

# Agenda

## CABELL COUNTY BOARD OF EDUCATION

### HUNTINGTON, WEST VIRGINIA

December 18, 2018

5:30 P.M.

#### 5:30 P.M. - PUBLIC HEARING: SCHOOL CALENDARS FOR 2019-20 AND 2020-21

#### **1000. INFORMATIONAL ITEMS**

- 1058. PUBLIC HEARING: SCHOOL CALENDARS FOR 2019-20 AND 2020-21
- 1059. SPECIAL CELEBRATIONS
- 1060. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES
- 1061. UPDATE: OPERATIONS
- 1062. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1063. DELEGATIONS TO BE HEARD

#### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2120. BOARD MEETING MINUTES
- 2121. APPROVAL OF PARK HILLS PROPERTY AUCTION RESULTS
- 2122. APPROVAL OF 2018-2019 CALENDAR ADJUSTMENT
- 2123. APPROVAL OF PROPOSED SCHOOL CALENDARS FOR 2019-20 AND 2020-21
- 2124. FIRST READING – POLICY MANUAL UPDATES – VOLUME TEN, NO. 2
- 2125. SCHOOL TRIP REQUEST – DAVIS CREEK ELEMENTARY SCHOOL
- 2126. SCHOOL TRIP REQUEST – NICHOLS ELEMENTARY SCHOOL
- 2127. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2128. ATTENDANCE FULL DAY EXEMPTION FOR 2018-2019 SCHOOL YEAR
- 2129. APPROVAL OF FINANCIAL ALGEBRA AS MATH OPTION FOR JUNIORS

#### **3000. FINANCIAL**

- 2019. TREASURER'S REPORT – NOVEMBER, 2018
- 2020. VOUCHERS PAYABLE – NOVEMBER, 2018
- 2021. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS
- 2022. BUDGET SUPPLEMENTS
- 2023. BUDGET TRANSFERS

#### **4000. PERSONNEL**

##### **PROFESSIONAL PERSONNEL:**

- 4113-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4114-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4115-P. RESIGNATION(S) – SUBSTITUTE – PROFESSIONAL PERSONNEL
- 4116-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

**SERVICE PERSONNEL:**

- 4072-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4073-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4074-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4075-S. RECLASSIFICATION(S) – SERVICE PERSONNEL
- 4076-S. SPECIALIZED HEALTHCARE PROCEDURE CONTRACTS – SERVICE PERSONNEL
- 4077-S. EMPLOYMENT(S) – SUBSTITUTE – SERVICE PERSONNEL

**5000. SPECIAL BOARD ITEMS**

NONE

**6000. DISCUSSION**

- 6014. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

**7000. BOARD MEMBER COMMENTS**

December 18, 2018

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, December 18, 2018, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

**1000. INFORMATIONAL ITEMS**

1058. PUBLIC HEARING: SCHOOL CALENDARS FOR 2019-20 AND 2020-21

As required by WV Code §59-3-2, the Cabell County Board of Education will conduct two public hearings on a 2019-20 School Calendar and a 2020-21 School Calendar. The first hearing was held on December 4, 2018 and a second hearing will be held on December 18, 2018, both at 5:30 p.m. at the Central Office Board Room. Information regarding the school calendars will be provided by Lenora Richardson, Director of Quality Assurance and Assessment.

1059. SPECIAL CELEBRATIONS

By: Jedd Flowers, Director of Communications

**RECOGNITION: MARTHA ELEMENTARY SCHOOL**

Martha Elementary School is being recognized as one of the 51 schools in our State for exceeding standards in one or more areas. Michele Blatt, Assistant Superintendent for the Division of Support & Accountability at the West Virginia Department of Education, will recognize Martha Elementary School and Principal Boyd Mynes for their Student Attendance.

1060. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES

By: Kelly Watts, Assistant Superintendent

1061. UPDATE: OPERATIONS

By: Kim A. Cooper, Assistant Superintendent

1062. COMMUNICATIONS FROM THE SUPERINTENDENT

1063. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2120. BOARD MEETING MINUTES

Minutes of November 7, 2018 (Expulsion Hearings), November 27, 2018 (Expulsion Hearings), and December 4, 2018 (Regular Meeting) are being presented for approval.

