Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

January 5, 2016 5:30 P.M.

1000.	INFORMATIONAL ITEMS
1044.	PRESENTATION: DROPOUT SUMMIT CELEBRATION
1045.	PRESENTATION: NEW CAREER LITERACY COURSE FOR MIDDLE SCHOOLS, CAREER
	CONCENTRATIONS, AND GIS COURSE
1046.	ACHIEVEMENT SPOTLIGHT
1047.	COMMUNICATIONS FROM THE SUPERINTENDENT
1048.	DELEGATIONS TO BE HEARD
2000.	MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS
2126.	BOARD MEETING MINUTES
2127.	CHANGE ORDER #013 FOR THE EXPLORER ACADEMY- GEIGER BROTHERS
2128.	CHANGE ORDER #014 FOR THE EXPLORER ACADEMY – GEIGER BROTHERS
2129.	CHANGE ORDER #015 FOR THE EXPLORER ACADEMY - GEIGER BROTHERS
2130.	CHANGE ORDER #016 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN
	CONSTRUCTION COMPANY, INC.
2131.	CHANGE ORDER #017 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN
	CONSTRUCTION COMPANY, INC.
2132.	APPROVAL OF NEW CAREER LITERACY COURSE AT THE MIDDLE SCHOOLS
2133.	APPROVAL OF NEW GEOSPATIAL INFORMATION SYSTEMS COURSE FOR HUNTINGTON HIGH SCHOOL
2134.	APPROVAL OF DISTRICT CAREER CONCENTRATIONS
2135.	SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
2136.	SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
2137.	SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
2138.	SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
2139.	SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
2140.	MEAL SUPERVISION AGREEMENT CONTRACTS
2141.	INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND
	DRUG EMPORIUM PHARMACY
2142.	INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND THE PHARMACY AT HIMG
2143.	PURCHASE OF DELL CHROMEBOOK 11

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4118-P. RESIGNATION(S) PROFESSIONAL PERSONNEL
- 4119-P. REQUEST(S) FOR LEAVE OF ABSENCE PROFESSIONAL PERSONNEL
- 4120-P. EMPLOYMENT(S) PROFESSIONAL PERSONNEL
- 4121-P. TRANSFER(S) TEACHER PROFESSIONAL PERSONNEL
- 4122-P. RESIGNATION(S) SUBSTITUTE TEACHER PROFESSIONAL PERSONNEL
- 4123-P. EMPLOYMENT(S) SUBSTITUTE TEACHER PROFESSIONAL PERSONNEL
- 4124-P. RESIGNATION(S) COACHING PROFESSIONAL PERSONNEL
- 4125-P. EMPLOYMENT(S) COACHING PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4076-S. REQUEST(S) FOR LEAVE OF ABSENCE SERVICE PERSONNEL
- 4077-S. RECLASSIFICATION(S) SERVICE PERSONNEL
- 4078-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) SERVICE PERSONNEL
- 4079-S. EXTENDED TIME AGREEMENT(S) SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

5060. IMPLEMENTATION OF MIDDLE SCHOOL BASEBALL AND SOFTBALL PROGRAMS

6000. DISCUSSION

6021. REVIEW AND DISCUSS CABELL COUNTY BOARD PERFORMANCE ASSESSMENT INSTRUMENT (WVSBA SURVEY – JUNE 2015)

Board of Education County of Cabell Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, January 5, 2016, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

1000. <u>INFORMATIONAL ITEMS</u>

1044. PRESENTATION: DROPOUT SUMMIT CELEBRATION

By: Laura Jane Murphy, Education Initiative Assistant United Way of the River Cities

1045. <u>PRESENTATION: NEW CAREER LITERACY COURSE FOR MIDDLE SCHOOLS, CAREER CONCENTRATIONS, AND GIS COURSE</u>

By: Lenora Richardson, Director of Assessment & Curriculum

Lauren Werthammer, Supervisor, Secondary English/Language Arts & Related Arts

1046. <u>ACHIEVEMENT SPOTLIGHT</u>

By: Dr. Jeff Smith, Assistant Superintendent of Achievement and Innovation Lenora Richardson, Director of Assessment and Curriculum

1047. <u>COMMUNICATIONS FROM THE SUPERINTENDENT</u>

1048. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2126. BOARD MEETING MINUTES

Minutes of December 15, 2015 (Expulsion Hearings), December 15, 2015 (Regular Meeting) and December 21, 2015 (Expulsion Hearings) are being presented for approval.

