract provides the Children's Place with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 50,596.00 based on the program's official enrollment in October of 2016 of fourteen (14) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2203. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND CROSSROADS UMC CHILDCARE MINISTRIES

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Crossroads UMC Childcare Ministries** will provide Pre-k services to two classrooms of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides the Crossroads UMC Childcare Ministries with funds to implement the West Virginia Pre-K program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 144,560.00 based on the program's official enrollment in October of 2016 of forty (40) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2204. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND EASTWOOD BAPTIST LEARNING CENTER

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Eastwood Baptist Learning Center** will provide Pre-k services to one classroom of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides Eastwood Baptist Child Development Center with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$72,280.00 based on the program's official enrollment in October of 2016 of twenty (20) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2205. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND FIFTH AVENUE BAPTIST CHILD CARE CENTER

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Fifth Avenue Baptist Child Care Center** will provide Pre-k services to one classroom of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides Fifth Avenue Baptist Child Care Center with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 72,280.00 based on the program's official enrollment in October of 2016 of twenty (20) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2206. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND KIWANIS DAY CARE CENTER, INC.

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Kiwanis Day Care Center**,

Inc. will provide Pre-k services to one classroom of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides Kiwanis Day Care Center, Inc. with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 54,210.00 based on the program's official enrollment in October of 2016 of fifteen (15) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2207. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND THE MARSHALL UNIVERSITY EARLY EDUCATION STEM CENTER

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. **The Marshall University Early Education STEM Center** will serve as a model classroom for the West Virginia Pre-k Program by providing exemplary Pre-k programming to students while training tomorrow's teachers. Marshall University's June Harless Center will secure additional funds to support, develop and sustain a Science, Technology, Engineering and Mathematics (STEM) model on the Marshall campus. The staff of the June Harless Center will provide human capital to support the model including professional development, curriculum enhancement and in-class support. Through this contractual agreement the Marshall University Early Education Center will provide Pre-k services to two classrooms of four year old children (as well as three year olds with IEPs) enrolled at the center and Explorer Academy at a cost of \$ 119,262.00 based on the program's official enrollment in October of 2016 of thirty-three (33) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2208. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND NEW BEGINNINGS CHILD CARE CENTER

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **New Beginnings Child Care Center** will provide Pre-k services to one classroom of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides New Beginnings Child Care Center with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 39,754.00 based on the program's official enrollment in October of 2016 of eleven (11) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2209. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND OUR LADY OF FATIMA SCHOOL

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Our Lady of Fatima School** will provide Pre-k services to one classroom of four year old children enrolled at the school. The contract provides Our Lady of Fatima School with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 65,052.00 based on the program's official enrollment in October of 2016 at 1.0 FTE of eighteen (18) students. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2210. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND PLAYMATES CHILD DEVELOPMENT CENTER

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **Playmates Child Development Center** will provide Pre-k services to two classrooms of four year old children (as well as three year olds with IEPs) enrolled at the center. The contract provides Playmates Child Development Center with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 144,560.00 based on the program's official enrollment in October of 2016 of forty (40) children. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2211. CONTRACTUAL AGREEMENT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND ST. JOSEPH GRADE SCHOOL AND PRESCHOOL

The Superintendent recommends approval of this contractual agreement in order to implement the district's Pre-k Plan for the 2017-2018 school year. Through this contractual agreement **St. Joseph Grade School and Preschool** will provide Pre-k services to two classrooms of four year old children (as well as three year olds with IEPs) enrolled at the school. The contract provides St. Joseph Grade School and Preschool with funds to implement the West Virginia Pre-k program free of charge to parents during the official hours of operation of the Pre-k program. The cost of this contract is \$ 93,964.00 based on the program's official enrollment in October of 2016 of twenty-six (26) children in two classrooms. The district will be able to count the children attending this community-based WV Pre-k Program in its October enrollment at 1.0 FTE per student, thus returning to the district funding through the school aid formula to continue the program in future years.

2212. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the band percussion and color guard to travel to Fayette County, WV, on July 10-14, 2017, to participate in an instructional camp. No school will be missed and sixty (60) students along with ten (10) chaperones will be on this trip. Transportation will be provided by charter bus. Expenses will be paid from school funds.

2213. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the band to travel to Indianapolis, IN, on November 9-11, 2017, to participate in Bands of America Grand National Championships. One (1) day of school will be missed and one hundred sixty (160) students along with twenty-five (25) chaperones will be on this trip. Transportation will be provided by charter bus. Expenses will be paid from school funds.

