

Agenda

CABELL COUNTY BOARD OF EDUCATION

HUNTINGTON, WEST VIRGINIA

February 7, 2017

5:30 P.M.

1000. INFORMATIONAL ITEMS

- 1050. ACHIEVEMENT SPOTLIGHT: CAREER LITERACY COURSE UPDATE
- 1051. CONSTRUCTION AND WINDOW PROJECT UPDATE: SOUTHSIDE ELEMENTARY AND OTHER SCHOOLS
- 1052. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1053. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2127. BOARD MEETING MINUTES
- 2128. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2129. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2130. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2131. ATTENDANCE FULL DAY EXEMPTION FOR 2016-2017 SCHOOL YEAR
- 2132. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND GENERATIONS PHYSICAL THERAPY (AMENDED)
- 2133. FIRST READING – POLICY MANUAL UPDATES – VOLUME NINE, NO. 1
- 2134. CHANGE ORDER #003 FOR SOUTHSIDE ELEMENTARY SCHOOL – SWOPE CONSTRUCTION
- 2135. CHANGE ORDER #004 FOR SOUTHSIDE ELEMENTARY SCHOOL – SWOPE CONSTRUCTION

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4127-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4128-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4129-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4130-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4131-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4132-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4133-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL

- 4134-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER PROFESSIONAL
- 4135-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL
- 4136-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4090-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4091-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4092-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4093-S. TRANSFER(S) – SERVICE PERSONNEL
- 4094-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL
- 4095-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL
- 4096-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENTS – SERVICE PERSONNEL
- 4097-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL
- 4098-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL
- 4099-S. RESCIND BOARD ACTION OF JANUARY 3, 2017 – SERVICE PERSONNEL
- 4100-S. TERMINATION OF EMPLOYMENT CONTRACT – SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

- 5055. APPROVAL OF FINAL VERSION OF JOB DESCRIPTION FOR POSITION OF CABELL COUNTY SUPERINTENDENT OF SCHOOLS (REFER TO ATTACHMENT A)
- 5056. APPROVAL OF RECRUITMENT PROCESS AS PROPOSED BY THE WEST VIRGINIA SCHOOL BOARDS ASSOCIATION FOR THE POSITION OF CABELL COUNTY SUPERINTENDENT OF SCHOOLS (REFER TO ATTACHMENT B)
- 5057. APPROVAL OF PROPOSED CONTRACT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND THE WEST VIRGINIA SCHOOL BOARDS ASSOCIATION

6000. DISCUSSION

- 6019. DISCUSSION ON POTENTIAL SALE OF SURPLUS PROPERTIES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION
- 6020. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION
- 6021. BUDGET PLANNING AND PERSONNEL SEASON PREPARATION FY 2018 – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

February 7, 2017

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, February 7, 2017, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

1000. INFORMATIONAL ITEMS

1050. ACHIEVEMENT SPOTLIGHT: CAREER LITERACY COURSE UPDATE

By: Lauren Werthammer, Supervisor of Related Arts and English/Language Arts, Grades 6-12

Cabell County Schools implemented a Career Literacy course in August 2016 to replace the reading course which had to be dropped in compliance with Policy 2510. Students in the Career Literacy course learned about the sixteen career clusters over a three-year period in grades six through eight via the five components of the English/Language Arts standards: reading, writing, listening, speaking, and research.

1051. CONSTRUCTION AND WINDOW PROJECT UPDATE: SOUTHSIDE ELEMENTARY AND OTHER SCHOOLS

By: James Colegrove, Assistant Superintendent of Operations

1052. COMMUNICATIONS FROM THE SUPERINTENDENT

1053. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2127. BOARD MEETING MINUTES

Minutes of January 17, 2017 (Expulsion Hearings), January 17, 2017 (Regular Meeting), January 18, 2017 (Special Meeting) and January 26, 2017 (Expulsion Hearings) are being presented for approval.