2121. APPROVAL OF PARK HILLS PROPERTY AUCTION RESULTS

The Superintendent recommends that the Board authorize its President to execute and deliver a deed, in form agreeable to our legal counsel, conveying the Board's interest in the real property located at 2001 McCoy Road in Huntington, West Virginia, to Huntington Realty Corporation who, with a total bid of \$154,000 (includes buyer's premium of \$14,000), was the highest responsible bidder at the auction conducted for the Board on December 6, 2018, by Joe R. Pyle Complete Auction and Realty Service.

2122. APPROVAL OF 2018-2019 CALENDAR ADJUSTMENT

The Superintendent recommends changing the April 10, 2019 Professional Learning day to April 19, 2019 in order for the PSAT 9 and PSAT 10 assessments for students with accommodations to be able to complete the PSAT testing which requires two consecutive days.

2123. APPROVAL OF PROPOSED SCHOOL CALENDARS FOR 2019-20 AND 2020-21

The Superintendent recommends approval of the proposed school calendars for 2019-20 and 2020-21.

2124. FIRST READING – POLICY MANUAL UPDATES – VOLUME TEN, NO. 2

<u>POLICY NUMBER</u>	<u>TITLE</u>	<u>STATUS</u>
0100	Definitions	Update
0116	Affiliation	Update
0141.2	Conflict of Interest	Update
0142	Qualifications	Update
0142.3	Orientation and Training	Update
0148.1	Board and Staff Communications	Update
0149	Access to Records	Update
0153	Appointees	Update
2114	Meeting State Accountability Measures	Update
2120	District and School Improvement	Update
2230	Program of Study Early Learning Programs Pre K-5	Update
2230.01	Program of Study Middle School Program	Update
2230.02	Program of Study High School Program	Update
2261	Title I Services	Update
2271	Dual Credit	New
2370.01	Embedded Credit	Update
2414	Substance Abuse and Tobacco Education Program	Update
2430.02	Participation in Extra Curricular Activities	Update
2451	Alternative Education Program	Update
2510	Adoption of Instructional Resources	Update
2605	Program Accountability and Evaluation	Update

2623	Student Assessment	Update
3215	Use of Tobacco by Professional Personnel	Update
3231.01	Participation in Political Activities	Update
3251	Teacher Work Load/Schedules	Repeal
3420	Benefits	Update
4120.01	Food Service Personnel	Update
4215	Use of Tobacco by Service Personnel	Update
4231.01	Participation in Political Activities	Update
4420	Benefits	Update
5111	Eligibility of Resident and Nonresident Students for Enrollment	Update
5112	Entrance Requirements	Update
5113	Intra-state Enrollment	Update
5130	Withdrawal from School	Update
5200	Attendance	Update
5330	Use of Medications	Update
5330.02	Self-Administered Medication and Epinephrine Use	Update
5331	Administration of Opioid Antagonists	Update
5421	Grading	Update
5460	Graduation Requirements	Update
5500	Student Code of Conduct	Update
5600	Student Discipline	Update
6200	Fund Accounting	Update
6320	Purchases	Update
8402	Expected Behavior in Safe and Supportive Schools	Update
8600	Transportation	Update
8600.04	Bus Operator Certification	Update
8640	Transportation for Curricular and Extra Curricular County-Sponsored Trips	Update
8650	Fleet Safety Program	Update
8651	Non-Routine Use of School Buses	Update
8660	Transportation of Students by Private Vehicle	Update
8670	Transportation by Limited Passenger Vehicles	Update
9130	Public Complaints	Update

2125. SCHOOL TRIP REQUEST – DAVIS CREEK ELEMENTARY SCHOOL

The Superintendent recommends approval of Davis Creek Elementary School’s trip request for the 5<sup>th</sup> grade students to travel to Olive Hill, KY, on May 29, 2019 to tour and learn about the caves in Carter Caves State Park. One (1) day of school will be missed and 42 students along with at least four chaperones will be on this trip. Transportation will be provided by County bus. Expenses will be paid through school funds.

2126. SCHOOL TRIP REQUEST – NICHOLS ELEMENTARY SCHOOL

The Superintendent recommends approval of Nichols Elementary School’s trip request for the 3<sup>rd</sup> grade students to travel to Olive Hill, KY, on May 14, 2019 to tour and learn about the caves and other habitats in Carter Caves State Park. One (1) day of school will be missed and 38 students along with at least ten chaperones will be on this trip. Transportation will be provided by County bus. Expenses will be paid through school funds.