2214. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Raylan Tate Lusher	K	Mason*	Cabell	Approve
Devin Doss	9 th	Wayne	Cabell	Approve

***Correction – Mason, not Putnam**

2215. RENEWAL OF INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND MILDRED MITCHELL-BATEMAN HOSPITAL

The Superintendent recommends approval of the interagency agreement with Mildred Mitchell-Bateman Hospital in Huntington, West Virginia, to provide an opportunity for students enrolled in the Practical Nursing Program at the Cabell County Career and Technology Center to observe and acquire clinical experience in the school year 2017 – 2018.

2216. SECOND READING – POLICY MANUAL UPDATES

<u>POLICY NUMBER</u>	<u>TITLE</u>	<u>STATUS</u>
2370.01	Embedded Credit	Revised

2217. NINTH READING – POLICY MANUAL UPDATES – VOLUME NINE, NO. 1

<u>POLICY NUMBER</u>	<u>TITLE</u>	<u>STATUS</u>
POLICY 0100	DEFINITIONS	REVISED
POLICY 1130	CONFLICT OF INTEREST (ADMINISTRATIVE)	REVISED
POLICY 1530	EVALUATION OF CENTRAL OFFICE PERSONNEL	REVISED
POLICY 1530.01	EVALUATION OF SCHOOL LEADERS	REVISED
POLICY 1540	TERMINATION OF ADMINISTRATIVE AND OTHER POSITION CONTRACTS	REVISED
POLICY 2260.03	PROGRAMS OF STUDY FOR LIMITED ENGLISH PROFICIENT STUDENTS	REVISED
POLICY 2280	PRESCHOOL PROGRAM	REVISED
POLICY 2430.01	SPECIAL PROGRAMS BY COMMUNITY VOLUNTEERS	REVISED
POLICY 2623	STUDENT ASSESSMENT	REVISED
POLICY 3113	CONFLICT OF INTEREST (PROFESSIONAL STAFF)	REVISED
POLICY 3165	USE OF EPINEPHRINE BY PERSONNEL (PROFESSIONAL STAFF)	REVISED
POLICY 3220	STAFF EVALUATION	REVISED
POLICY 4113	CONFLICT OF INTEREST (SERVICE PERSONNEL)	REVISED
POLICY 4120	EMPLOYMENT OF SERVICE PERSONNEL	REVISED
POLICY 4165	USE OF EPINEPHRINE (SERVICE PERSONNEL)	REVISED
POLICY 5136	PERSONAL COMMUNICATION DEVICES	REVISED
POLICY 5136.01	TECHNOLOGY RESOURCES AND OTHER ELECTRONIC EQUIPMENT	REVISED
POLICY 5320	IMMUNIZATION	REVISED
POLICY 5530.01	STUDENT DRUG TESTING	REVISED
POLICY 5530.02	CAREER TECHNICAL EDUCATION AND WORK PLACE SIMULATION DRUG FREE POLICY	REVISED
POLICY 6110	FEDERAL FUNDS	REVISED
POLICY 6111	INTERNAL CONTROLS	NEW
POLICY 6112	CASH MANAGEMENT OF GRANTS	NEW
POLICY 6114	COST PRINCIPLES – SPENDING FEDERAL FUNDS	NEW
POLICY 6116	TIME AND EFFORT REPORTING	NEW
POLICY 6325	PROCUREMENT – FEDERAL GRANTS/FUNDS	NEW
POLICY 6550	TRAVEL PAYMENT AND REIMBURSEMENT	REVISED
POLICY 7300	DISPOSITION OF REAL PROPERTY	REVISED

POLICY 7310	DISPOSITION OF SURPLUS PROPERTY	REVISED
POLICY 7450	PROPERTY INVENTORY	REVISED
POLICY 7530	LENDING OF BOARD OWNED EQUIPMENT	REVISED
POLICY 7530.02	STAFF USE OF PERSONAL COMMUNICATION DEVICES	NEW
POLICY 7540	TECHNOLOGY	REVISED
POLICY 7540.03	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	REVISED
POLICY 7540.04	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	REVISED
POLICY 7540.05	DISTRICT-ISSUED STAFF E-MAIL ACCOUNT	REVISED
POLICY 7540.06	DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT	NEW
POLICY 7542	ACCESS TO DISTRICT TECHNOLOGY RESOURCES AND/OR INFORMATION RESOURCES FROM PERSONAL COMMUNICATION DEVICES	REVISED
POLICY 8210	SCHOOL CALENDAR	REVISED
POLICY 8220	SCHOOL DAY	REVISED
POLICY 8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN	NEW
POLICY 8305	INFORMATION SECURITY	NEW
POLICY 8330	STUDENT RECORDS	REVISED
POLICY 8500	FOOD SERVICE	REVISED
POLICY 8660	TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE	REVISED
POLICY 9800	HIGH SCHOOL DIPLOMA FOR VETERANS	REVISED