2128. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the Music Department to travel to Charleston, WV, on March 2-4, 2017, to participate in the WV All State Chorus, Band and Orchestra events. Two (2) days of school will be missed and twelve (12) students along with four (4) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2129. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School’s trip request for the Latin Club to travel to Morgantown, WV, on February 23-24, 2017, to participate in a Latin Convention. Two (2) days of school will be missed and ten (10) students along with three (3) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2130. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School’s trip request for the baseball team to travel to Washington, PA, on March 10-11, 2017, to participate in a scrimmage game at the minor league Washington Wild Things Park. No school will be missed and twenty (20) students along with three (3) chaperones will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2131. ATTENDANCE FULL DAY EXEMPTION FOR 2016-2017 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200.

Cabell Midland High School
A.J. C.C. K.R. L.F. P.M.

2132. INTERAGENCY AGREEMENT BETWEEN CABELL COUNTY BOARD OF EDUCATION AND GENERATIONS PHYSICAL THERAPY (AMENDED)

The Superintendent recommends approval of an interagency agreement with Generations Physical Therapy to provide an opportunity for students enrolled in the Health Science Education Program at Cabell Midland High School to observe and acquire clinical experiences as future *patient care technicians or other physical therapy interest*.

2133. FIRST READING – POLICY MANUAL UPDATES – VOLUME NINE, NO. 1

<u>POLICY NUMBER</u>	<u>TITLE</u>	<u>STATUS</u>
POLICY 0100	DEFINITIONS	REVISED
POLICY 1130	CONFLICT OF INTEREST (ADMINISTRATIVE)	REVISED
POLICY 1530	EVALUATION OF CENTRAL OFFICE PERSONNEL	REVISED
POLICY 1530.01	EVALUATION OF SCHOOL LEADERS	REVISED
POLICY 1540	TERMINATION OF ADMINISTRATIVE AND OTHER POSITION CONTRACTS	REVISED
POLICY 2260.03	PROGRAMS OF STUDY FOR LIMITED ENGLISH PROFICIENT STUDENTS	REVISED
POLICY 2280	PRESCHOOL PROGRAM	REVISED
POLICY 2430.01	SPECIAL PROGRAMS BY COMMUNITY VOLUNTEERS	REVISED
POLICY 2623	STUDENT ASSESSMENT	REVISED
POLICY 3113	CONFLICT OF INTEREST (PROFESSIONAL STAFF)	REVISED
POLICY 3120.12	SUBSTITUTES IN AREAS OF CRITICAL NEED AND SHORTAGE	REVISED

POLICY 3165	USE OF EPINEPHRINE BY PERSONNEL (PROFESSIONAL STAFF)	REVISED
POLICY 3220	STAFF EVALUATION	REVISED
POLICY 4113	CONFLICT OF INTEREST (SERVICE PERSONNEL)	REVISED
POLICY 4120	EMPLOYMENT OF SERVICE PERSONNEL	REVISED
POLICY 4165	USE OF EPINEPHRINE (SERVICE PERSONNEL)	REVISED
POLICY 5136	PERSONAL COMMUNICATION DEVICES	REVISED
POLICY 5136.01	TECHNOLOGY RESOURCES AND OTHER ELECTRONIC EQUIPMENT	REVISED
POLICY 5320	IMMUNIZATION	REVISED
POLICY 5530.01	STUDENT DRUG TESTING	REVISED
POLICY 5530.02	CAREER TECHNICAL EDUCATION AND WORK PLACE SIMULATION DRUG FREE POLICY	REVISED
POLICY 6110	FEDERAL FUNDS	REVISED
POLICY 6111	INTERNAL CONTROLS	NEW
POLICY 6112	CASH MANAGEMENT OF GRANTS	NEW
POLICY 6114	COST PRINCIPLES – SPENDING FEDERAL FUNDS	NEW
POLICY 6116	TIME AND EFFORT REPORTING	NEW
POLICY 6325	PROCUREMENT – FEDERAL GRANTS/FUNDS	NEW
POLICY 6550	TRAVEL PAYMENT AND REIMBURSEMENT	REVISED
POLICY 7300	DISPOSITION OF REAL PROPERTY	REVISED
POLICY 7310	DISPOSITION OF SURPLUS PROPERTY	REVISED
POLICY 7450	PROPERTY INVENTORY	REVISED
POLICY 7530	LENDING OF BOARD OWNED EQUIPMENT	REVISED
POLICY 7530.02	STAFF USE OF PERSONAL COMMUNICATION DEVICES	NEW
POLICY 7540	TECHNOLOGY	REVISED
POLICY 7540.03	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	REVISED
POLICY 7540.04	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	REVISED
POLICY 7540.05	DISTRICT-ISSUED STAFF E-MAIL ACCOUNT	REVISED
POLICY 7540.06	DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT	NEW
POLICY 7542	ACCESS TO DISTRICT TECHNOLOGY RESOURCES AND/OR INFORMATION RESOURCES FROM PERSONAL COMMUNICATION DEVICES	REVISED
POLICY 8210	SCHOOL CALENDAR	REVISED
POLICY 8220	SCHOOL DAY	REVISED
POLICY 8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN	NEW
POLICY 8305	INFORMATION SECURITY	NEW
POLICY 8330	STUDENT RECORDS	REVISED
POLICY 8500	FOOD SERVICE	REVISED
POLICY 8660	TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE	REVISED
POLICY 9800	HIGH SCHOOL DIPLOMA FOR VETERANS	REVISED