2127. CHANGE ORDER #013 FOR THE EXPLORER ACADEMY- GEIGER BROTHERS

The Superintendent recommends approval of change order #013 for a credit of (\$31,200.00) for the Explorer Academy Project with Geiger Brothers. The purpose of this change order is to provide a credit for the difference in actual installed quantities versus unit price base bid quantities for the following:

- ➤ Unit price #3 12x53 H-Piles
- ➤ Unit price #4 10x42 H-Piles
- ➤ Unit price #5 Concrete Lagging

Funding source is Contingency.

2128. CHANGE ORDER #014 FOR THE EXPLORER ACADEMY – GEIGER BROTHERS

The Superintendent recommends approval of change order #014 in the amount of \$6,010.00 for the Explorer Academy Project with Geiger Brothers. The purpose of this change order is to provide all labor, materials, and equipment necessary to install self-leveling compound to existing bathroom floors in bathrooms 246, 249, 265 and 268. Funding source is Contingency.

2129. CHANGE ORDER #015 FOR THE EXPLORER ACADEMY - GEIGER BROTHERS

The Superintendent recommends approval of change order #015 for the Explorer Academy Project with Geiger Brothers. The purpose of this change order is to provide a credit of (\$20,528.00) for the following:

- Delete the installation of the Nature Trail
- Cap rather than infill tunnels shown on contract documents (\$ 950.00)
- > Credit the change from plenum to non-plenum communication cabling (\$ 3,522.00)

Funding source is Contingency.

2130. CHANGE ORDER #016 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN CONSTRUCTION COMPANY, INC.

The Superintendent recommends approval of change order #016 in the amount of \$16,995.00 for the Culloden Elementary Project with Wiseman Construction Company, Inc. The purpose of this change order is to provide all labor, materials, and equipment necessary to add a new fire alarm to the basement and crawl space per proposal request #008 as required by the WV State Fire Marshal's Office. Funding source is Contingency.

2131. CHANGE ORDER #017 FOR CULLODEN ELEMENTARY SCHOOL - WISEMAN CONSTRUCTION COMPANY, INC.

The Superintendent recommends approval of change order #017 for the Culloden Elementary Project with Wiseman Construction Company, Inc. The purpose of this change order is to provide all labor, materials, and equipment necessary to add one new exhaust fan to the existing mechanical room for a cost of \$3,981.00. Funding source is Contingency.

2132. APPROVAL OF NEW CAREER LITERACY COURSE AT THE MIDDLE SCHOOLS

The Superintendent recommends the Board approve a proposed middle school course which will incorporate the ELA standards, Career Readiness, technology, and investigating the 16 Career Clusters to provide middle school students a better understanding of CTE options for high school and potential careers.

(\$16.056.00)

2133. <u>APPROVAL OF NEW GEOSPATIAL INFORMATION SYSTEMS COURSE FOR HUNTINGTON HIGH SCHOOL</u>

The Superintendent recommends the Board approve a proposed Geospatial Information Systems course for Huntington High School. It is in dual credit process. The course introduces fundamental concepts of geospatial analysis and map interpretation. Technologies include geographic information systems (GIS), global positioning systems (GPS), cartography, remote sensing, geovisualization and interpretation, Internet mapping, and spatial statistics. Explores how geospatial technologies and tools are used in data collection, analysis, presentation, and problem solving.

2134. APPROVAL OF DISTRICT CAREER CONCENTRATIONS

The Superintendent recommends the Board approve the following concentrations per WVDE Policy 2510. These concentrations are for students not taking CTE concentrations as part of the student's Personalized Education Plan (PEP).

- 1. Hospitality Management
- 2. Political Science
- 3. Law Support
- 4. STEM Honors
- 5. Business Office Support
- 6. Human Services
- 7. Public Service Foreign Language (Translator)
- 8. Retail Support
- 9. Sign Language Interpreter
- 10. Liberal Arts
- 11. Business and Entrepreneurship
- 12. Journalism
- 13. Forensics (Debate)

2135. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for seventy (70) students in the Show Choir to travel to Beavercreek, Ohio, for a Show Choir Competition. The date of this trip will be January 16, 2016. Seven (7) chaperones will be going on the trip, along with staff members: Leslie Riedel and Becky DeHart. No school will be missed and transportation will be provided by Charter Bus. Expenses will be paid from school funds.