2218. COMPENSATION FOR PERFORMANCE OF ADDITIONAL DUTIES DURING THE INTERIM PERIOD WITHOUT MR. LUCAS

The Superintendent recommends that Marcia E. Craddock, staff accountant, be paid the equivalent of 54.5 hours of compensation at the rate of \$40.00 per hour for performing additional duties in the Office of Finance. The total compensation is \$2,180.00.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

3051. TREASURER'S REPORT – MAY, 2017

The Treasurer's Report for the month of May, 2017 is being presented for approval.

3052. VOUCHERS PAYABLE – MAY, 2017

The Vouchers Payable for the month of May, 2017 are being presented for approval.

3053. BUDGET SUPPLEMENTS

Fund	Name/Description	JE#	JE Total	Fund Total
11	School Allocations May	107	\$ 50,304.53	
	Erate	110	\$ 2,096.10	
	Fund 11 Supplements	107	\$ 200,000.00	
				<u>\$252,400.63</u>
51	Fund 51 Supplements	106	<u>\$ 1,705,212.92</u>	
				<u>\$ 1,705,212.92</u>
61	Voc Ed Tuition	102	\$ 126,729.14	
	School Garden Development	103	\$ 3,000.00	
	Out of County Instruction	104	\$ 37,669.00	
	Appalachian Donations Martha	105	\$ 500.00	
	Truancy Diversion Program	106	\$ 26,350.00	
	TIS	108	\$ 3,000.00	
	Charlotte's Web	109	\$ 1,000.00	
	Toyota Japanese Camp	100	\$ 12,500.00	
	WVDE Japanese Camp	101	\$ 8,230.00	
	School Surveys	102	\$ 400.00	
	Nippon Tungsten Japanese Camp	103	\$ 2,000.00	
	EL Summer Program	104	\$ 15,000.00	
	From Scratch Training	105	\$ 25,000.00	
	Strategic Planning	108	<u>\$ 1,200.00</u>	
				<u>\$ 262,578.14</u>

3054. BUDGET TRANSFERS

Fund	Name/Description	JE#	JE Total	Fund Total
11	Fund 11 Transfers	208	<u>\$ 29,020.72</u>	
				<u>\$ 29,020.72</u>
61	Title I	206	\$ 28,116.20	
	Homeless	207	\$ 32,311.15	
	Step 7	200	\$ 42,481.93	
	High Acuity	201	\$ 403.71	
	Staff Dev	202	<u>\$ 25,379.14</u>	
				<u>\$ 128,692.13</u>

3055. BUDGET AUTHORIZATION

The Superintendent requests authorization to approve budget amendments and forward them to the State Department of Education with confirmation given at the following board meeting.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4199-P. **RESIGNATION(S) – PROFESSIONAL PERSONNEL**

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Todd Alexander Eff: 07/01/17	Central Office Assistant Superintendent of Leadership Development and Administrative Services	Other Employment
Amanda Bell Eff: 06/16/17	Reduction-in-force	Other Employment
Kendall Lannan Eff: 06/01/17	Milton Elementary Fifth Grade	Other Employment
Caitlyn McKinney Eff: 06/21/17	Milton Middle FLEX, Foreign Language Exploratory	Moving
Linda Rich Eff: 06/01/17	Cabell County Career Technology Center Social Studies/Math, Grades 9-12	Other Employment
Cristie Trent Eff: 06/17/17	Huntington High Math/Algebra I, Grade 9	Moving
Amy Williams Eff: 05/31/17	Central Office/Multi-location Speech Language Pathologist Grades K-5	Other Employment

4200-P. **REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL**

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Kemble Calvert-Ruff Eff: 08/07/17 – 06/01/18	Huntington High AU/MI or AU/LD/BD/MI Grades 9-12	Family Intermittent Not to exceed 60 days

