

# Agenda

## CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

July 7, 2014

5:30 P.M.

### **1000. INFORMATIONAL ITEMS**

- 1000. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1001. DELEGATIONS TO BE HEARD

### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2000. BOARD MEETING MINUTES
- 2001. PURCHASE OF SCHOOL BUSES FOR 2014-2015
- 2002. RECOMMENDATION FOR CLERK OF WORKS FOR CONSTRUCTION PROJECTS
- 2003. RANDOM STUDENT DRUG TESTING PROVIDER FOR 2014 – 2015 SCHOOL YEAR
- 2004. STUDENT TRANSFER REQUESTS FOR THE 2014-15 SCHOOL YEAR

### **3000. FINANCIAL**

NONE

### **4000. PERSONNEL**

#### **PROFESSIONAL PERSONNEL:**

- 4000-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4001-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4002-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4003-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL
- 4004-P. RESCIND BOARD ACTION OF FEBRUARY 25, 2014
- 4005-P. RESCIND BOARD ACTION OF MARCH 4, 2014
- 4006-P. RESCIND BOARD ACTION OF MAY 6, 2014
- 4007-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4008-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4009-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4010-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4011-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL
- 4012-P. EMPLOYMENT(S) – EL SCHOOL – PROFESSIONAL PERSONNEL
- 4013-P. TRANSFER(S) – TEACHER – EL SCHOOL – PROFESSIONAL PERSONNEL

**SERVICE PERSONNEL:**

- 4000-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4001-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4002-S. RENEWAL OF CONTRACTS FOR THE 2014-2015 SCHOOL YEAR – SERVICE PERSONNEL
- 4003-S. RENEWAL OF SUBSTITUTE CONTRACTS FOR THE 2014-2015 SCHOOL YEAR – SERVICE PERSONNEL
- 4004-S. TERMINATION OF CONTRACT(S) – SERVICE PERSONNEL

**5000. SPECIAL BOARD ITEMS**

- 5000. OATH OF OFFICE
- 5001. ELECTION OF BOARD PRESIDENT
- 5002. ELECTION OF BOARD VICE-PRESIDENT
- 5003. BOARD REPRESENTATION TO RESA II ADVISORY COUNCIL  
BOARD REPRESENTATION TO WEST VIRGINIA SCHOOL BOARDS ASSOCIATION
- 5004. COMMITTEE ON LEGISLATION
- 5005. SELECTION OF REGULAR MEETING DATES, TIME AND PLACE
- 5006. SCHEDULING OF SPECIAL BOARD MEETING ON TUESDAY, JULY 29, 2014

**6000. DISCUSSION**

- 6000. EXECUTIVE SESSION FOR UPDATE ON LEGAL MATTERS

July 7, 2014

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the statutory/regular meeting of the Board of Education of the County of Cabell scheduled for Monday evening, July 7, 2014, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

**1000. INFORMATIONAL ITEMS**

1000. COMMUNICATIONS FROM THE SUPERINTENDENT

1001. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2000. BOARD MEETING MINUTES

Minutes of June 17, 2014 (Expulsion Hearing) and June 17, 2014 (Regular Meeting) are being presented for approval.

2001. PURCHASE OF SCHOOL BUSES FOR 2014-2015

The Superintendent recommends the purchase of the following school buses for the 2014-2015 school year. This purchase is from the state bid and funding is provided through State and Local funds.

Five (5) 59 passenger conventional buses w/lift @	\$97,079.00	\$485,395.00
Three (3) 84 passenger transit buses @	\$113,607.00	340,821.00
TOTAL PURCHASE		\$826,216.00

Vendor:  
Matheny Motor Truck Company  
P. O. Box 1304  
Parkersburg, WV 26102-1304

2002. RECOMMENDATION FOR CLERK OF WORKS FOR CONSTRUCTION PROJECTS

The Superintendent recommends the following names be approved for contracts as Clerk of Works for the current three construction projects. These are considered as temporary part-time employees.

Incubator School and HVAC at CCCTC	Tom Frye
Culloden Elementary School	Ken Mercer

2003. RANDOM STUDENT DRUG TESTING PROVIDER FOR 2014 – 2015 SCHOOL YEAR

The Superintendent recommends Health Research Systems, Inc. to be the provider for drug testing services for the random student drug testing program. HRS will conduct a urine drug screen at a cost of \$23.99 per test. This agreement is renewable for up to three years if the Board and HRS agree on the terms of the service.