2136. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for 150 students in the band to travel to Chicago, IL, for an educational trip. The date of this trip will be March 20–23, 2016. Thirty (30) chaperones will be going on the trip, along with staff members: Tim James and Julie Carper. No school will be missed and transportation will be provided by Charter Bus. The band will attend a theater production, visit several local attractions such as the Museum of Contemporary Art, the Art Institute of Chicago and Millennium Park. Expenses will be paid from school funds.

2137. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School's trip request for thirty-eight (38) students to travel to Charlotte, NC, to participate in a speech and debate tournament at Myers Park High School. The date of this trip will be January 7-10, 2016. Ten (10) chaperones will be going on the trip which include: Jerri Black, Helen Freeman, Christy Trent, Joy Wilks, Liz Dyer, Krysalee Burns, Christy Hill, Michael McCarthy, Cari Underwood and Lydia Waybright. One (1) day of school will be missed and transportation will be provided by the automobiles. Expenses will be paid from school funds.

2138. <u>SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL</u>

The Superintendent recommends approval of Huntington High School's trip request for the Young Republicans Club to travel to New York City, NY. Twenty (20) students along with six (6) chaperones, three (3) of which are school members (Jerri Black, Mary Durstein and Karen Curnutte) will be on the trip. The date of this trip will be March 2 - 6, 2016. Three (3) days of school will be missed and transportation will be provided by US Airways. Expenses will be paid from school funds.

2139. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School's trip request for the Baseball Team to travel to Nags Head, NC, for spring baseball training. The date of this trip will be March 20-26, 2016. Thirty-five (35) students will be traveling, along with six (6) chaperones: Danny Harbert, Mark Gibson, Jeff Maynard, Anthony McClelland, Willie Wilson and David Mullins. No school will be missed and transportation will be provided by Spring Valley Charter Bus. Expenses will be paid from school funds.

2140. MEAL SUPERVISION AGREEMENT CONTRACTS

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u> <u>MEAL</u> <u>REIMBURSEMENT</u>

Guyandotte Elementary Carrie Blankenship
James Moses

2141. <u>INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND DRUG EMPORIUM PHARMACY</u>

The Superintendent recommends approval of an interagency agreement with Drug Emporium Pharmacy to provide an opportunity for students enrolled in the Health Science Education Program at Cabell Midland High School to observe and acquire clinical experiences as a Pharmacy Technician

2142. <u>INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND THE PHARMACY AT HIMG</u>

The Superintendent recommends approval of an interagency agreement with The Pharmacy at HIMG to provide an opportunity for students enrolled in the Health Science Education Program at Cabell Midland High School to observe and acquire clinical experiences as a Pharmacy Technician

2143. PURCHASE OF DELL CHROMEBOOK 11

The Superintendent recommends the purchase approval of 360 Dell Chromebooks (12 sets of 30) with the Chromebook management license for each Chromebook and 12 charging carts. Installation and white glove service are also included in this purchase. These Chromebooks will be purchased from nCompass Networks for a total cost of \$114,720 and will be supported by training from the Department of Innovation and Achievement. Title I funds will be utilized for this purchase.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:			
SECOND:			

VOTE:

3000. **FINANCIAL**

NONE

4000. **PERSONNEL**

PROFESSIONAL PERSONNEL:

4118-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

> Location / Position Name / Effective Date Reason Mary B. Hampton **Huntington High** Personal

