

June 2, 2015

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items were offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, June 2, 2015, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, Delegations to be Heard.

1000. INFORMATIONAL ITEMS

1077. PRESENTATION: HUNTINGTON MUSEUM OF ART ANNUAL REPORT
By: Katherine Cox, Education Director

1078. FYI: "WINDS OVER WEST VIRGINIA"
By: Dr. Jeffrey Smith, Assistant Superintendent

1079. COMMUNICATIONS FROM THE SUPERINTENDENT

1080. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2210. BOARD MEETING MINUTES

Minutes of May 18, 2015 (Special Meeting), May 19, 2015 (Regular Meeting), and May 20, 2015 (Expulsion Hearings) are being presented for approval.

2211. MEMBERSHIP DUES FOR NATIONAL FEDERATION OF URBAN-SUBURBAN SCHOOL DISTRICTS ASSOCIATION

The Superintendent recommends approval of membership dues in the amount of \$4,000.00 for the National Federation of Urban-Suburban School Districts Association.

2212. STUDENT TRANSFER REQUESTS FOR THE 2014-15 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Clayton Ryan Stewart (2015-16)	9 th	Wayne	Cabell	Approve
Dylan Christopher Adkins (2015-16)	K	Cabell	Wayne	Approve
Alec Lockhart	4th	Cabell	Wayne	Approve

2213. FOURTH READING – POLICY MANUAL UPDATES – VOLUME SEVEN, NO. 2

POLICY 0160	MEETINGS	REVISED
POLICY 1422	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	REVISED
POLICY 1623	SECTION 503/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	REVISED
POLICY 1662	ANTI-HARASSMENT AND VIOLENCE	REVISED
POLICY 2114	MEETING STATE PERFORMANCE INDICATORS	REVISED
POLICY 2120	COUNTY AND SCHOOL IMPROVEMENT	REVISED
POLICY 2230.01	PROGRAM OF STUDY MIDDLE LEVEL EDUCATION	REVISED
POLICY 2230.02	PROGRAM OF STUDY ADOLESCENT EDUCATION (GRADES 9-12)	REVISED
POLICY 2230.04	PROGRAM OF STUDY ADOLESCENT EDUCATION GRADES 3-4	DELETE
POLICY 2230	PROGRAM OF STUDY EARLY LEARNING PROGRAMS GRADES PRE-K-5	REVISED
POLICY 2260	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY	REVISED
POLICY 2260.01	SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY	REVISED
POLICY 2260.02	PROGRAMS OF STUDY FOR LIMITED ENGLISH PROFICIENT STUDENTS	REVISED
POLICY 2370	ALTERNATIVE DELIVERY OF EDUCATIONAL PROGRAMS	REVISED
POLICY 2411	GUIDANCE AND COUNSELING	REVISED
POLICY 2412	HOMEBOUND/HOSPITAL INSTRUCTION PROGRAM	REVISED
POLICY 2432	DRIVER EDUCATION	REVISED
POLICY 2450	ADULT EDUCATION	REVISED
POLICY 2600	EDUCATIONAL PROGRAM	REVISED
POLICY 2605	PROGRAM ACCOUNTABILITY AND EVALUATION	REVISED
POLICY 2623	STUDENT ASSESSMENT	REVISED
POLICY 3122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	REVISED
POLICY 3123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	REVISED
POLICY 3170.01	EMPLOYEE ASSISTANCE PROGRAM (EAP)	REVISED
POLICY 3215	USE OF TOBACCO BY PROFESSIONAL STAFF	REVISED
POLICY 3242.01	TUITION REIMBURSEMENT	REVISED
POLICY 3340	GRIEVANCE PROCEDURE	REVISED
POLICY 3362	ANTI-HARASSMENT AND VIOLENCE	REVISED
POLICY 4120	EMPLOYMENT OF SERVICE PERSONNEL	REVISED
POLICY 4122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	REVISED