4201-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 7, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1713	Brittany Sellers	Spring Hill Elementary AU/MI or AU/LD/BD/MI, Grades 6
P-1754	Amanda Flora*	Spring Hill Elementary Fifth Grade
P-1760	Natalie Thacker	Explorer Academy Third & Fourth Grades
P-1761	Angela Boggs	Central City Elementary Fifth Grade
P-1762	Rebecca Mills	Spring Hill Elementary Fifth Grade
P-2193	Christopher Burdick*	Milton Middle Science, Grades 6-8
P-3187	Allison Raines*	Cabell County Career Technology Center Physical Education/Health, Grades 9-12 Half-time position
P-3190	Kathryn Sanders Preferred Recall	Cabell Midland High Spanish, Grades 9-12
P-6146	Amanda Ottaviano	Central Office/Multi-location Hearing Impaired, Grades PreK-12

*Pending Paperwork

4202-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 7, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1747	Tasha Adkins	Central City Elementary Third Grade	Culloden Elementary Third Grade
P-1748	Jennifer McComas	Explorer Academy Kindergarten	Central City Elementary Second Grade

P-1749	Stephanie Mowdy	Milton Elementary/Multi-schools AU/MI or AU/LD/BD/MI	Milton Elementary Kindergarten
P-1750	Sharon Fowler	Huntington Middle Science, Grades 6-8	Highlawn Elementary Fourth Grade
P-1751	Lauren Hensley	Huntington Middle English/Language Arts Grades 6-8	Central Office/Multi-location Library Media Specialist, Grades K-5
P-1755	Tana Lawrence	Milton Elementary Third Grade	Milton Elementary Second Grade
P-1756	Davota Lowe	Salt Rock Elementary/Multi-schools Physical Education	Milton Elementary Physical Education
P-1757	Teresa Blake	Village of Barboursville El. Principal, Grades K-5, 225 Day Contract	Nichols Elementary First Grade
P-1763	Brent Roberts	Milton Elementary LD/BD/MI, Grades K-5	Martha Elementary/Multi-location LD/BD/MI, Grades K-5
P-2172	Kimberly Turley	Spring Hill Elementary LD/BD/MI, Grades K-5	Barboursville Middle LD/BD/MI, Grades 6-8 CORRECTION
P-2186	Molly Fisher	Central Office/Multi-location Gifted	Barboursville Middle/ Multi-location Gifted, Grades 6-8
P-3186	Chrisa Hayes	Cabell Midland High English, Grades 9-12	Cabell Midland High English/Journalism Grades 9-12

4203-P. EXTENSION OF CONTRACT DAYS – PROFESSIONAL PERSONNEL

The Superintendent recommends the extension of contract days for the two high school Academy Coordinators for the Summer 2017. Funding is Step 7.

High School Academy Coordinators – additional five (5) days during the Summer at the principal’s direction on building Advisory Boards for each of the new academies as well as internships, scheduling meetings, and other tasks to continue the wall to wall academy concept. Scheduled days shall be approved by the principal which will not include holidays.

4204-P. RESCIND BOARD ACTION OF APRIL 18, 2017 – PROFESSIONAL PERSONNEL

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary. **Effective August 7, 2017 unless otherwise noted.**

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Andrea Ramsey	Altizer Elementary/Multi-location Counselor, Grades K-5	Reduction-in-force

RESCIND BOARD ACTION OF MAY 2, 2017

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary. **Effective August 7, 2017 unless otherwise noted.**

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Ashley Morrison	Explorer Academy Counselor, Grades K-5	Altizer Elementary/Multi- location Counselor, Grades K-5
Jessica Bishop	Huntington Middle Title I Math, Grades 6-8	Milton Middle Math, Grades 6-8

4205-P. RESCIND BOARD ACTION OF MAY 16, 2017 – PROFESSIONAL PERSONNEL

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary. **Effective August 7, 2017 unless otherwise noted.**

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Ashley Ellis	Central City Elementary Title I Reading, Grades K-5	Cox Landing Elementary First Grade
Melissa Adkins	Spring Hill Elementary Title I Math, Grades K-5	Spring Hill Elementary LD/BD/MI, Grades K-5
Lauryn Bohach	Spring Hill Elementary Title I Reading, Grades K-5	Guyandotte Elementary Kindergarten

4206-P. RESCIND BOARD ACTION OF JUNE 6, 2017 – PROFESSIONAL PERSONNEL

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary. **Effective August 7, 2017 unless otherwise noted.**

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Sarah Navy	Milton Middle Math, Grades 6-8	Huntington East Middle Math, Grades 6-8

4207-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Laura Grass Eff: 06/13/17	Milton Middle	Team Leader, 6B
Judith Plummer Eff: 06/06/17	Milton Middle	Team Leader, 7B
Cristie Trent Eff: 06/17/17	Huntington High	Team Leader, Freshman Academy

4208-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will supervise students, implement a developmentally appropriate summer school program, and provide tutorial instruction for the students as listed on job description.