Eff: 12/17/15 Journalism/Language Arts

Grades 9-12

4119-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

> Name / Effective Date Location / Position Reason

Guyandotte Elementary Meghan Burkey Eff: 12/11/15 – 12/21/15

AU/MI or AU/LD/BD/MI

Grades K-5

Guyandotte Elementary Family Meghan Burkey

AU/MI or AU/LD/BD/MI Eff: 12/22/15 - 06/04/16

INTERMITTENT Grades K-5

Amelia Callahan Salt Rock Elementary/Multi-Family

Eff: 01/04/16 - 03/27/16 location

Art, Grades K-12

Family

Lori Crabtree Village of Barboursville Elementary Medical

Eff: 11/11/15 – 12/22/15 Kindergarten

CORRECTION

Adam Nash Meadows Elementary Family

Eff: 01/04/16 – 01/25/16 Physical Education, Grades K-6

William Palmer Huntington East Middle Medical

Eff: 11/18/15 – 06/04/16 Physical Education, Grades 6-8

INTERMITTENT

Mary P. Prino Spring Hill Elementary Family

Eff: 10/01/15 - 06/10/16 Assistant Principal

INTERMITTENT

Alison Scholl Huntington High Medical

Eff: 12/15/15 – 01/03/16 LD/BD/MI, Grades 9-12

4120-P. <u>EMPLOYMENT(S) – PROFESSIONAL PERSONNEL</u>

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action effective January 6, 2016 unless otherwise noted.

Job Posting Number	Name / Effective Date	Location / Position
P-1679	Haley Veronda	Explorer Academy Third and Fourth Grade
P-2338	Suporia Dickens	Huntington East Middle AU/MI or AU/LD/BD/MI, Grades 6-8
P-3505	Tamara Westfall*	Huntington High Mathematics, Grades 9-12

^{*}Pending Paperwork

4121-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action effective 2016-2017 school year unless otherwise noted.

Job Posting Number	Name / Effective Date	<u>Transferred From</u>	<u>Transferred To</u>
P-1680	Kelli N. Blankenship	Cabell Midland High LD/BD/MI, Grades 9-12	Ona Elementary First Grade
P-1681	Karen Canfield	Huntington High Physical Education/Health Grades 9-12	Milton Elementary Physical Education Grades K-5

4122-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Edward G. Adkins Shirley Fortner Paula Adkins Susan Gatewood Rebecca Lynn Adkins Judith Gilkerson June Angle Anne Greenstein Leah Ball Pamela Haddox Sarah Baumgardner Jennifer Harrah Althea Buchanan Kristin Hartman **Emily Buckberry** Janet Heck Sandra Burns Peggy Henshaw Suzanne Campbell Deborah Herbert Cara Cheung Sally Hicks Jeffery Combs Jimmy Ingram Laura Cooper Lois Ingram Kimberley Crabtree Cynthia Jeffords Carolyn Cummings Ashley Jimison Marilyn Cuppett Christopher Kimes Jerra Curnutte Donna Love Sarah Davenport John McCullough Kristen Drown Judith McDowell Gregory Dye Adrian Meddings Trudy Elam Sarah Merritt Heather Elliott Lynn Moore Peggy Fillmore Judith Napier Jerry Fisher JoAnn Nelson

Jo Anne Potter Patricia Reed Cara Richards Thomas Rone Malinda Ross Jahala Scites **Brittany Smith** Teresa Stark Betty Stepp Sara Stratton Kristopher Tetrault Ann Toothman Charles Vaughn Rebecca Wise Barbara Yeager Ashley Zornes

Andrew O'Neal

4123-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Stephen Fleming

Rebecca L. Adkins

David Hetzer

Beatrice Patrick

Jeff Blake

Brandee Malcomb

Justin Porter

Kelly Combs

Kalie McIntosh

Kayla Shaffer

Kaylene Godby

Taylor McNeel

Patricia Smith

Taylor Olsson

Mary Niemann

4124-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date School / Sport

Ashley Morrison Huntington East Middle Eff: 12/04/15 Girls' Track, Assistant Coach

4125-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date School / Sport

Noah Z. Fraley* P-8854, Huntington High Eff: 2015-2016 School Year Wrestling, Volunteer Coach

Nicholas Adams P-8868, Huntington East Middle Eff: 2015-2016 School Year Boys' Basketball, Assistant Coach

Rashawna Smalley* P-8871, Huntington High Eff: 2015-2016 School Year Cheerleading, Head Coach

SERVICE PERSONNEL:

4076-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

Name/Effective Date <u>Location / Position</u> <u>Reason</u>

Christina Coleman Milton Elementary School Medical Leave

Eff: 12/15/15 – 01/27/16 Kindergarten Aide/ECCAT

Shelby Lucas Explorer Academy Medical Leave

Eff: 12/03/15 – 12/22/15 Secretary

Jessica N. Ramey Huntington High School Family Medical Leave

Eff: 01/04/16 – 03/02/16 LPN/Aide Intermittent

4077-S. <u>RECLASSIFICATION(S) – SERVICE PERSONNEL</u>

In order to comply with West Virginia Senate Bill 359: WVC §18-5-18, the employees listed below working in Kindergarten and pre-Kindergarten classrooms as Classroom Aides have completed or are completing the West Virginia Department of Education mandated standards, education, and experience to qualify for reclassification to *Early Childhood Classroom Assistant Teachers.