POLICY 4123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	REVISED
POLICY 4170.01	EMPLOYEE ASSISTANCE PROGRAM (EAP)	REVISED
POLICY 4215	USE OF TOBACCO BY SERVICE PERSONNEL	REVISED
POLICY 4340	GRIEVANCE PROCEDURE	REVISED
POLICY 4362	ANTI-HARASSMENT AND VIOLENCE	REVISED
POLICY 5200	ATTENDANCE	REVISED
POLICY 5421	GRADING	REVISED
POLICY 5460	GRADUATION REQUIREMENTS	REVISED
POLICY 5512	USE OF TOBACCO BY STUDENTS	REVISED
POLICY 5517	ANTI-HARASSMENT AND VIOLENCE	REVISED
POLICY 5517.01	BULLYING	REVISED
POLICY 5610	EXCLUSION FROM CLASSROOM OR SCHOOL BUS, SUSPENSION, AND EXPULSION OF STUDENTS	REVISED
POLICY 5611	DISCIPLINE – STUDENT DUE PROCESS RIGHTS	REVISED
POLICY 6100	UNIFORM RECORDS AND ACCOUNTS	NEW
POLICY 6800	SYSTEM OF ACCOUNTING	NEW
POLICY 7434	USE OF TOBACCO ON SCHOOL PREMISES	REVISED
POLICY 7540.02	COUNTY WEB PAGE	REVISED
POLICY 8220	SCHOOL DAY	REVISED
POLICY 8310	PUBLIC RECORDS	REVISED
POLICY 8330	STUDENT RECORDS	REVISED
POLICY 9135	APPEALS PROCEDURES FOR CITIZENS	DELETE

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4206-P. **RESIGNATION(S) – PROFESSIONAL PERSONNEL**

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Cindy Cannon Eff: 05/30/15	Spring Hill Elementary Title I Math, Grades K-5	Retirement
William Meadows Eff: 05/30/15	Cabell Midland High Physical Education, Grades 9-12	Retirement

Matthew Plante Eff: 05/30/15 CORRECTION	Central City Elementary Music, Grades PreK-5	Retirement
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4207-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Diane Brown Eff: 04/22/15 – 06/04/15 INTERMITTENT	Huntington East Middle Math, Grades 6-8	Family
Carolyn Elkins Eff: 04/23/15 – 06/04/15 INTERMITTENT	Nichols Elementary/Multi-Schools Speech/Language Pathologist Grades Pre-K-12	Family
Martha Evans Eff: 07/22/15 – 07/22/16	Guyandotte Elementary Principal, Grades K-5	Administrative

4208-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 10, 2015 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1608	Jennifer Sowards	Explorer Academy AU/MI or AU/LD/BD/MI, Grades K-5

4209-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 10, 2015 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1602	Brandi Thompson	Ona Elementary Fourth Grade	Ona Elementary Pre-K
P-1603	Tammie Watts	Milton Elementary First Grade	Culloden Elementary Third Grade
P-1604	Robin Blankenship	Central City Elementary Fourth Grade	Highlawn Elementary Third Grade
P-1606	Amanda Ottaviano	Meadows Elementary Second Grade	Central Office/Multi-Schools Pre-school Special Needs Itinerant

Pulled at Meeting	P-3459	Kristi Seals	Huntington High LD/BD/MI, Grades 9-12	Cabell County Alternative LD/BD/MI, Grades 6-12
	P-3468	Richard Mitchell	Cabell County Alternative Mathematics, Grades 6-12	Huntington High Mathematics, Grades 9-12
	P-3469	Thomas Cisco	Huntington High Math/Algebra I, Grade 9	Huntington High Pre-Engineering/PLTW Grades 9-12
	P-6101 (1 of 2 positions)	Christine Gleason	Huntington East Middle Counselor, Grades 6-8	Milton Middle Counselor, Grades 6-8

4210-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action.