2134. CHANGE ORDER #003 FOR SOUTHSIDE ELEMENTARY SCHOOL – SWOPE CONSTRUCTION

The Superintendent recommends approval of change order #003 in the amount of \$8,156.00 to provide all labor, material and equipment necessary to do the following:

- Provide Room Panel Signage \$ 2,849.00
 - Install Tile Base in lieu of Rubber Base in the Corridors \$ 5,307.00
- \$ 8,156.00

Funding source is Bond

2135. CHANGE ORDER #004 FOR SOUTHSIDE ELEMENTARY SCHOOL – SWOPE CONSTRUCTION

The Superintendent recommends approval of change order #004 in the amount of \$4,979.00 to provide all labor, material, and equipment necessary to do the following:

- Masonry at Restrooms & Storage for Joist Install \$ 4,979.00

Funding source is Bond

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

NONE

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4127-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Lisa Barriteau Eff: 06/01/17	Ona Elementary Kindergarten	Retirement
William Clay Jr. Eff: 01/18/17	Cabell County Career Technology Center Welding Teacher, Grades 9-12	Personal
Teresa Fyffe Eff: 06/01/17	Huntington High Math, Grades 9-12	Retirement

Mary Kalonik Eff: 06/01/17	Spring Hill Elementary Autism, Grades K-5	Retirement
Rebecca Leasure Eff: 02/01/17	Nichols Elementary Second Grade	Retirement
Lelia Lockhart Eff: 06/01/17	Village of Barboursville Elementary First Grade	Retirement
Helen Shoemaker Eff: 06/01/17	Barboursville Middle AU/LD/BD/MI or AU/MI, Grades 6-8	Retirement
Marsha J. Smith Eff: 06/01/17	Huntington High Spanish, Grades 9-12	Retirement
Frances Stanton Eff: 07/01/17	Central Office/Multi-location Visually Impaired, Grades K-12	Retirement
Robbyn Thompson Eff: 02/08/17	Cabell Midland High LD/BD/MI , Grades 9-12	Retirement
Martha Turley Eff: 02/01/17 CORRECTION	Meadows Elementary First Grade	Retirement
Gayle Wolfe Eff: 06/01/17	Central City Elementary Title I Math, Grades K-5	Retirement

4128-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Emily Updegrove Chaney Eff: 01/12/17 – 06/04/17 INTERMITTENT	Huntington Middle Language Arts, Grades 6-8	Family
Kristen Greene Eff: 02/01/17 – 05/31/17 INTERMITTENT	Cox Landing Elementary Fourth Grade	Family
Morgan Kelsey Eff: 01/17/17 – 03/01/17	Altizer Elementary Third Grade	Family
Kayla Holtzapfel Eff: 01/18/17 – 05/01/17	Cabell Midland High Health Science, Grades 9-12	Family
Sheri Vance Eff: 02/01/17 – 02/11/17	Cox Landing Elementary Fourth Grade	Short Term

4129-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective February 8, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1675	Lori Osborne Eff: 2/17/17	Spring Hill Elementary LD/BD/MI, Grades K-5
P-3547	Deborah Roberts	Cabell Midland High Mathematics, Grades 9-12
P-3551	Kevin Mallory*	Cabell County Career Technology Center Welding Instructor