Other Bids: SportSafe \$26.00 per test

2004. STUDENT TRANSFER REQUESTS FOR THE 2014-15 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Aurora Destini Prichard	5 <sup>th</sup>	Mason	Cabell	Approve
Aubrey Chaney	6 <sup>th</sup>	Cabell	Lincoln	Approve
Elijah Chaney	8 <sup>th</sup>	Cabell	Lincoln	Approve

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

3000. FINANCIAL

NONE

4000. PERSONNEL

**PROFESSIONAL PERSONNEL:**

4000-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Sandra L. Adkins Eff: 08/02/14	Highlawn Elementary First Grade	Retirement
Sara Bosley Eff: 07/01/14	Highlawn Elementary Title I Reading, Grades K-5	Retirement
Dolly Click Eff: 07/01/14	Ona Elementary Second Grade	Retirement
Jason D. Jackson Eff: 07/01/14	Huntington East Middle STEM 101, Grades 6-8	Other Employment

Laura Kasey Eff: 06/14/14	Meadows Elementary Principal, Grades K-5	Retirement
Kathryn Parker Eff: 07/01/14	Huntington High General Science, Grades 9-12	Moving
Shelley Vincent Eff: 05/31/14	Huntington High English, Grades 9-12	Retirement

4001-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 1, 2014 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1658 (1 of 2 positions)	Brittany Harbour	Spring Hill Elementary Third Grade
P-1682	Tracy Komorowski	Central City Elementary Title I Reading, Grades K-5
P-1701	Kendall Lannan	Milton Elementary Fifth Grade
P-1706	Jonathan Lamp	Peyton Elementary Third Grade
P-1712	Ashley Morgan	Altizer Elementary Fourth Grade
P-1716	Katherine Turley	Altizer Elementary Second Grade
P-1718	Mary Russell	Guyandotte Elementary Fourth Grade
P-2291	Jessica Evick	Huntington Middle Title I Mathematics, Grades 6-8
P-2311	Katy Jones	Barboursville Middle Science, Grades 6-8
P-2312 (1 of 2 positions)	Brandon Barbour	Huntington East Middle Sixth Grade, Multi-Subjects
P-3433 (3 of 3 positions)	Anthony McClellan	Huntington High LD/BD/MI, Grades 9-12
P-6070	Emily Barney* Eff: 08/11/14	Central Office/Multi-Schools Speech Language Pathologist Grades PreK-12

P-6071

Christy Hedrick

Milton Middle  
Counselor, Grades 6-8

\*Pending WVDE approval

4002-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action.

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1695	Sarah A. Summers	Milton Middle English, Grades 6-8	Ona Elementary/Multi-Schools Physical Education Grades K-5
P-1698	Megan Robinson	Central City Elementary Third Grade <b>(CORRECTION)</b>	Salt Rock Elementary Fourth Grade
P-1702	Matthew R. Adkins	Spring Hill Elementary AU/MI, Grades K-5	Spring Hill Elementary Physical Education Grades K-5
P-1703	Roberta Leslie	Nichols Elementary First Grade	Peyton Elementary First Grade
P-1710	Elizabeth Chapman	Culloden Elementary Third Grade	Culloden Elementary Pre-K
P-1724	Karen Estep	Ona Elementary First Grade	Ona Elementary Kindergarten
P-1725	Santana Smith	Guyandotte Elementary Fifth Grade	Highlawn Elementary Fourth Grade
P-3433 (1 of 3 positions)	Rhonda Burcham	Huntington East Middle LD/BD/MI, Grades 6-8	Huntington High LD/BD/MI, Grades 9-12
P-3433 (2 of 3 positions)	Alicia Mannon	Huntington Middle LD/BD/MI, Grades 6-8	Huntington High LD/BD/MI, Grades 9-12
P-6074	Ashley Moats	Huntington East Middle Counselor, Grades 6-8	Peyton Elementary Counselor, Grades K-5

4003-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action.

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-5086	Carrie Smith Eff: 07/15/14	Village of Barboursville Elementary, Assistant Principal, Grades K-5, 213 Day Contract, Salary Based on Experience, FTE, and Education.	Altizer Elementary Principal, Grades K-5, 223 Day Contract, Salary Based on Experience, FTE, and Education.
P-5090	Travis Austin Eff: 07/28/14	Milton Middle Assistant Principal, Grades 6-8, 215 Day Contract, Salary based on Experience, FTE, and Education	Huntington High Assistant Principal, Grades 9-12, 230 Day Contract, Salary based on Experience, FTE, and Education

4004-P. RESCIND BOARD ACTION OF FEBRUARY 25, 2014

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary. **Effective 2014-2015 school year.**