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-5004	Ronald Keith Thomas Eff: 07/22/15	Milton Elementary Assistant Principal, Grades K-5, 213 Day Contract, Salary Dependent upon FTE, Experience & Degree	Culloden Elementary Principal, Grades K-5, 223 Day Contract, Salary Dependent upon FTE, Experience & Degree
P-5005	Lloyd McGuffin Eff: 07/01/15	Cabell Midland High Associate Principal, Grades 9-12, 261 Day Contract, Salary Dependent upon FTE, Experience & Degree	Cabell Midland High Principal, Grades 9-12 261 Day Contract, Salary Dependent upon FTE, Experience & Degree

4211-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will provide direct instruction for the Special Education Extended School Year program effective as listed on job description, excluding Holidays. Position is contingent upon student enrollment.

SS04	Ginny Davis	Central Office/Multi-Schools/ESY AU/MI or AU/LD/BD/MI Grades Pre-School-12 Funding: Medicaid
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The following position(s) are for individuals who will supervise students, implement a developmentally appropriate summer school program, and provide tutorial instruction for the students as listed on job description. Funding: Title I School

	SS20 (4 of 5 positions)	Lauren Manor Michael Frye Lauren Henzler Kara Swanson	Spring Hill Elementary Summer School Tutors Grades K-5
	SS21 (Shared position)	Ann Morrison Heather Ross	Spring Hill Elementary Summer School Read/Aloud Grades K-5
	SS22	Molly Kinhead	Spring Hill Elementary Summer School Title I Math Tutor Grades K-5
Name added at meeting - 06.02.15	SS23	Laura Pettry	Spring Hill Elementary Summer School First Grade Fluency Tutor
	SS24 (2 positions)	Kelle Angle Gwyndolyn Pierson	Spring Hill Elementary Summer School 101 Book Club Grades K-5

The following position(s) are for individuals who will supervise students, implement a developmentally appropriate summer school program, and provide tutorial instruction for the students as listed on job description. Funding: 21st Century Grant

	SS26 (2 positions)	Janna Goodson-Scouras Jennifer Walton	Spring Hill Elementary Summer School Reading Tutor Grades K-5
	SS27	Gregory House	Spring Hill Elementary Summer School Healthy Choice/PE Grades K-5
	SS28 (2 positions)	Cynthia Arrowood Tonya Jenkins	Spring Hill Elementary Summer School Reading Fluency Tutors Grades K-5
	SS29 (2 positions)	Melissa Adkins Daniel Teters	Spring Hill Elementary Summer School Math Tutor Grades K-5
	SS30 (2 positions)	Sara Barraclough Jennifer Reynolds	Spring Hill Elementary Summer School Enrichment Tutor Grades K-5

Anthony McClellan P-8811, Huntington High
 Eff: 2015-2016 School Year Football, Volunteer Coach

Brian McNeel P-8814, Cabell Midland High
 Eff: 2015-2016 School Year Boys' Soccer, Head Coach

* Individual(s) have completed the American Sport Education Program

SERVICE PERSONNEL:

4121-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Linda S. Beaty Eff: 07/01/15	Central Office Food Service Department Executive Secretary	Retirement
Terry Blake Eff: 05/29/15	Maintenance Department General Maintenance/Handyman Summer Program	Personal Summer ONLY
David Browning Eff: 05/27/15	Transportation Department Extended School Year Program Bus Operator/Classroom Helper	Personal Summer ONLY
Ricky A. Mayes Eff: 05/30/15 (Correction)	Central Office Maintenance Department HVAC Foreman	Retirement

4022-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
A16019	Katura Lyles Eff: 2015-16 School Yr.	Huntington High School Special Ed. Departmental Itinerant Autism Aide IV 504 (Female Only) (Supervisory) Salary / Schedule D11 200 days
A16020	Jennifer White Eff: 2015-16 School Yr.	Cabell Midland High School Special Ed. Departmental Itinerant Aide IV 504 (Supervisory) Salary / Schedule D11 200 days