*Pending Paperwork

4130-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2017-2018 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1674	Nicholas Amis	Central Office/Multi-Schools Music, Grades K-12	Central City Elementary Music, Grades K-5
P-2445	James Cooper	Huntington Middle Social Studies, Grades 6-8	Huntington East Middle Social Studies, Grades 6-8
P-3550	Tiffany Parker	Cabell Midland High/Multi- location Chemistry/Biology, Grades 9-12	Cabell County Career Technology Center Science, Grades 9-12

4131-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Teresa Fyffe Eff: 06/01/17	Huntington High	Department Curriculum Leader, Math
Marsha J. Smith Eff: 06/01/17	Huntington High	Curriculum Leader Foreign Language Grades 9-12
Kimberly Turley Eff: 01/04/17	Huntington East Middle	Team Leader, 8 th Grade

4132-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

Job Posting Name / Effective Date Location
Number

The following position(s) are for individuals who will supervise, support, meet with, and counsel administrative apprenticeship student.

P-4974	Ida Lee Collins Joedy Cunningham Kristen Giles Brent Jarrell Carrie Smith	Multi-location Administrator Apprenticeship Mentor
--------	---	---

The following position(s) are for individuals who will supervise students, implement a developmentally appropriate after school program, and provide tutorial instruction for the students **effective the 2016-2017 school year.**

P-4975	Courtney Nelson	Nichols Elementary After School Care
--------	-----------------	---

4133-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Gabrielle Tuggle

4134-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Kayleejo Jones Ellen Kirby Autumn Meadows	Amy Pemberton Robbyn Thompson Ashley Torres	Martha Turley
---	---	---------------

4135-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date School / Sport

Brittany Fulks Eff: 01/18/17	Cabell Midland High Girls' Track, Assistant Coach
---------------------------------	--

Roger J. Harris, Jr. Eff: 01/25/17	Cabell Midland High Wrestling, Assistant Coach
---------------------------------------	---

4136-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date School / Sport

Courtney Gorman 2016-2017 School Year	P-8000, Huntington East Middle Golf, Head Coach
--	--

James Cooper
2016-2017 School Year

P-8984, Huntington East Middle
Boys' Basketball, Assistant Coach

* Individual(s) have completed the American Sport Education Program

SERVICE PERSONNEL:

4090-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jason Gue Eff: 02/07/17	Substitute Custodian	Other Employment

4091-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Tyrone Harless Eff: 12/02/16 – 06/30/17	Huntington High School Aide	Medical Leave (Unpaid)

4092-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
BU17030	Matthew Cooper Eff: 02/17/17	Transportation Complex Bus Operator Bus #739 LOA 655 Leave of Absence Position Salary / Schedule D12 200 days Or until employee returns
CK17049	Laura Carr Eff: 02/17/17	Cabell Midland High School Cook I Full Time 672 Salary / Schedule A10 200 days

4093-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A17060	Cheryl Knight Eff: 01/20/17	Guyandotte Elementary Kindergarten ECCAT/Aide 507 (Supervisory) Salary / Schedule E11 200 days Correction: Salary & Code	Village of Barboursville Elem. Kindergarten ECCAT/Aide 507 (Supervisory) Salary / Schedule E11 200 days Correction: Salary & Code

A17061	Sheila Muth Eff: 02/17/17	Ona Elementary School Kindergarten ECCAT/Aide 507 (Supervisory) Salary / Schedule E11 200 days	Guyandotte Elementary School Kindergarten ECCAT/Aide 507 (Supervisory) Salary / Schedule E11 200 days
BU17027	Timothy Sansom Eff: 02/17/17	Transportation Complex Bus Operator Bus #798 655 Salary / Schedule D12 200 days	Transportation Complex Bus Operator Bus #711 655 Salary / Schedule D12 200 days
BU17028	Shane Evans Eff: 02/17/17	Transportation Complex Bus Operator Bus #777 655 Salary / Schedule D12 200 days	Milton Bus Garage Bus Operator Bus #778 655 Salary / Schedule D12 200 days
BU17029	Derek Ball Eff: 02/17/17	Milton Bus Garage Bus Operator Bus #689 655 Salary / Schedule D12 200 days	Milton Bus Garage Bus Operator Bus #678 655 Salary / Schedule D12 200 days
CK17050	Marsha Bostic Eff: 02/17/17	Highlawn Elementary School Cook III Full Time 677 Salary / Schedule C10 200 days	Altizer Elementary School Cook II Full Time 676 Salary / Schedule B10 200 days
S17022	Chelsea Setliff Eff: 02/17/17	Huntington High School Secretary II 536 Salary / Schedule E 220 Flex days	Highlawn Elementary School Secretary II 536 Salary / Schedule E 213 days