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Gregory House	Spring Hill Elementary Title I Reading	Subsequent Assignment
Daniel Teters	Spring Hill Elementary Title I Math	Subsequent Assignment

4005-P. RESCIND BOARD ACTION OF MARCH 4, 2014

<u>Name</u>	<u>Rescind</u>	<u>Rescind</u>
Gregory House	Subsequent Assignment	Cox Landing Elementary Title I Reading
Daniel Teters	Subsequent Assignment	Central City Elementary Second Grade

4006-P. RESCIND BOARD ACTION OF MAY 6, 2014

<u>Name</u>	<u>Rescind</u>	<u>Rescind</u>
Daniel Teters	Central City Elementary Second Grade	Spring Hill Elementary Third Grade

4007-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Melissa Ash Eff: 06/18/14	Huntington High	Dance/Flag Team Sponsor, Grades 9-12
Sara Bosley Eff: 07/01/14	Highlawn Elementary	Elementary Extended Day Program
Dolly Click Eff: 07/01/14	Ona Elementary	Entended Day/After School Tutor
Angela Evans Eff: 06/23/14	Huntington High	Department Curriculum Leader, English/Language Arts
Holly Fisher Eff: 06/30/14	Central City Elementary	Computer Technology Systems Operator
Jason D. Jackson Eff: 07/01/14	Huntington East Middle	Computer Technology Systems Operator
Kathryn Parker Eff: 07/01/14	Huntington High	Team Leader Freshman Academy
Leland Selbe Eff: 06/16/14	Cabell Midland High	Department Curriculum Leader, Art
John M. Thacker Eff: 06/17/14	Spring Hill Elementary	Summer School Reading/Math Tutor, Grades K-5

4008-P. EMPLOYMENT(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will sponsor and supervise school spirit activities, pep assemblies, dances, fundraisers, etc. for students **effective 2014-2015 school year**.

P-4724	Jessica Machmer	Milton Middle Student Counsel Sponsor
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The following position(s) are for individuals who will provide department leadership, disseminate pertinent information, and act as a liaison for teacher with the principal and Central Office Curriculum Department **effective 2014-2015 school unless otherwise noted**.

P-4725	Karen Ashworth	Milton Middle Related Arts Team Leader
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The following position(s) are for individuals who will trouble shoot, monitor, maintain the computer network for the school and maintain and update the school's web page **effective the 2014-2015 school year unless noted.**

P-4727                      Emily Updegrove                      Huntington Middle  
 Computer Technology Systems Operator  
 Grades 6-8

The following position(s) are for individuals who will schedule and coordinator a PEIA Pathways to Wellness Health Fair at the school site(s) for employees **effective 2014-2015 school year unless otherwise noted.**

P-4731                      Angela Wilson                      Huntington East Middle  
 Wellness Coach, Grades 6-8

4009-P. RESIGNATION(S) - SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

The following have resigned, no longer hold a valid teaching certificate, cannot be contacted or have failed to work for a number of years.

Name

Taylor Allyn	Linda Eddins	Charlotte Newberry
Kendra Arvon	Emily Farley	Wanda Nester
Jack Austin	Linda Forinash	Ira Joe Noble
Elicia Bias	David Frazier	Kemberly Pasley
Levi Billiter	Christopher Garrett	Barbara Phillips
Eulanda Bird	Theresa Grant	Sherilyn Scarberry
Diana Blankenship	Christin Hughes	Dorothy Scott
Heather Chatterton	Donald Jones	Toni Sealander
Angela Cory	Susan Leitner	Judith Short
Cagle C. Curtis	Sandra Linn	Williams Tomlinson
Ernest Darby	Erika Maynard	Sharon Tucker
Kaitlin Despain	Julia Manns	Chelsea Warren
Laura Deveny	Janis McVey	Demmie Webb
Donna Dunn	Jan McGinnis	Brady Woodard

4010-P. EMPLOYMENT(S) - SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Elizabeth Green	Robin Rogers	Brenda Tanner
Mary McClure	Brittney D. Smith	

4011-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date

School / Sport

Kathryn Parker Eff: 07/01/14	Huntington High Softball, Assistant Coach
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4012-P. EMPLOYMENT(S) – EL SCHOOL – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2015-16 school year or the opening of the Expeditionary Learning School.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1721	Carrie Gleason	First & Second Grades

4013-P. TRANSFER(S) – TEACHER – EL SCHOOL – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s), as noted, pending Board action **effective 2015-2016 school year or the opening of the Expeditionary Learning School.**