A16023	Hazel Haffer Eff: 2015-16 School Yr.	Huntington High School Special Ed. Departmental Itinerant Autism Aide IV 504 (Supervisory) Salary / Schedule D11 200 days
A16027	Michael Childers Eff: 2015-16 School Yr.	Central City Elementary School Special Ed. Departmental Itinerant Aide II 502 (Male Only) (Supervisory) Salary / Schedule B12 200 days
CU16010	Ricky Parsons Eff: 2015-16 School Yr.	Cabell Midland High School Custodian III 683 (Midnight shift) Salary / Schedule C12 200 days

4023-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name /Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A16009 (Correction)	Robert Barnett Eff: 2015-16 School Yr.	Huntington East Middle Special Education Departmental Itinerant Autism Aide IV 504 (Supervisory) D11 200 days	Milton Bus Garage Transportation Special Ed. Departmental Itinerant Bus #685 (Correction) Aide IV 504 (Supervisory) Salary / Schedule D11 200 days
A16018	Tammy Starkey Eff: 2015-16 School Yr	Subsequent Assignment	Altizer Elementary School Kindergarten/ECCAT I/ Aide IV 506/504 (Supervisory) Salary / Schedule E11/D11 200 days
A16021	Natonya Alexander Eff: 2015-16 School Yr.	Spring Hill Elementary Sch Kindergarten ECCAT II/ Parapro. Aide 507/515 (Supervisory) E11/F16 200 days	Explorer Academy Kindergarten ECCAT III/ Parapro. Aide 508/515 (Supervisory) Salary Schedule F16/F16 200 days
A16022	Kimberly Jones Eff: 2015-16 School Yr.	Spring Hill Elementary Sch Special Ed. Itinerant Autism Aide III 503 (Supervisory) C12 200 days	Southside Elementary School Pre-School ECCAT I/ Aide III 506/503 (Supervisory) Salary / Schedule E11/C12 200 days

A16024	Aaron Ross Eff: 2015-16 School Yr.	Geneva Kent Elementary Special Ed. Departmental/ Itinerant Aide IV 504 (Supervisory) D11 200 days (Federal \$)	Meadows Elementary School Pre-School ECCAT I/ Aide IV 506/504 (Supervisory) Salary / Schedule E11/D11 200 days
A16025	Elizabeth McQuaide- Parlock Eff: 2015-16 School Yr.	Subsequent Assignment	Explorer Academy Kindergarten ECCAT I/ Aide IV 506/504 (Supervisory) Salary / Schedule E11/D11 200 days
A16026	James Carter Eff: 2015-16 School Yr.	Milton Elementary and Milton Middle Schools Custodian III 683 (Evening shift) C12 200 days	Milton Middle School Special Ed. Departmental Itinerant Aide IV 504 (Supervisory) Salary / Schedule D11 200 days
A16028	Bernita McCallister Eff: 2015-16 School Yr.	Huntington East Middle Sch. Special Ed. Departmental Itinerant Autism Aide IV 504 (Supervisory) D11 200 days (Federal \$)	Transportation Complex/ Multi Locations Special Ed. Departmental Itinerant Aide IV 504 Bus#669 (Supervisory) Salary / Schedule D11 200 days
CK16011	Linda Masters Eff: 2015-16 School Yr.	Barboursville Middle School Cook III (Full time) 677 C10 200 days	Barboursville Middle School Cafeteria Manager 672 Salary / Schedule D10 200 days
CK16012	Maria Cisco Eff: 2015-16 School Yr.	Subsequent Assignment	Altizer Elementary School Cook III (Full time) 677 Salary / Schedule C10 200 days
CK16013	Michelle Gibson Eff: 2015-16 School Yr.	Subsequent Assignment	Huntington High School Cook I (Full time) 675 Salary / Schedule A10 200 days
CK16014	Cindy Holley Eff: 2015-16 School Yr.	Huntington East Middle Sch. Cook III (Full time) 677 C10 200 days	Explorer Academy Cook III (Full time) 677 Salary / Schedule C10 200 days