2127. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School’s trip request for members of the Wrestling team to travel to Wheeling, WV on December 28-29, 2018, to participate in a wrestling tournament at Wheeling Park High School. No school will be missed and 25 students along with their coaches will be on this trip. Transportation will be provided by the coaches. Expenses will be paid through school funds.

2128. ATTENDANCE FULL DAY EXEMPTION FOR 2018-2019 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200.

**Huntington High School**  
C.H.

2129. APPROVAL OF FINANCIAL ALGEBRA AS MATH OPTION FOR JUNIORS

The Superintendent requests approval of a waiver to be submitted to the West Virginia Department of Education allowing Financial Algebra as an 11<sup>th</sup> grade math option to meet high school graduation requirements. It will be up to individual students to verify this course is accepted as an enrollment requirement at universities and colleges.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

---

**SECOND:**

**VOTE:**

**3000. FINANCIAL**

3019. TREASURER’S REPORT – NOVEMBER, 2018

The Treasurer’s Report for the month of November, 2018 is being presented for approval.

3020. VOUCHERS PAYABLE – NOVEMBER, 2018

The Vouchers Payable for the month of November, 2018 are being presented for approval. A list of these bills and/or copies of the bills themselves may be made available for review upon request.

**NOTE:** *As per the advisory opinion (A.O. 2012-53) of the West Virginia Ethics Commission, as it relates to Boards of Education, not all travel expense requests arise to a financial interest requiring recusal. The Commission finds that a BOE Member does not have a financial interest requiring recusal under the following circumstances: (1) when three or more BOE Members from the same County attend the same training session, (2) the Superintendent or his or her designee has reviewed and approved the requests for reimbursement; and, (3) it is specifically disclosed on the agenda and during the public meeting that travel expense forms for the elected BOE members are being approved. In contrast, if only one or two BOE Members attend a training session, then the affected Members must recuse themselves when their requests are being considered and voted upon.*

3021. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS

The Superintendent recommends that the Board approve the request(s) for travel expense reimbursement for the following Board members:

Fund	Check Number	Check Written To	For	Check Date	Amount of Check
11	37983	Mary Neely	WVSBA Training	11/02/2018	73.77

3022. BUDGET SUPPLEMENTS

Fund	Name/Description	JE#	JE Total	Fund Total
11	School Statements Sept	117	\$ 9,029.91	
	October School Statements	100	\$ 31,496.99	
				\$ 40,526.90
61	New Directors Scratch Training	103	\$ 650.00	
	Neg Supplement NITT AWARE	118	\$ (3,757.08)	
	CTE Academic Teachers	121	\$ 8,752.00	
	Supper Program	122	\$ 159,195.39	
	Title I	101	\$ 12,000.00	
	Design Challenge PLTW CMHS	102	\$ 2,000.00	
	Fresh Fruit & Veggies	104	\$ 107,850.00	
	Neg Supplement Deaf/Blind	204	\$ (53.84)	
				\$ 286,636.47

3023. BUDGET TRANSFERS

Fund	Name/Description	JE#	JE Total	Fund Total
11	Fund 11 Transfers	209	\$ 16,751.05	
	Fund 11 Transfers	201	\$ 2,499.92	
	Fund 11 Transfers Instruction	202	\$ 1,373.81	
				\$ 20,624.78
61	Grade Level Reading	202	\$ 25,865.24	
	Step 7	203	\$ 52.72	
	Leaders of Literacy	205	\$ 7,183.86	
	Step 7	206	\$ 33,786.67	
	Homeless	207	\$ 10,803.00	
	NITT AWARE	208	\$ 4,111.45	
	CTE Academic Teacher	210	\$ 60,183.48	
	Aerospace HHS	211	\$ 20,689.76	
	Coding Salary CCCTC	212	\$ 1,332.61	
	Perkins	213	\$ 8,211.42	
	Deaf Blind	200	\$ .94	

Step 7 Transfers	203	\$	28,464.91	
Title I	204	\$	1,385.26	
IDEA	205	\$	63,347.39	
				<u>\$ 265,418.71</u>

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

---

**SECOND:**

**VOTE:**

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

**[SEE ATTACHMENT](#)**

**SERVICE PERSONNEL:**

**[SEE ATTACHMENT](#)**

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

---

**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

NONE

**6000. DISCUSSION**

6014. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION



7000. **BOARD MEMBER COMMENTS**

Ryan Saxe  
Superintendent

RS/lp