<u>Job Posting Number</u>	<u>Name</u>	<u>EL School</u>
P-1694 (1of 2 positions)	Jonathan Lamp	Third & Fourth Grades
P-1722	Courtenay Johnson	Fifth Grade

**SERVICE PERSONNEL:**

4000-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name/Effective Date</u>	<u>Location/Position</u>	<u>Reason</u>
Lois Bickerton Eff: 07/01/14 – 06/30/15	Central Office Secondary Education Executive Secretary	Family Medical Leave Intermittent
Kelly J. Hogsett Eff: 08/01/14 – 09/26/14	Davis Creek Elementary Kindergarten Aide	Medical Leave

4001-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
A15017	Anthony Shackelford Eff: 08/01/14	<b>Correction</b> From Supervisory Aide II 502 B12 200 days
		To Supervisory Aide <b>III</b> 503 <b>C12</b> 200 days
A15018	Israel Smith Eff: 08/01/14	<b>Correction</b> From Supervisory Aide IV 504 D11 200 days
		To Supervisory Aide <b>III</b> 503 <b>C12</b> 200 days

A15025	*Faith Bonyak Eff: 08/01/14	Village of Barboursville Elementary School Educational Sign Language Interpreter I/Aide 516 (Supervisory)	Salary / Schedule F16 200 days
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\*Pending Criminal Background check, Physical, TB and Drug screening results, and Certification verification.

4002-S. RENEWAL OF CONTRACTS FOR THE 2014 – 2015 SCHOOL YEAR – SERVICE PERSONNEL

Listed below are the names of service employees who are being considered for renewal of contracts for the 2014 – 2015 school year.

Aide	Tracy Hammons	3
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4003-S. RENEWAL OF SUBSTITUTE CONTRACTS FOR THE 2014 – 2015 SCHOOL YEAR – SERVICE PERSONNEL

Listed below are the names of substitute service employees who are being considered for renewal of contracts for the 2014 – 2015 school year.

Substitute Secretary	Rosemary Rice
Substitute Secretary	Terry J. Spurlock

4004-S. TERMINATION OF CONTRACT(S) – SERVICE PERSONNEL

The Superintendent recommends the contract termination of the following substitute service personnel. The reason for this action is the employees’ failure to accept assignments.

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Erin McCoy	Substitute LPN/Aide	Eff: 07/08/14

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

5000. OATH OF OFFICE

Judge Christopher D. Chiles will administer the Oath of Office to newly elected Board Members, Mrs. Karen Nance, Mrs. Mary Neely, and Mrs. Rhonda Smalley.

5001. ELECTION OF BOARD PRESIDENT

In accordance with County Board Policy 0152 and Policy 0163, the Board shall elect a president from its own membership for a two-year term.

**MOTION:**

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**SECOND:**

**VOTE:**

5002. ELECTION OF BOARD VICE-PRESIDENT

In accordance with County Board Policy 0152 and Policy 0163, the Board shall elect a vice-president from its own membership for a two-year term.

**MOTION:**

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**SECOND:**

**VOTE:**

5003. BOARD REPRESENTATION TO RESA II ADVISORY COUNCIL

In accordance with State Policy, the Board of Education is required to appoint or re-appoint a member to serve as the Cabell County Board of Education representative to the RESA 2 Regional Council.

**MOTION:**

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**SECOND:**

**VOTE:**

5004. BOARD REPRESENTATION TO WEST VIRGINIA SCHOOL BOARDS ASSOCIATION COMMITTEE ON LEGISLATION

In accordance with State Policy, the Board of Education is required to appoint or re-appoint a member to serve as the Cabell County Board of Education representative to the West Virginia School Boards Association Committee on Legislation.

**MOTION:**

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**SECOND:**

**VOTE:**

5005. SELECTION OF REGULAR MEETING DATES, TIME AND PLACE

Chapter 18, Article 5, Section 4 of the Code of West Virginia states that “the county board shall meet upon the dates provided by law, and at any other times the county board fixes upon its records.” At this meeting, it has been the practice of the Cabell County Board of Education to establish regular meeting dates, time and place.

**MOTION:**

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**SECOND:**

**VOTE:**

5006. SCHEDULING OF SPECIAL BOARD MEETING ON TUESDAY, JULY 29, 2014

The Superintendent recommends that a special meeting be scheduled for Tuesday, July 29, 2014 at 4:00 p.m. in order to address personnel matters and any additional items that may need to be approved before the next regular meeting.

**MOTION:**

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**SECOND:**

**VOTE:**

6000. DISCUSSION

6000. EXECUTIVE SESSION FOR UPDATE ON LEGAL MATTERS

William A. Smith  
Superintendent

WAS/lkp