CK16015	Rebekah Layne Eff: 2015-16 School Yr.	Explorer Academy Cook III (Full time) 677 C10 200 days	Explorer Academy Cafeteria Manager 672 Salary / Schedule D10 200 days
CK16016	Sheila Riggle Eff: 2015-16 School Yr.	Huntington High School Cook III (Full time) 677 C10 200 days	Huntington Middle School Cook III (Full time) 677 Salary / Schedule C10 200 days
CU16006	Elbert L. Bills Eff: 07/01/15	Barboursville Middle School Custodian III 683 (Evening shift-2 nd Man) C55 240 days	Spring Hill Elementary Sch. Head Custodian 684 Salary / Schedule D52 261 days
CU16007	Roy Nelson Eff: 07/01/15	Huntington East Middle Sch. Custodian III 683 (Evening shift – 2 nd Man) C55 240 days	Meadows Elementary School Head Custodian 684 Salary / Schedule D52 261 days
CU16008	Jeremy Hodge Eff: 07/01/15	Transportation Complex/ Alternative School Custodian III 683 (Evening shift) C12 200 days	Cabell Midland High School Custodian III 683 (Evening shift – 2 nd Man) Salary / Schedule C59 240 days
CU16009	Derrick Rayburn Eff: 07/01/15	Barboursville Middle School Village of Barboursville Custodian III 683 (Evening shift) C12 200 days	Milton Elementary School Custodian III 683 (Evening shift) Salary / Schedule C54 240 days
CU16011	Carolyn Hammonds Eff: 07/01/15	Huntington Middle School Special Ed. Departmental Itinerant Aide II 502 (Supervisory) B12 200 days	Highlawn Elementary School Custodian III 683 (Evening shift) Salary / Schedule C54 240 days
CU16012	Kenneth Graybeal Eff: 2015-16 School Yr.	Davis Creek Elementary Sch Custodian III 683 (Evening shift) C12 200 days	Central City Elementary Sch. Custodian III 683 (Evening shift) Salary / Schedule C12 200 days
S16003	Rebecca Bryant Eff: 2015-16 School Yr.	Explorer Academy Secretary II 536 E 213 days	Village of Barboursville Elementary School Secretary II 536 Salary / Schedule E 213 days

4024-S. SUMMER EMPLOYMENTS – SERVICE PERSONNEL

<u>Posting Number</u>	<u>Name</u>	<u>Summer Position</u>	<u>Schedule</u>
SMM15001	Gregory Knight	General Maintenance/ Handyman Maintenance Department/ Multi Locations	06/08/15 – 07/31/15
	Gregory Queen	General Maintenance/Handyman Maintenance Department/ Multi Locations	06/08/15 – 07/31/15
SMBU15001	Mitchell McCallister	Mechanic’s Helper Transportation Complex/ Multi Locations	06/08/15 – 07/31/15
SMCK15001	Bonnie Hutchinson	Cafeteria Manager <i>Energy Express</i> *Central City Elementary (Federal Title I \$)	06/22/15 – 07/16/15
SMA15001	Callie Smith	Sign Support Specialist/ Aide <i>Extended School Year Program</i> Multi-Locations	06/17/15 – 07/16/15

*Location may change

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

5115. EMPLOYEE DISCIPLINE – PROFESSIONAL PERSONNEL

The Superintendent recommends that the Board ratify the one (1) day suspension of a professional employee without pay. The suspension was served on Friday, May 22, 2015.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

6000. **DISCUSSION**

6020. VISIT TO DAVIS CREEK ELEMENTARY AND POTENTIAL BOND SURPLUS

6021. SUPERINTENDENT'S ANNUAL EVALUATION

William A. Smith
Superintendent

WAS/lkp