<u>Name</u>	<u>From</u>	<u>To</u>	Effective
	Class & Pay Grade	Class & Pay Grade	<u>Date</u>
Donna Beckett	Aide III/*ECCAT I	Aide III/*ECCAT II	12/01/15
	503/506 (Temporary Authorization) C12/E11 (Supervisory)	503/507 (Permanent Authorization) C12/E11 (Supervisory)	
Christine Blevins	Aide IV	Aide IV/*ECCAT II	08/10/15
	504 D11	504/507 (Permanent Authorization) D11/E11	
	(Supervisory)	(Supervisory)	
Pam Clark	Aide IV	Aide IV/*ECCAT_I	10/19/15
	504 D11	504/506 (Temporary Authorization)D11/E11	
	(Supervisory)	(Supervisory)	

^{*} Individual(s) have completed the American Sport Education Program

Anita Campbell	Aide IV 504 (Supervisory)	D11	Aide IV/*ECCAT I 504/506 (Temporary Authorization)D11/E11 (Supervisory)	09/21/15
LaDonna Childers	Aide IV 504 (Supervisory)	D11	Aide IV/*ECCAT II 504/507(Permanent Authorization) D11/E11 (Supervisory)	10/19/15
Kenna Hunt	Aide IV 504 (Supervisory)	D11	Aide IV/*ECCAT I 504/506(Temporary Authorization)D11/E11 (Supervisory)	10/19/15
Ann M. Jenkins	Aide IV 504 (Supervisory)	D11	Aide IV/*ECCAT II 504/507(Permanent Authorization) D11/E11 (Supervisory)	10/19/15
Kathern Robinson	LPN/Aide IV 511/504 (Supervisory)	F16/D11	Aide IV/*ECCAT I 504/506(Temporary Authorization)D11/E11 (Supervisory)	09/21/15

4078-S. <u>SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL</u>

The employee(s) listed below will be performing specialized health care procedures during the 2015 - 2016 school year.

Name Location Effective Date

Kelli N. Collins Highlawn Elementary School Eff: 08/13/15

4079-S. EXTENDED TIME AGREEMENT(S) – SERVICE PERSONNEL

<u>Name</u>	Location	Effective Date	Time Required
Amy Clay	Village of Barboursville Elementary	Eff: 08/13/15	1 Hr.
Nancy Coffey	Village of Barboursville Elementary	Eff: 08/13/15	½ Hr.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

N	MOTION:				
S	SECOND:				
7	VOTE:				

5000. SPECIAL BOARD ITEMS

5060. IMPLEMENTATION OF MIDDLE SCHOOL BASEBALL AND SOFTBALL PROGRAMS

The Superintendent recommends that the Board approve the implementation of middle school baseball and softball programs with the county funding the salaries of one head coach and one assistant coach in each sport. *School participation will be optional*. The salaries and participants required are as follows:

	<u>SALARY</u>	PARTICIPANTS
	<u>SUPPLEMENT</u>	<u>REQUIRED</u>
BASEBALL		
HEAD COACH	\$ 1,506.23	12
ASSISTANT COACH (ONE PER TEAM)	\$ 945.77	22
COETDALL		
SOFTBALL	φ 1 7 0 6 2 2	10
HEAD COACH	\$ 1,506.23	12
ASSISTANT COACH (ONE PER TEAM)	\$ 945.77	22

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:			
SECOND:			
VOTE:			

6000. <u>DISCUSSION</u>

6021. REVIEW AND DISCUSS CABELL COUNTY BOARD PERFORMANCE ASSESSMENT INSTRUMENT (WVSBA SURVEY – JUNE 2015)

William A. Smith Superintendent

WAS/lkp