P-4010	Marsha Ball Sharon Simon	Altizer Elementary ESL Camp-Instructor
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The following position(s) are for individuals who will provide department leadership, disseminate pertinent information, and act as a liaison for teacher with the principal and Central Office Curriculum Department **effective the 2017-2018 school year unless otherwise noted.**

P-4015	Tamara Westfall	Huntington High Team Leader, 9 th Grade
P-4016	Katy Jones	Barboursville Middle Team Leader, 6 th Grade

The following position(s) are for individuals who will schedule and coordinate a PEIA Pathways to Wellness Health Fair at the school site(s) for employees **effective the 2017-2018 school year unless otherwise noted.**

P-4017	Angela Faller	Cabell Midland High Wellness Coach
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The following position(s) are for individuals who will supervise all activities related to SkillsUSA and serve as an advisor for events **effective 2017-2018 school year unless otherwise noted.**

P-4018	Charles Vaughn	Cabell County Career Technology Center SkillsUSA Advisor
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4209-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Laurel Peace

BU18009	Tracy Napier Eff: 2017-2018 School Year	Transportation Complex Bus Operator Bus #777 Salary / Schedule D12 200 days	655
CU18004	James Jenkins Eff: 2017-2018 School Year	Milton Elementary School/Pre-K- Milton Middle School Custodian Evening Shift Salary / Schedule C12 200 days	683
CU18005	Timothy Thompson Eff: 07/01/17	Cabell Midland High School Custodian Midnight Shift Salary / Schedule C54 240 days	683

4154-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A18014	Tracy Hammons Eff: 2017-2018 School Year	Cabell Midland High School Special Ed. Departmental Itinerant Aide/Autism Mentor (Supervisory) Salary / Schedule F16 200 days	Cabell Midland High School Special Ed. Departmental Itinerant Aide/ Autism Mentor (Supervisory) Salary / Schedule F16 200 days
A18016	Ann Marie Jenkins Eff: 22017-2018 School Year	Subsequent Assignment	Explorer Academy Special Ed. Departmental Itinerant Aide (Supervisory) Salary / Schedule D11 200 days
CK18007	Angela Pinkerman Eff: 2017-2018 School Year	Cabell Midland High School Cook I Salary / Schedule A10 200 days	Milton Middle School/Culloden Elementary School Cook I Full Time Salary / Schedule A10 200 days
CK18008	Heather Robertson Eff: 2017-2018 School Year	Barboursville Middle School Cook I Salary / Schedule A10 200 days	Highlawn Elementary School Cook I Full Time Salary / Schedule A10 200 days
CK18009	Thomas Holbrook, Jr. Eff: 2017-2018 School Year	Subsequent Assignment	Cabell Midland High School Cook I Full Time Salary / Schedule A10 200 days

S18006	Connie Hightower Eff: 07/01/17	Central Office/Professional Personnel Secretary III Salary / Schedule F 240 days	537	Central Office/Technology Dept. Executive Secretary Salary / Schedule G1 261 days	538
S18007	Michelle Watson Eff: 2017-2018 School Year	Southside Elementary School Secretary III Salary / Schedule F 213 days	537	Nichols Elementary School Secretary III Salary / Schedule F 213 days	537
S18008	Jane Lake Eff: 207-2018 School Year	Central Office/Food Service Executive Secretary Salary / Schedule G1 261 days	538	Milton Middle School Secretary III Salary / Schedule F 200 days	537

4155-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Shanna Sims	Substitute Secretary	Eff: 07/01/17

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

5135. RESCHEDULING OF JULY 4, 2017 BOARD MEETING

The Superintendent recommends that the regular Board meeting scheduled for Tuesday, July 4, 2017, be rescheduled for Tuesday, July 11, 2017. This is due to the fact that July 4, 2017 is a holiday.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

6000. **DISCUSSION**

NONE

William A. Smith
Superintendent

WAS/lkp