4094-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Margaret Carson	Huntington High School	01/18/17	15 Minutes
Jeffrey McFarland	Huntington High School	01/18/17	15 Minutes

4095-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Mary Perdue	Highlawn Elementary School	01/23/17

4096-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENTS – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Position</u>
EXBU17041	CANCELLED	Transportation Complex CCCTC – Harmony House 2016 - 2017 School Year Only

EXBU17042 Wendell Adkins, Jr. Transportation Complex
Eff: 02/17/17 Transition to Work – CMHS PM #1
2016 – 2017 School Year Only

4097-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Megan Luke	Sign Support Specialist	02/08/17

4098-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL

The Superintendent recommends the contract termination of the following substitute service personnel. The reason for this action is the employee's failure to except assignments.

<u>Name</u>	<u>Location / Position</u>	<u>Effective Date</u>
Aaron Johnson	Substitute Custodian	02/07/17

4099-S. RESCIND BOARD ACTION OF JANUARY 3, 2017 – SERVICE PERSONNEL

The Superintendent recommends the rescinding of the board action of January 3, 2017, which included the hiring as a substitute service employee. The reason for this action the employee failure to complete the employment requirements.

<u>Name</u>	<u>Location / Position</u>	<u>Reason</u>
Keisha Chapman	Substitute Cook	Failure to complete requirements
Justin Gillispie	Substitute Cook	Failure to complete requirements
Michael Henry	Substitute Cook	Failure to complete requirements
Daniel Laney	Substitute Aide	Failure to complete requirements
Heather Workman	Substitute Cook	Failure to complete requirements

4100-S. TERMINATION OF EMPLOYMENT CONTRACT - SERVICE PERSONNEL

The Superintendent recommends that the Board terminate the employment contract of a service employee for reasons described in a January 17, 2017 letter. The effective date of termination will be February 8, 2017.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

5055. APPROVAL OF FINAL VERSION OF JOB DESCRIPTION FOR POSITION OF CABELL COUNTY SUPERINTENDENT OF SCHOOLS (REFER TO ATTACHMENT A)

MOTION:

SECOND:

VOTE:

5056. APPROVAL OF RECRUITMENT PROCESS AS PROPOSED BY THE WEST VIRGINIA SCHOOL BOARDS ASSOCIATION FOR THE POSITION OF CABELL COUNTY SUPERINTENDENT OF SCHOOLS (REFER TO ATTACHMENT B)

MOTION:

SECOND:

VOTE:

5057. APPROVAL OF PROPOSED CONTRACT BETWEEN THE CABELL COUNTY BOARD OF EDUCATION AND THE WEST VIRGINIA SCHOOL BOARDS ASSOCIATION

The Cabell County Board of Education proposes that a contract between the Board and the West Virginia School Boards Association be written in the amount of \$ XXX for services provided in the completion of the Superintendent Search Process and to direct the Superintendent to execute a contract for the same that includes the terms of the recruitment process.

MOTION:

SECOND:

VOTE:

6000. DISCUSSION

6019. DISCUSSION ON POTENTIAL SALE OF SURPLUS PROPERTIES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

6020. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

6021. BUDGET PLANNING AND PERSONNEL SEASON PREPARATION FY 2018 – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

- a. Preliminary Personnel Computations
- b. Personnel Season/Calendar Changes
- c. Title I Budget Projections for 2018
- d. Title II Budget Projections for 2018
- e. Special Education/Medicaid and Federal Budgets
- f. Food Service Budget
- g. Local Budget – State Aid Formula Projections

William A. Smith
Superintendent

WAS/lkp